# Jubilee LIFE INSURANCE



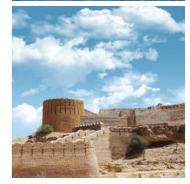




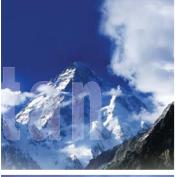




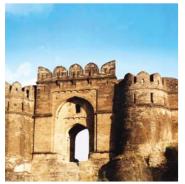














# MEHFOOZ PAKISTAN

Ours is a country of contrasts; a country of mega cities and tiny villages, of towering mountains and arid deserts. And nowhere is that stunning diversity reflected more than in the people who live in this land we call Pakistan. We are rich and we are poor, we speak many languages and call ourselves by many different names and yet, beneath the surface we are all the same. Despite our differences we share the same strength and courage that makes us who we are: Pakistanis.

Here, Jubilee Life invites you to come with us on a journey as we show you the colors and character of this land that we call Home.

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Certified True Copy

Manzoor Ahmed

Company Secretary

VISION

Enabling people to overcome uncertainty

MISSION

To provide solutions that protect the financial future of our Customers

**CORE VALUES** 

**Teamwork** 

Integrity

Excellence

**Passion** 

### **Code of Conduct**

Our Integrity guides our conduct towards our policyholders, colleagues, shareholders and the general public. This principle constitutes the foundation of our code of conduct and ethics as under:

- Compliance with law and the legal system is a fundamental principle for Jubilee. Every employee, agent and
  director shall obey the laws and regulations of the legal systems in letter and spirit within which he / she acts.
  Regardless of the sanctions foreseen by the law, any director, employee or an agent guilty of a violation will
  be liable to disciplinary consequences related to such violation.
- Respect for personal integrity, privacy and personal right of every individual is a fundamental principle. We
  work together with individuals of various backgrounds, ethnic types, different cultures, gender, religions, ages
  and disabilities.
- We compete fairly with the quality and the price of our innovative products and services, not by offering improper benefits to others. Employees are not permitted to use their jobs to solicit, to demand, accept, obtain or be promised advantages.
- Jubilee does not make political contributions (donations to politicians, political parties or political organizations). As a responsible member of society and a good corporate citizen, Jubilee makes donations for education, health, and social and humanitarian projects.
- It is Jubilee's objective to conduct business with reputable clients and business partners who are involved in lawful business activities. We do not facilitate money laundering.
- It is the duty of Jubilee employees to make business decisions in the best interest of Jubilee Insurance and not based on their personal interest.
- Jubilee employees are obligated to protect all assets of the Company, including intangible assets and software products, and use these properly only for the benefit of the Company.
- Open and effective communication requires accurate and truthful reporting. Jubilee is required to maintain sound processes and controls so that transactions are executed within approved authorization. Confidentiality is maintained with regard to Jubilee's proprietary information that has not been made known to public.
- Protecting the health and safety of employees in the workplace is a high priority for Jubilee. Jubilee promotes sound environment friendly business practices.

### **Overall Corporate Strategy**

Jubilee Life Insurance Company is a growth oriented insurance company in Pakistan. Our strategic objective is to increase our market share to be the market leader without compromising the customer service level and profitability. We aim to achieve our objective by diversifying our distribution channels, development of innovative products, sustaining profitable growth through employees' training and enhancing customer satisfaction level.



# CHILD EDUCATION PLANS

Let us enlighten the path to success for our children - our assets; for they will hold the reins of our country tomorrow.

### **Company Information**

#### **BOARD OF DIRECTORS**

**Masood Noorani** 

Chairman

**Aly Noor Mahomed Rattansey** 

Director

**Shahid Mahmood Loan** 

Director

**Towfiq Habib Chinoy** 

Director

Javed Ahmed

Managing Director & Chief Executive Officer

John Joseph Metcalf

Director

Sultan Ali Akbar Allana

Director

#### **BOARD COMMITTEES**

#### **Audit**

Aly Noor Mahomed Rattansey Chairman

John Joseph Metcalf Member
Shahid Mahmood Loan Member

Adeel Ahmed Khan Secretary

# Human Resource & Remuneration

Towfiq Habib Chinoy Chairman

Masood Noorani Member

John Joseph Metcalf Member

Javed Ahmed Member

Muhammad Munawar Khalil Secretary

#### Finance & Investment

Masood Noorani Chairman

Javed AhmedMemberJohn Joseph MetcalfMemberShahid Mahmood LoanMember

Manzoor Ahmed Member/Secretary

Member

#### **Technical**

John Joseph Metcalf

Javed Ahmed

Nurallah Merchant Member/

Secretary

Member

Chairman

#### **MANAGEMENT**

**Nurallah Merchant** 

**Javed Ahmed** 

Managing Director & Chief Executive Officer

Faisal Shahzad Abbasi

Group Head Customer Experience, Marketing & Products

**Muhammad Sohail Fakhar** 

Group Head Corporate Business & Micro Insurance

**Nurallah Merchant** 

**Executive Director / Investment & Actuarial** 

**Manzoor Ahmed** 

**Group Head Finance & Accounts** 

Zahid Barki

Group Head Technology, Projects & Quality

COMPANY SECRETARY
HEAD OF INTERNAL AUDIT
COMPLIANCE OFFICER

**Manzoor Ahmed** 

**Adeel Ahmed Khan** 

**Nurallah Merchant** 

#### **MANAGEMENT COMMITTEES**

#### Claims

Javed Ahmed Chairman
Muhammad Sohail Fakhar Member
Nurallah Merchant Member
Zahid Barki Member
Muhammad Junaid Ahmed Secretary

#### **Underwriting**

Javed Ahmed Chairman
Faisal Shahzad Abbasi Member
Nurallah Merchant Member
Zahid Barki Member
Muhammad Adnan Qadir Secretary

#### **Procurement & Disposal**

Nurallah Merchant Chairman
Faisal Member
Imranuddin Usmani Member
Muhammad Munawar Khalil Member

#### Reinsurance

Javed Ahmed Chairman
Muhammad Sohail Fakhar Member
Nurallah Merchant Member
Zahid Barki Member
Shan Rabbani Member/
Secretary

#### **Compliance**

Javed Ahmed Chairman
Manzoor Ahmed Member
Nurallah Merchant Member
Zahid Barki Member
Adeel Ahmed Khan Member/
Secretary

#### **RATING OF THE COMPANY**

Insurer financial strenght (IFS) Rating Outlook Rating Agency "AA" (Double A)
"Stable"
JCR-VIS

#### APPOINTED ACTUARY

**AUDITORS** 

REGISTERED OFFICE

**HEAD OFFICE** 

**BANKERS** 

REGISTRAR & SHARE TRANSFER OFFICE

**LEGAL ADVISORS** 

Nauman Associates

249-CCA- Sector FF, Phase IV, DHA, Lahore, Pakistan. Tel: (0092)(42)35741827-29

A. F. Ferguson & Co. Chartered Accountants Engagement Partner: Farrukh Rehman

State Life Building No. 1-C, I. I. Chundrigar Road, P. O. Box 4716 Karachi - 74000, Pakistan. Tel: (0092)(21)32426682-86

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74/1-A, Lalazar, M. T. Khan Road, Karachi -74000 Ph:(0092)(21) 35205095

Web: www.jubileelife.com E-mail: info@jubileelife.com

Habib Bank Limited Standard Chartered Bank (Pakistan) Limited

Central Depository Company of Pakistan Limited CDC House, 99-B, Block-B, S.M.C.H.S. Main Shahra-e-Faisal Karachi-74400, Pakistan. Tel:(0092)(21)111-111-500

Kabraji & Talibuddin

Advocates & Legal Counsellors 406-407, 4th Floor, The Plaza at Do Talwar, Block 9, Clifton, Karachi-75600 Tel:(0092)(21) 35838871-6 Fax:(0092)(21)35838879

# 08 Board of Directors



**Masood Noorani** Chairman



**Javed Ahmed** Managing Director & CEO



**Towfiq Habib Chinoy** Director



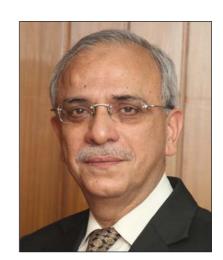
Sultan Ali Akbar Allana Director



**John Joseph Metcalf** Director



**Aly Noor Mahomed Rattansey** Director



**Shahid Mahmood Loan** Director

### **Directors' Report to the Shareholders**

The Directors take pleasure in presenting their Annual Report together with the Audited Financial Statements of the Company for the year ended December 31, 2013.

#### **Achievements:**

Continuing on our philosophy of superior growth in business volume together with higher profits, 2013 has been yet another year of outstanding achievements by the Company, highlights of which are as follows:

- The Company is now the largest private sector life insurer in the Country in terms of gross written premiums.
- The gross written premium amounted to Rs. 17,077 million, an increase of 41% over the previous year (2012: Rs. 12,080 million).
- The Company has strengthened its position as undisputed leader in Bancassurance business by writing individual life premium of Rs. 11,511 million, an increase of 54% (2012: Rs. 7,475 million).
- The Company is now one of the largest underwriters of Health Insurance business in the country with a premium of Rs. 1,132 million (2012: Rs. 611 million).
- Life insurance business has generated a surplus of Rs. 1,604 million, which is 78% higher than the previous year (2012: Rs. 901 million).
- A surplus transfer of Rs. 1,273 million (2012: Rs. 650 million), an increase of 96%, from the Revenue Account has been made to the Profit & Loss account. This is the highest transfer in the Company's history. The major contributor has been the Individual Life (Unit linked) business with better persistency and operational efficiency.
- All the statutory funds of the company now carry 100% solvency margins in the respective retained earnings accounts, one year ahead of time limit as prescribed in the SECP Rules.
- The Shareholders' equity has increased to Rs. 2,243 million compared with Rs. 1,796 million in 2012, an increase of 25%.
- The Insurer Financial Strength (IFS) rating of the Company is "AA"(Double A) with 'Stable' outlook by JCR-VIS.

#### **Business Performance and Operating Results**

All lines of business performed satisfactorily during the year. The overall operating results are summarized below:

- Individual Life Unit Linked business registered an impressive growth of 44% in 2013, generating a gross premium of Rs. 14,624 million (2012: Rs. 10,164 million); and generated a surplus of Rs. 1,454 million during the year as compared to Rs. 684 million in 2012, an increase of 113%.
- The Conventional Business comprises mainly of Group Life Insurance and has generated a gross premium of Rs. 1,282 million (2012: Rs. 1,240 million), an increase of 3%. This is a highly competitive and price sensitive business and thus the profitability remained thin, yielding a surplus of Rs. 84 million (2012: Rs. 143 million).
- The Accident & Health Business delivered a topline growth of 85% with gross premium of Rs. 1,132 million (2012: Rs. 611 million). It has generated a surplus of Rs. 51 million (2012: Rs. 54 million). The major external challenges for this line of business are the rising cost of medical expenses and price competition.
- Overseas Group Life and Health business has generated a premium of Rs. 38 million and a surplus of Rs. 15 million.

#### **Investment Performance**

The Company continued its prudent policy for managing the investment portfolios of statutory funds. The total investment income recorded in 2013 was Rs. 3,550 million, an increase of 33% over the previous year's figure of Rs. 2,668 million.

The Company provided competitive returns to the policyholders on their investment in the unit linked schemes, as may be seen from the following chart:

Sr. No.	Name of Fund	Bid price effective 31.12.2013 (PKR)	Bid price effective 31.12.2012 (PKR)	% Increase
1.	Managed Growth	762.99	672.73	13.4%
2.	Capital Growth	460.96	331.37	39.1%
3.	Meesaq	710.87	628.92	13.0%
4.	Yaqeen Growth	730.26	670.14	9.0%

#### **Profit & Loss Account**

The Profit & Loss Account of the Company shows a pre-tax profit of Rs. 1,390 million compared with Rs. 809 million in 2012, an increase of 72%. The after tax profit of the year is Rs. 941 million compared to Rs. 553 million in 2012, an increase of 70%.

#### **Earnings per Share**

The earnings per share for the year is Rs.15.01 (2012: Rs. 8.82), an increase of 70%.

#### **Dividend to Shareholders**

The Board of Directors has recommended a final cash dividend of Rs. 3.50 (35%) per share. The Company has already paid an interim cash dividend of Rs. 2.50 (25%) per share during the year, thereby making a total cash dividend of Rs. 6.00 per share (60%) for the full year 2013 (2012: Rs. 4.50 per share i.e. 45%).

In addition to the cash dividend, the Board has also recommended to issue 15 Bonus Shares for every 100 shares held, subject to the approval of the Shareholders at the Annual General Meeting.

#### **Human Resource**

The Company firmly believes that it is the ability of our people that delivers ambitious goals and facilitates sustainable value creation.

With the aim of developing employees by improving their functional and soft skills, talent development is the focus of Human Resource activities in the Company.

The Company provides various development opportunities including training programs in management excellence, functional and technical proficiencies. The senior and middle managers are also sent on international seminars and conferences to expand their exposure on international trends and best practices. These initiatives assist the employees in enhancing their abilities to successfully meet the challenges of the future.

Several initiatives have been taken by the Company to encourage healthy work-life balance among employees. These initiatives include a gym facility, sports and entertainment programs.

The Company will continue to invest in people to create an environment fostering employee development and long term career growth with the Company.

#### **Awards and Accolades**

The Company's achievements in various areas were recognized by independent bodies during the year. The Company received the following awards:

"1st FPCCI Achievement Award" by Federation of Pakistan Chamber of Commerce and Industry (FPCCI) in appreciation of its outstanding services in the field of insurance (life and health).

"HR LEADERSHIP AWARD" to the Company's Head of Human Resources in the Asian Leadership Awards ceremony hosted by Asian Confederation of Businesses.

"Putting the Consumers First" award for Corporate Social Responsibility (CSR) by HelpLine Trust.

#### **Board of Directors**

Five (5) meetings of the Board of Directors were held in the year 2013. The attendance of each Director was as follows:

Name of Directors	No. of meetings attended
Mr. Masood Noorani	5
Mr. Javed Ahmed	5
Mr. Towfiq Habib Chinoy	5
Mr. Sultan Ali Akbar Allana	1
Mr. Shahid Mahmood Loan	5
Mr. John Joseph Metcalf	5
Mr. Aly Noor Mahomed Rattansey	5

All the above Directors were elected in the Annual General Meeting held on March 30, 2011. The next election of Directors for a term of three (3) years shall take place at the Annual General Meeting scheduled to be held on March 27, 2014.

All the Directors have attended orientation courses to acquaint themselves with the CCG, applicable laws and their duties and responsibilities.

Mr. Aly Noor Mahomed Rattansey has attended "ICAP Directors' Training Program" in May & June 2013. Rest of the Directors have already attended the "Board Leadership and Corporate Governance Training Program" conducted on 24th and 25th September, 2010 by the Institute of Directors, UK which is acknowledged as one of the eminent institution on Corporate Governance.

#### **Audit Committee**

The Board Audit Committee comprises of three non-executive Directors. During the year 2013, four meetings of the Board Audit Committee were held. The attendance of each director was as follows:

Mr. Aly Noor Mahomed Rattansey	(Chairman)	4
Mr. John Joseph Metcalf	(Member)	4
Mr. Shahid Mahmood Loan	(Member)	4

The Committee's terms of reference have been determined by the Board in accordance with the guidelines provided in the Code of Corporate Governance.

#### **Human Resource & Remuneration Committee**

The Board Human Resource & Remuneration Committee (HR&R) consists of four members. The committee comprises of three non-executive Directors and one Executive Director. During the year 2013, two meetings of the Committee were held. The attendance of each director was as follows:

Mr. Towfiq Habib Chinoy	(Chairman)	2
Mr. Masood Noorani	(Member)	2
Mr. John Joseph Metcalf	(Member)	1
Mr. Javed Ahmed	(Member)	2

The Committee's terms of reference has been determined by the Board in accordance with the guidelines provided in the Code of Corporate Governance.

#### **Internal Audit Function**

With a view to further strengthen the internal audit function and introduce a full- fledged Risk Based Audit, the Company has strengthened its existing in-house Internal Audit Department. The Department reports to the Board Audit Committee.

#### **Compliance with Listing Regulations**

The Statement of Compliance with the best corporate practices is annexed on page 21 of this report.

The Directors are pleased to confirm the following:

- The Financial Statements prepared by the management of the Company present its state of affairs fairly, the results of its operations, cash flows and changes in equity.
- Proper books of accounts of the Company have been maintained.
- Appropriate accounting policies have been consistently applied in preparation of financial statements and accounting estimates are based on reasonable and prudent judgment.
- International Financial Reporting Standards, as applicable in Pakistan, Insurance Ordinance and Rules have been followed in preparation of financial statements and any departure therefrom has been adequately disclosed.
- The system of internal control is in place and is being continuously reviewed by Internal Audit Department. The process of review will continue and weakness in controls, if any, will be removed.
- There are no significant doubts upon the Company's ability to continue as a going concern.
- There has been no material departure from the best practices of corporate governance as detailed in the listing regulations of the stock exchange of Pakistan.
- Information regarding outstanding taxes is given in the notes to the audited financial statements.
- The pattern of shareholding and the information regarding trading in the shares of the company by Directors, CEO, CFO, Company Secretary, Appointed Actuary, Executives and their spouses and minor children is shown on page 95.

#### The Key Operating and Financial Information

A summary of the Key operating and financial information for the last six years is shown on page 14 of this report.

#### **Code of Conduct**

A Code of Conduct, Overall Corporate Strategy, Vision, Mission and Core Values has been adopted by the Board and necessary steps have been taken to disseminate the same throughout the company including putting on Company's website.

#### **Retirement Benefits**

The fair value of investments made by the staff retirement funds operated by the Company, as per their respective financial statements as at 31 December, 2013 (audit in progress) are as follows:

Provident Fund Rs. 164.1 million Gratuity Fund Rs. 101.4 million

#### **Material Changes**

There have been no material changes since December 31, 2013 to the date of this report.

#### **Statutory Auditors**

The present Auditors, M/s. A. F. Ferguson & Co. Chartered Accountants, retire after completion of the present term.

The external auditors have been given satisfactory rating under the Quality Control Review Program of the Institute of Chartered Accountants of Pakistan (ICAP). The external auditors have confirmed that their firm is in compliance with International Federation of Accountants (IFAC) guidelines on Code of Ethics as adopted by the ICAP. The external auditors have not been appointed to provide other services except in accordance with the listing regulations and they have confirmed having observed IFAC guidelines in this respect.

The Board records its appreciation for the valuable services rendered by M/s. A. F. Ferguson & Co. Chartered Accountants who have served during the past five consecutive years.

In line with the requirement of the Code of Corporate Governance under Listing Regulation 35, the Audit Committee has recommended the appointment of M/s. KMPG Taseer Hadi & Co. Chartered Accountants as Auditors for the year 2014 and the Board endorses this recommendation.

#### **Holding Company**

The Company is a subsidiary of the Aga Khan Fund for Economic Development S.A. Switzerland, who holds 57.87% shares of the Company.

#### **Corporate Social Responsibility**

The Company is committed to act responsibly for the long term in how it does business to help meet its vision of "Enabling people to overcome uncertainty".

The Company's Corporate Social Responsibility initiatives cover a broad spectrum of activities in respect of the environment, human rights and diversity, education and sports; all underpinned by adherence to good business ethics.

Jubilee Life leverages on its core business expertise and resources to create sustainable Micro-insurance solutions targeted at reducing the vulnerability of people living on low incomes. Micro-insurance initiatives at Jubilee Life revolve around providing life and health insurance benefits in cooperation with a number of NGOs, MFIs, MFBs and other bodies to the underprivileged sector of our population who would not otherwise afford such facilities. Through Micro-insurance, the Company provides insurance benefits to over a million persons at very low cost.

Besides financial contribution for the victims of natural disasters and other unforeseen events, the Company encourages its employees to participate directly by contributing their time and knowledge towards social causes.

The Company continues to support development of indoor sports by sponsoring both domestic and international events.

#### **Future Outlook**

The global and domestic economic outlook for 2014 is uncertain. However, the low penetration of life insurance coverage in Pakistan and the expanding base of potential customers offer a unique opportunity for the growth of the business; and we look forward to be able to grow our business in the coming years.

#### **Acknowledgements**

We thank our valued customers and business partners for their confidence and patronage and reaffirm our commitment to serve them in the best possible manner.

The tremendous growth and financial strength achieved by the Company since 2003 has been made possible with the dedication and hard work of the management team who have been ably supported by their colleagues both in the offices and sales force of the Company. We thank all of them for their contribution.

The Directors also wish to acknowledge the contribution of their colleagues who have served on the Audit, Finance & Investment, Human Resource and Technical Committees.

We would also like to record our appreciation of the positive regulatory role adopted by the Securities & Exchange Commission of Pakistan for their continuing efforts in promoting the growth and functioning of the Life Insurance business on a sound basis.

On behalf of the Board of Directors

MASOOD NOORANI (Chairman)

JAVED AHMED (Managing Director & CEO)

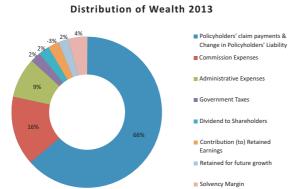
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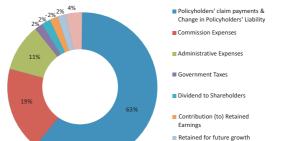
Karachi, February 25, 2014

## **Statement of Value Additions**

For The Year Ended December 31, 2013

WEALTH GENERATED	2013 Amount % (Rupees in '000)		Amount (Rupe	2012 % es in '000)
Net premium	16,349,900	81.44	11,501,196	80.10
Investment income	3,718,753	18.52	2,848,505	19.84
Other income	8,094	0.04	7,985	0.06
Net Wealth	20,076,747	100.00	14,357,686	100.00
DISTRIBUTION OF WEALTH				
Claims and surrenders	3,646,764	18.16	2,252,223	15.69
Change in Policyholders' liabilities	9,675,304	48.19	6,758,106	47.07
Commission expenses	3,209,568	15.99	2,734,212	19.04
Adminsitrative expenses	1,824,396	9.09	1,553,172	10.82
Government Taxes	448,470	2.23	255,296	1.78
Dividend to Shareholders	376,272	1.87	282,204	1.97
Contribution to / (from) opening Retained Earnings	(516,467)	(2.57)	(265,163)	(1.85)
Retained for future growth	565,199	2.82	271,169	1.89
Solvency Margin	847,241	4.21	516,467	3.59
Total	20,076,747	100.00	14,357,686	100.00





Solvency Margin

Distribution of Wealth 2012

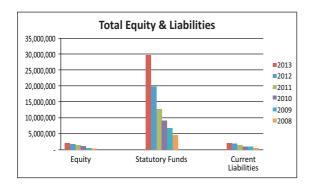
# **Key Operating and Financial Data**

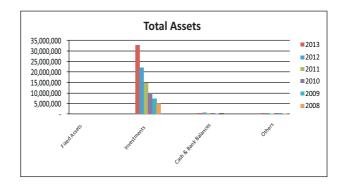
	(Rupees in '000)					
Six Years Summary	2013	2012	2011	2010	2009	2008
Gross Premium	17,076,588	12,080,180	8,215,262	5,802,439	4,363,155	3,435,119
Revenue and P&L Account						
Premium - net of reinsurance	16,349,900	11,501,196	7,756,624	5,451,804	4,054,739	3,127,200
Net Investment income / (loss)	3,549,912	2,667,925	1,257,908	1,302,972	1,302,883	(700,714)
Total inflow	19,899,812	14,169,121	9,014,532	6,754,776	5,357,622	2,426,486
Total outgo	18,296,038	13,267,817	8,387,165	6,239,228	5,040,102	2,267,786
Surplus in Revenue Account	1,603,774	901,304	627,367	515,548	317,520	158,700
Surplus transfer to P & L	1,273,000	650,000	530,000	200,000	100,000	66,633
Profit / (loss) before tax per P & L Account	1,389,941	808,669	582,356	217,268	160,744	(49,972)
Income Tax (expense)	(448,470)	(255,296)	(207,763)	(70,516)	(30,801)	(5,000)
Profit / (loss) after tax per P & L Account	941,471	553,373	374,593	146,752	129,943	(54,972)
Balance Sheet						
Investments including bank deposits	32,719,956	21,955,492	14,780,198	10,347,115	7,279,564	5,031,512
Other assets	1,193,739	1,271,761	799,823	840,598	926,301	516,786
Fixed assets	376,905	320,487	207,587	160,869	118,115	94,579
Total assets	34,290,600	23,547,740	15,787,608	11,348,582	8,323,980	5,642,877
Issued, subscribed and Paid up capital	627,120	627,120	627,120	627,120	627,120	627,120
Accumulated surplus /(deficit)	1,616,002	1,168,515	803,278	522,753	(80,615)	(210,558)
Statutory funds	29,914,579	19,853,501	12,844,091	9,144,236	6,788,311	4,629,457
Other liabilities	2,132,899	1,898,604	1,513,119	1,054,473	989,164	596,858
Total equity & liabilities	34,290,600	23,547,740	15,787,608	11,348,582	8,323,980	5,642,877

Six Years Summary	2013	2012	2011	2010	2009	2008
Financial Ratios						
Profitability						
Profit / (loss) Before Tax / Gross Premium Profit / (loss) Before Tax / Net Premium	8% 9%	7% 7%	7% 8%	4% 4%	4% 4%	-1% -2%
Profit / (loss) After Tax / Gross Premium Profit / (loss) After Tax / Net Premium	6% 6%	5% 5%	5% 5%	3% 3%	3% 3%	-2% -2%
Net claims / Net premium	22%	20%	23%	30%	34%	50%
Commission / Net premium Administration Expenses / Net premium	20% 11%	24% 14%	25% 15%	23% 14%	25% 17%	19% 17%
Change in PHL / Net Inflow	49%	48%	40%	38%	36%	-17%
Net investment income / Net premium	22%	23%	16%	24%	32%	-22%
Return to Shareholders						
Return on equity	42%	31%	26%	13%	24%	-13%
Earnings / (loss) per share (pre-tax) Earnings / (loss) per share (after-tax)	22.16 15.01	12.89 8.82	9.29 5.97	3.46 2.34	2.56 2.07	(0.80) (0.88)
Price Earning Ratio - PAT	11	11	10	20	21	-51
Net Assets per share	35.77	28.63	22.81	18.34	8.71	6.64
Return on assets	3%	2%	2%	1%	2%	-1%
Market Value						
Face value per share (Rs.)	10	10	10	10	10	10
Break up value per share (Rs.)	35.77	28.63	22.81	18.34	8.71	6.64
Market price per share at the end of the year (Rs.)	164.90	92.95	62.39	46.09	44.21	45.13
Cash dividend per share Cash dividend Dividend yield Dividend payout Dividend cover - (Times)	6.00 60% 4% 40% 2.50	4.50 45% 5% 51% 1.96	3.00 30% 5% 50% 1.99	1.50 15% 3% 64% 1.56	1.00 10% 2% 48% 2.07	- 0% 0% 0% -
Performance Liquidity						
Current Ratio - (Times) Total Liabilities / Equity - (Times) Return on Capital employed Paid up capital / Total Assets Equity / Total Assets	1.06 14 62% 2% 7%	1.07 12 45% 3% 8%	1.09 10 41% 4% 9%	1.10 9 19% 6% 10%	1.06 14 29% 8% 7%	1.06 13 -12% 11% 7%
Cash Flows						
Net cash flow from operating activities Net cash flow from investing activities Net cash flow from financing activities	7,390,766 (7,342,780) (435,169)	5,092,687 (1,523,263) (187,138)	3,304,453 (3,845,494) (93,470)	1,829,289 (2,720,233) (62,419)	1,150,556 (2,370,526)	591,271 557,661
Net change in cash and cash equivalent	(387,183)	3,382,286	(634,511)	(953,363)	(1,219,970)	1,148,932

# **Vertical Analysis**

	2013		2012		
	(Rupees in '000)	%	(Rupees in '000)	%	
Balance Sheet					
Net equity	2,243,122	6.54	1,795,635	7.63	
Statutory funds	29,914,579	87.24	19,853,501	84.31	
Current liabilities	2,132,899	6.22	1,898,604	8.06	
Total equity and Liabilities	34,290,600	100.00	23,547,740	100.00	
Total non-current assets including deferred tax	385,350	1.12	321,993	1.37	
Investments	32,719,956	95.42	21,955,492	93.24	
Current assets	1,185,294	3.46	1,270,255	5.39	
Total assets	34,290,600	100.00	23,547,740	100.00	
Revenue and Profit & Loss Account					
Net Income	20,076,747	100.00	14,357,686	100.00	
Claims, Expenditures and change in PHL	(18,356,032)	(91.43)	(13,297,713)	(92.62)	
Contribution to / (from) opening Retained Earnings	516,467	2.57	265,163	1.85	
Solvency Margin	(847,241)	(4.22)	(516,467)	(3.60)	
Profit / (loss) before tax	1,389,941	6.92	808,669	5.63	
Income tax expense	(448,470)	(2.23)	(255,296)	(1.78)	
Profit / (loss) for the year	941,471	4.69	553,373	3.85	

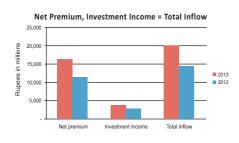


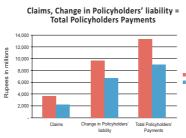


201	1	2010		2009		2008	}
(Rupees in '00	0) %	(Rupees in '000)	%	(Rupees in '000)	) %	(Rupees in '000)	%
1,430,398	9.06	1,149,873	10.13	546,505	6.57	416,562	7.38
12,844,091	81.36	9,144,236	80.58	6,788,311	81.55	4,629,457	82.04
1,513,119	9.58	1,054,473	9.29	989,164	11.88	596,858	10.58
15,787,608	100.00	11,348,582	100.00	8,323,980	100.00	5,642,877	100.00
209,996	1.33	165,151	1.46	125,435	1.51	100,579	1.78
14,780,198	93.62	10,347,115	91.17	7,279,564	87.45	5,031,512	89.17
797,414	5.05	836,316	7.37	918,981	11.04	510,786	9.05
15,787,608	100.00	11,348,582	100.00	8,323,980	100.00	5,642,877	100.00
9,098,044	100.00	6,798,566	100.00	5,437,735	100.00	2,320,820	100.00
(8,418,321)	(92.53)	(6,265,750)	(92.16)	(5,059,471)	(93.04)	(2,278,725)	(98.19)
167,796	1.84	(147,752)	(2.17)	(217,520)	(4.00)	(92,067)	(3.97)
(265,163)	(2.91)	(167,796)	(2.47)	-	-	-	-
582,356	6.40	217,268	3.20	160,744	2.96	(49,972)	(2.15)
(207,763)	(2.28)	(70,516)	(1.04)	(30,801)	(0.57)	(5,000)	(0.22)
374,593	4.12	146,752	2.16	129,943	2.39	(54,972)	(2.37)

# **Horizontal Analysis**

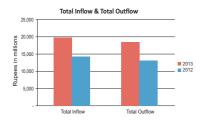
Balance Sheet	2013 (Rupees in '000)	2012 (Rupees in '000)	2011 (Rupees in '000)	2010 (Rupees in '000)
Net equity	2,243,122	1,795,635	1,430,398	1,149,873
Statutory funds	29,914,579	19,853,501	12,844,091	9,144,236
Current liabilities	2,132,899	1,898,604	1,513,119	1,054,473
Total equity and Liabilities	34,290,600	23,547,740	15,787,608	11,348,582
Total non-current assets	385,350	321,993	209,996	165,151
Investments	32,719,956	21,955,492	14,780,198	10,347,115
Current assets	1,185,294	1,270,255	797,414	836,316
Total assets	34,290,600	23,547,740	15,787,608	11,348,582
Revenue and Profit & Loss Account				
Net Income	20,076,747	14,357,686	9,098,044	6,798,566
Claims, Expenditures and PHL	(18,356,032)	(13,297,713)	(8,418,321)	(6,265,750)
Contribution to / (from) opening Retained Earnings	516,467	265,163	167,796	(147,752)
Solvency Margin	(847,241)	(516,467)	(265,163)	(167,796)
Profit / (loss) before tax	1,389,941	808,669	582,356	217,268
Income tax expense	(448,470)	(255,296)	(207,763)	(70,516)
Profit / (loss) for the year	941,471	553,373	374,593	146,752

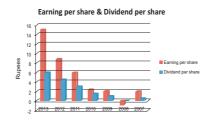






2009	2008	2013	2012	2011	2010	2009	2008
(Rupees in '000	(Rupees in '000)		%	increase / (de	crease) over pr	eceeding year	
546,505	416,562	24.92	25.53	24.40	110.40	31.19	(13.44)
6,788,311	4,629,457	50.68	54.57	40.46	34.71	46.63	(6.81)
989,164	596,858	12.34	25.48	43.50	6.60	65.73	48.25
8,323,980	5,642,877	45.62	49.15	39.12	36.34	47.51	(3.57)
125,435	100,579	19.68	53.33	27.15	31.66	24.71	22.61
7,279,564	5,031,512	49.03	48.55	42.84	42.14	44.68	(3.94)
918,981	510,786	(6.69)	59.30	(4.65)	(9.00)	79.92	(3.94)
8,323,980	5,642,877	45.62	49.15	39.12	36.34	47.51	(3.57)
5,437,735	2,320,820	39.83	57.81	33.82	25.03	134.30	(34.18)
(5,059,471)	(2,278,725)	38.04	57.96	34.35	23.84	122.03	(32.09)
(217,520)	(92,067)	94.77	58.03	(213.57)	(32.07)	136.26	346.93
-	-	64.05	94.77	58.03	-	-	-
160,744	(49,972)	71.88	38.86	168.04	35.16	(421.67)	(133.31)
(30,801)	(5,000)	75.67	22.88	194.63	128.94	516.02	(79.65)
129,943	(54,972)	70.13	47.73	155.26	12.94	(336.38)	(143.82)









# CHILD MARRIAGE PLANS

We are there for you to plan a dream wedding for your child. Our Child Marriage Plans make that once in a lifetime moment truly memorable.





# REVIEW REPORT TO THE MEMBERS ON STATEMENT OF COMPLIANCE WITH THE CODE OF CORPORATE GOVERNANCE

We have reviewed the enclosed Statement of Compliance with the best practices contained in the Code of Corporate Governance (the Code) prepared by the Board of Directors of Jubilee Life Insurance Company Limited for the year ended December 31, 2013 to comply with the requirements of Listing Regulation No. 35 of the Karachi Stock Exchange where the Company is listed.

The responsibility for compliance with the Code is that of the Board of Directors of the Company. Our responsibility is to review, to the extent where such compliance can be objectively verified, whether the Statement of Compliance reflects the status of the Company's compliance with the provisions of the Code and report if it does not and to highlight any non-compliance with the requirements of the Code. A review is limited primarily to inquiries of the Company's personnel and review of various documents prepared by the Company to comply with the Code.

As a part of our audit of the financial statements we are required to obtain an understanding of the accounting and internal control systems sufficient to plan the audit and develop an effective audit approach. We are not required to consider whether the Board of Directors' statement on internal control covers all risks and controls or to form an opinion on the effectiveness of such internal controls, the Company's corporate governance procedures and risks.

The Code requires the Company to place before the Audit Committee, and upon recommendation of the Audit Committee, place before the Board of Directors for their review and approval its related party transactions distinguishing between transactions carried out on terms equivalent to those that prevail in arm's length transactions and transactions which are not executed at arm's length price and recording proper justification for using such alternate pricing mechanism. We are only required and have ensured compliance of this requirement to the extent of the approval of the related party transactions by the Board of Directors upon recommendation of the Audit Committee. We have not carried out any procedures to determine whether the related party transactions were undertaken at arm's length price or not.

Based on our review, nothing has come to our attention which causes us to believe that the Statement of Compliance does not appropriately reflect the Company's compliance, in all material respects, with the best practices contained in the Code as applicable to the Company for the year ended December 31, 2013.

**Chartered Accountants** 

Karachi

Dated: March 05, 2014

### Statement of Compliance with the Code of Corporate Governance

For The Year Ended December 31, 2013

This statement is being presented to comply with the Code of Corporate Governance contained in Regulation No. 35 of the Listing Regulations of Karachi Stock Exchange and Code of Corporate Governance applicable to listed insurance companies as issued by the SECP, for the purpose of establishing a framework of good governance, whereby a listed company is managed in compliance with the best practices of corporate governance.

The Company has applied the principles contained in the Code of Corporate Governance in the following manner:

1. The company encourages representation of independent non-executive directors and directors representing minority interests on its Board of Directors. At present the board includes:

Category	Name
Non-executive director	Masood Noorani (Chairman)
	Towfiq Habib Chinoy
	Sultan Ali Akbar Allana
	John Joseph Metcalf
	Shahid Mahmood Loan
	Aly Noor Mahomed Rattansey
Executive director	Javed Ahmed
Independent director(s)	To take effect in the forthcoming election of directors.

- 2. The directors have confirmed that none of them is serving as a director on more than seven (7) listed companies, including this company.
- 3. All the resident directors of the company have confirmed that they are registered as taxpayers and none of them has defaulted in payment of any loan to a banking company, a DFI or an NBFI. None of the directors or their spouses is engaged in business of stock brokerage.
- 4. No casual vacancy occurred during the year 2013.
- 5. The company has prepared a "Code of Conduct" and has ensured that appropriate steps have been taken to disseminate it throughout the company along with its supporting policies and procedures.
- 6. The Board has developed a vision and mission statement, overall corporate strategy and significant policies of the company. Policies on Investors' relations, Governance, Risk management and Compliance are in the process of preparation. A complete record of particulars of significant policies along with the dates on which they were approved or amended has been maintained.
- 7. All the powers of the Board have been duly exercised and decision on material transactions, including appointment and determination of remuneration and terms and conditions of employment of the CEO, other executive and non- executive directors, have been taken by the Board.
- 8. The meetings of the Board were presided over by the Chairman and the Board met at-least once in every quarter. Written notice of the board meetings, along with agenda and working papers, were circulated at least seven days before the meetings. The minutes of the meetings were appropriately recorded and circulated.
- 9. All Directors of the Company have attended orientation courses to acquaint them with this code, applicable laws and their duties and responsibilities.
- 10. The Board has approved appointment of CFO & Company Secretary, and Head of Internal Audit, including their remuneration and terms and conditions of employment.
- 11. The Directors' report for this year has been prepared in compliance with the requirements of the Code and fully describes the salient matters required to be disclosed.

- 12. The financial statements of the company were duly endorsed by CEO and CFO before approval of the board.
- 13. The Directors, CEO and executives do not hold any interest in the shares of the company other than that disclosed in the pattern of shareholding. The Board has set up the threshold for other employees for the purpose of disclosing trades in the shares of the Company.
- 14. The company has complied with all the corporate and financial reporting requirements of the CCG.
- 15. The Board has formed an Audit Committee. It comprises of three members; all of whom are non-executive Directors including the Chairman of the committee.
- 16. The meetings of the Audit Committee were held at least once every quarter, prior to the approval of the interim and final results of the company, as required by the CCG. The terms of reference of the committee have been formed and advised to the committee for compliance.
- 17. The Board has formed an HR and Remuneration Committee. It comprises of four members, of whom, three are non-executive directors including the Chairman.
- 18. The board has set up an effective internal audit function in place.
- 19. The statutory auditors of the company have confirmed that they have been given a satisfactory rating under the quality control review program of the ICAP, that they or any of the partners of the firm, their spouses and minor children do not hold shares of the company and that the firm and all its partners are in compliance with International Federation of Accountants (IFAC) guidelines on Code of Ethics as adopted by the ICAP.
- 20. The statutory auditors or the persons associated with them have not been appointed to provide other services except in accordance with the listing regulations and the auditors have confirmed that they have observed IFAC guidelines in this regard.
- 21. The 'closed period' prior to announcement of interim / final results, and business decisions, which may materially affect the market price of company's shares, was determined and intimated to directors, employees and Karachi Stock Exchange.
- 22. Material/price sensitive information has been disseminated among all market participants at once through Karachi Stock Exchange.
- 23. The Company has established Underwriting Committee, Claims Settlement Committee and Reinsurance Committee in line with the Code of Corporate Governance for Insurance Companies.
- 24. The actuary appointed by the company has confirmed that neither he nor his spouse and minor children hold shares of the company.
- 25. The Board ensures that the appointed actuary complies with the requirements set for him in the Code for Insurance Companies.
- 26. We confirm that all other material principles enshrined in the CCG have been complied with.

On behalf of the Board

Masood Noorani (Chairman) Javed Ahmed (Managing Director & CEO)

Date: 25 February, 2014



#### A.F. FERGUSON & CO.

#### **AUDITORS' REPORT TO THE MEMBERS**

We have audited the annexed financial statements comprising of:

- i. balance sheet:
- profit and loss account;
- statement of changes in equity;
- iv. cash flow statement;
- revenue account;
- vi. statement of premiums; vii. statement of claims;
- viii. statement of expenses; and
- statement of investment income

of Jubilee Life Insurance Company Limited as at December 31, 2013 together with the notes forming part thereof for the year then ended.

It is the responsibility of the Company's Board of Directors to establish and maintain a system of internal control, and prepare and present the financial statements in conformity with the approved accounting standards as applicable in Pakistan and the requirements of the Insurance Ordinance, 2000 (XXXIX of 2000) and the Companies Ordinance, 1984 (XLVII of 1984). Our responsibility is to express an opinion on these statements based on our audit.

We conducted our audit in accordance with the auditing standards as applicable in Pakistan. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the above said statements. An audit also includes assessing the accounting policies used and significant estimates made by management, as well as, evaluating the overall financial statements presentation. We believe that our audit provides a reasonable basis for our opinion.

#### In our opinion:

- (a) proper books of accounts have been kept by the Company as required by the Insurance Ordinance, 2000 and the Companies Ordinance, 1984;
- (b) the financial statements together with the notes thereon have been drawn up in conformity with the Insurance Ordinance, 2000 and the Companies Ordinance, 1984, and accurately reflect the books and records of the Company and are further in accordance with accounting policies consistently applied except for the change as stated in note 6 to the financial statements with which we concur;
- the financial statements together with the notes thereon present fairly, in all material respects, the state of the Company's affairs as at December 31, 2013 and of the profit, its cash flows and changes in equity for the year then ended in accordance with the approved accounting standards as applicable in Pakistan and give the information required to be disclosed by the Insurance Ordinance, 2000 and the Companies Ordinance, 1984;
- (d) the apportionment of assets, liabilities, revenue and expenses between two or more funds has been performed in accordance with the advice of the appointed actuary; and
- (e) Zakat deductible at source under the Zakat and Ushr Ordinance, 1980 (XVIII of 1980), was deducted by the company and deposited in the Central Zakat Fund established under section 7 of that Ordinance.

Chartered Accountants

Karachi

Dated: March 03, 2014

Name of the engagement partner: Farrukh Rehman

# **Balance Sheet**

As at December 31, 2013

Sissued, subscribed and paid-up share capital 62,712,000 ordinary shares of Rs. 10 each 7 627,120 627,120 627,120 627,120				Statutory Funds Aggregat			egate		
Authorised share capital   100,000,000 ordinary shares of Rs. 10 each   1,000,000   1,000,000   1,000,000	ı	Note	holders'	life unit	tional		group life and health	2013	2012
Authorised share capital 100,000,000 ordinary shares of Rs. 10 each			•			(Rupees in '000	0) ———		<b></b>
100,000,000 ordinary shares of Rs. 10 each	Share capital and reserves								
paid-up share capital 62,712,000 ordinary shares of Rs. 10 each 7 627,120 627,120 627,120 Rccumulated surplus 8 1,616,002 627,120 1,168,515 Ret shareholders' equity 2,243,122 2,243,122 1,795,635 Ret shareholders' equity 2,243,122 2,243,122 1,795,635 Relance of statutory funds [including policyholders' liabilities Rs. 29,01 billion (2012: Rs. 19.34 billion)] 9 - 28,802,445 561,135 539,951 11,048 29,914,579 19,853,501 Peferred Liabilities Staff retirement benefits 11 16,345 16,521 3,017 583 - 36,466 - CCreditors and accruals Outstanding claims 12	100,000,000 ordinary shares		1,000,000	<u>-</u>				1,000,000	1,000,000
Creditors and accruals	paid-up share capital 62,712,000 ordinary shares of Rs. 10 each Accumulated surplus		1,616,002		- -	· · ·	- - -	1,616,002	627,120 1,168,515 1,795,635
Creditors and accruals         1         16,345         16,521         3,017         583         -         36,466         -           Creditors and accruals         Outstanding claims         12         -         105,846         366,508         157,594         40,529         670,477         642,375           Premiums received in advance         -         207,971         28,989         3,652         148         240,760         270,714           Amounts due to insurers / reinsurers         -         3632         1,186         -         -         4,818         4,561           Accrued expenses         64,436         355,825         13,589         1,721         76         435,647         388,831           Taxation - provision less payments         50,959         -         -         -         -         50,959         -           Other creditors and accruals         14         76,710         22,775         4,021         4,467         -         107,973         76,902           Inter-fund payable         -         35,746         30,223         16,060         444         82,473         1,8451           Unclaimed dividend         6,455         -         -         -         -         6,455         2,640 </td <td>[including policyholders' liabilities Rs. 29.01 billion</td> <td>9</td> <td></td> <td>28,802,445</td> <td>561,135</td> <td>539,951</td> <td>11,048</td> <td>29,914,579</td> <td>19,853,501</td>	[including policyholders' liabilities Rs. 29.01 billion	9		28,802,445	561,135	539,951	11,048	29,914,579	19,853,501
Outstanding claims         12         -         105,846         366,508         157,594         40,529         670,477         642,375           Premiums received in advance         -         207,971         28,989         3,652         148         240,760         270,714           Amounts due to insurers / reinsurers         -         3,632         1,186         -         -         4,818         4,561           Amounts due to agents         -         476,079         17,015         3,777         -         496,871         494,130           Accrued expenses         64,436         355,825         13,589         1,721         76         435,647         388,831           Taxation - provision less payments         50,959         -         -         -         -         50,959         -           Other creditors and accruals         14         76,710         22,775         4,021         4,467         -         107,973         76,902           Inter-fund payable         192,105         1,207,874         461,531         187,271         41,197         2,089,978         1,895,964           Other liabilities           Unclaimed dividend         6,455         -         -         -         -         <		11	16,345	16,521	3,017	583		36,466	-
Unclaimed dividend         6,455         -         -         -         -         6,455         2,640           Total liabilities         214,905         30,026,840         1,025,683         727,805         52,245         32,047,478         21,752,105           Contingency & commitments         15         4	Outstanding claims Premiums received in advance Amounts due to insurers / reinsurer Amounts due to agents Accrued expenses Taxation - provision less payments Other creditors and accruals	-S	64,436 50,959 76,710	207,971 3,632 476,079 355,825 - 22,775 35,746	28,989 1,186 17,015 13,589 - 4,021 30,223	3,652 - 3,777 1,721 - 4,467 16,060	148 - - 76 - - 444	240,760 4,818 496,871 435,647 50,959 107,973 82,473	642,375 270,714 4,561 494,130 388,831 - 76,902 18,451 1,895,964
Contingency & commitments 15			6,455	-	-	-	-	6,455	2,640
	Total liabilities		214,905	30,026,840	1,025,683	727,805	52,245	32,047,478	21,752,105
Total equity and liabilities 2,458,027 30,026,840 1,025,683 727,805 52,245 34,290,600 23,547,740	Contingency & commitments	15							
	Total equity and liabilities		2,458,027	30,026,840	1,025,683	727,805	52,245	34,290,600	23,547,740

The annexed notes 1 to 43 form an integral part of these financial statements.

Masood Noorani Chairman Shahid M. Loan Director Aly Noor Mahomed Rattansey
Director

# **Balance Sheet**

### As at December 31, 2013

					Statutory Fu	ınds	Aggre	egate
	Note	Share holders' Fund	Individual life unit linked	Conven- tional business	Accident & health	Overseas group life and health business	2013	2012
		•			(Rupees in '00	0) ———		
Cash and bank deposits			20 505	454			24 222	6.764
Cash and others Current and other accounts Deposits maturing within 12 mont	hc	1,151 49,359	29,585 422,414 4,392,000	154 3,759	143 26,444	20,247	31,033 522,223 4,392,000	6,764 827,675 3,748,000
Deposits maturing within 12 mont	113	50,510	4,843,999	3,913	26,587	20,247	4,945,256	4,582,439
Unsecured advances to employee	S	8,971		-	-	-	8,971	6,806
Investments	16							
Government securities Other fixed income securities Listed equities and closed-ended		1,388,740	18,932,522 483,834	723,891	549,165	27,481	21,621,799 483,834	13,972,871 500,943
mutual funds Open-ended mutual funds		513,334	5,510,981 119,664	46,085	32,259	-	6,102,659 119,664	3,322,248 411,430
		1,902,074	25,047,001	769,976	581,424	27,481	28,327,956	18,207,492
Deferred taxation	17	8,445	-	-	-	-	8,445	1,506
Other assets - current								
Premiums due but unpaid Investment income due but	18	-	-	83,977	105,284	-	189,261	134,636
outstanding Investment income accrued		158 408	386 64,112	403	600		544 65,523	121 30,847
Amounts due from insurers/reinsurers Taxation - payments less provision			18,357	162,055	2,461	4,517 -	187,390	153,768 23,379
Prepayments Sundry receivables		16,300	28,804	5,359	11 440		45,104 52,772	34,343
Inter-fund receivable		11,783 82,473	24,181	-	11,449	-	82,473	33,465 18,451
		111,122	135,840	251,794	119,794	4,517	623,067	429,010
Fixed assets	20							
Tangible assets Capital work-in-progress		35,865					35,865	46,881
Furniture, fixtures, office equipments computers and vehicles	5,	326,217		-	-	-	326,217	261,054
Intangible assets		,					,	,
Computer softwares		14,823	_	_	-	_	14,823	12,552
•		376,905	-	-	-	-	376,905	320,487
Total assets		2,458,027	30,026,840	1,025,683	727,805	52,245	34,290,600	23,547,740

The annexed notes 1 to 43 form an integral part of these financial statements.

Masood Noorani Chairman Shahid M. Loan Director

Aly Noor Mahomed Rattansey
Director

# **Profit and Loss Account**

For the year ended December 31, 2013

Return on Government securities   Return on Government securities   Return on other fixed income securities and deposits   A   188   3,688   Amortisation of discount relative to par   Dividend income   Divid		Note	2013	2012
Return on Government securities       84,729       93,345         Return on other fixed income securities and deposits       4,188       3,688         Amortisation of discount relative to par       6       5         Dividend income       49,879       18,114         138,802       115,152         Gain on disposal of investments       1,642       24,299         Reversal of impairment in value of investment       2,166       1,617       44,474         Government securities       2,166       29,795       14,474       46,091         Total investment income       172,405       185,542       185,542         Investment related expenses       (75)       (74)       185,468         Other revenues       3,743       1,068       2,09         Gain on disposal of fixed assets       3,743       1,068       2,029         Others       362       2,029       3,097         Total investment income and other revenues       176,935       188,565         Expenses not attributable to statutory funds       21       (59,994)       (29,896)         Profit before appropriated to shareholders' fund from ledger account D       9       1,273,000       650,000         Profit before tax       1,389,941       808,669 <td>Investment income not attributable to statutory funds</td> <td></td> <td><b>←</b> (Rupe</td> <td>es in '000) — &gt;</td>	Investment income not attributable to statutory funds		<b>←</b> (Rupe	es in '000) — >
Return on other fixed income securities and deposits	investment income not attributable to statutory funds			
Dividend income   49,879   18,114   138,802   115,152	Return on other fixed income securities and deposits		4,188	3,688
Reversal of impairment in value of investment			49,879	18,114
Covernment securities	Gain on disposal of investments		1,642	24,299
Covernment securities	Reversal of impairment in value of investment			
Total investment income   172,405   185,542	Government securities		29,795	44,474
Investment related expenses			31,961	46,091
Net investment income         172,330         185,468           Other revenues	Total investment income		172,405	185,542
Gain on disposal of fixed assets Others       3,743 862 2,029 4,605 3,097         Total investment income and other revenues       176,935       188,565         Expenses not attributable to statutory funds Profit before appropriation of surplus to shareholders' fund Surplus appropriated to shareholders' fund from ledger account D       21 (59,994) 158,669 (29,896) 158,669       158,669 (650,000) (650,000) (650,000) (7,273,000) (255,296) (7,273,000) (255,296) (7,273,000) (255,296) (7,273,000) (255,296) (7,273,000) (255,296) (7,273,000) (255,296) (7,273,000)				(74)_ 185,468
Total investment income and other revenues  Expenses not attributable to statutory funds Profit before appropriation of surplus to shareholders' fund Surplus appropriated to shareholders' fund from ledger account D  Profit before tax  1,389,941  808,669  Taxation  Net profit for the year  176,935  188,565  188,565  19,994) 116,941 158,669 158,669 1758,	Gain on disposal of fixed assets		862	2,029
Profit before appropriation of surplus to shareholders' fund Surplus appropriated to shareholders' fund from ledger account D  Profit before tax  1,389,941  808,669  Taxation  Net profit for the year  (Rupees)	Total investment income and other revenues			
Surplus appropriated to shareholders' fund from ledger account D       9       1,273,000       650,000         Profit before tax       1,389,941       808,669         Taxation       22       (448,470)       (255,296)         Net profit for the year       941,471       553,373         (Rupees)		21		
Taxation       22       (448,470)       (255,296)         Net profit for the year       941,471       553,373         (Rupees)		9		
Net profit for the year     941,471     553,373     (Rupees)	Profit before tax		1,389,941	808,669
(Rupees)	Taxation	22	(448,470)	(255,296)
	Net profit for the year		941,471	553,373
Basic and diluted earnings per share 23 15.01 8.82			(R	lupees)
	Basic and diluted earnings per share	23	15.01	8.82

The annexed notes 1 to 43 form an integral part of these financial statements.

Masood Noorani Chairman Shahid M. Loan Director Aly Noor Mahomed Rattansey Director

# **Statement of Changes In Equity**

For the year ended December 31, 2013

	Share	No	Net accumulated surplus				
	Capital	Accumulated surplus	Capital contribution (to) / from statutory fund	Net accumulated Surplus	_ Total		
	←		(Rupees in '00	0)———	<b></b>		
Balance as at January 1, 2012	627,120	803,278	-	803,278	1,430,398		
Dividend for the year ended December 31, 2011 (Rs. 3 per share)	-	(188,136)	-	(188,136)	(188,136)		
Capital contributed to statutory fund - note 9	-	-	(10,000)	(10,000)	(10,000)		
Capital withdrawn from statutory fund - note 9	-	-	10,000	10,000	10,000		
Profit for the year ended December 31, 2012	-	553,373	-	553,373	553,373		
Balance as at December 31, 2012	627,120	1,168,515	-	1,168,515	1,795,635		
Dividend for the year ended December 31, 2012 (Rs. 4.50 per share)	-	(282,204)	-	(282,204)	(282,204)		
Interim dividend for the year ended December 31, 2013 (Rs. 2.50 per share)	-	(156,780)	-	(156,780)	(156,780)		
Capital contributed to statutory fund - note 9	-	-	(95,000)	(95,000)	(95,000)		
Capital withdrawn from statutory fund - note 9	-	-	40,000	40,000	40,000		
Profit for the year ended December 31, 2013	-	941,471	-	941,471	941,471		
Balance as at December 31, 2013	627,120	1,671,002	(55,000)	1,616,002	2,243,122		

The annexed notes 1 to 43 form an integral part of these financial statements.

Masood Noorani Chairman Shahid M. Loan Director

Aly Noor Mahomed Rattansey Director

# **Cash Flow Statement**

For the year ended December 31, 2013

Principal Companies					:	Statutory Fu	nds	Aggre	gate
Operating activities   Penilman review   Penil		Note	holders'	life unit	tional		group life and health	2013	2012
Differentiting activities	Operating cash flows		•		(	Rupees in '000	) ———		<b></b>
Premiums received Reinsurance premiums paid	. •								
Differ operating activities   Income tax paid   Gast, 071   C2 929   Gast, 071   C1 929   Gast, 071   C1 929   Gast, 071   Gast, 071   C1 929   Gast, 071   Gast	Premiums received Reinsurance premiums paid Claims paid Surrenders paid Reinsurance and other recoveries received Commissions paid			(261,781) (364,784) (2,009,450) 131,216 (2,999,450)	(440,649) (900,575) - 369,929 (187,323)	(6,445) (894,095) - - 6,079 (22,323)	(17,556) (998) - 8,660	(726,431) (2,160,452) (2,009,450) 515,884 (3,209,096)	12,137,995 (581,552) (1,422,181) (1,249,670) 428,593 (2,587,296) 60,343
Income tax paid   General management expenses paid   G.   (1,517,1249   General management expenses paid   G.   (1,517,1249   G.   (1,777,778)   (98,148)   (4,661)   (1,791,621)   (1,488, 10,118)   (1,488, 10	Net cash inflow from underwriting activities	_	-	9,212,724	97,896	138,562	28,323	9,477,505	6,786,232
General management expenses paid Other operating payments (1,408, 10) (14,251) (14,251) (14,251) (13,385) (1,501) (14,251) (14,251) (13,385) (1,501) (14,251) (14,251) (14,251) (13,385) (1,501) (1,376) (1,37	b) Other operating activities								
Net cash outflow from other operating activities   (331,678)   (1,564,240)   (97,832)   (93,320)   (331   (2,086,739)   (1,693,730)   (1,693	General management expenses paid Other operating payments Other operating receipts Unsecured advances		(510) 127,691 (2,165)	(1,571,234) (14,253) - -	(117,578) (3,385) - -	(98,148) - 701 -	1,376	(1,791,621) (18,148) 129,768	(312,382) (1,488,536) (13,334) 118,532 2,175
Investment activities	Net cash outflow from other operating activities				(97,832)	(93,320)	331	(2,086,739)	(1,693,545)
Profit / return received   90,262   1,789,248   444,814   44,801   44,500   3,150   - 502,185   277, 278,249   1,769,267   1,769,067   1,704,678   67,956   37,704,473   1,769,279   1,509,277   69,539   1,509,243   1,769,243   1,769,243   1,769,243   1,509,	Total cash (outflow) / inflow from all operating activi	ities	(331,678)		64		28,654		5,092,687
Dividends received   49,721   444,814   4,500   3,150   (7,9667)	Investment activities								
Production   Pro	Dividends received Payments for investments Proceeds from disposal of investments Fixed capital expenditure		49,721 (3,335,405) 2,663,940 (199,243)	444,814 (60,191,206)	4,500 (1,769,067)	3,150 (1,704,678)	(67,956) 69,539	502,185 (67,068,312) 57,402,473 (199,243)	1,753,381 277,570 (34,721,934) 31,369,422 (206,948) 5,246
Dividend paid (435,169) (95,000) (95,000) (95,000) (1,256,000) (1,	Total cash (outflow) / inflow from investing activities	6	(711,729)	(6,430,473)	(66,308)	(138,845)	4,575	(7,342,780)	(1,523,263)
Capital contributed from shareholders' fund Capital returned to shareholders' fund Surplus appropriated to shareholders' fund 1,273,000 (1,256,000) (17,000) (17,000) (17,000) (17,000) (17,000) (17,000) (17,000) (17,000) (17,000) (17,000) (17,000) (17,000) (17,000)	Financing activities								
Net cash (outflow) / inflow from all activities         (260,576)         (37,989)         (66,244)         (38,603)         16,229         (387,183)         3,382, 23822, 2382, 2382, 2382, 2382, 2382, 2382, 2382, 2382, 2382, 2382, 23822, 2382, 2382,	Capital contributed from shareholders' fund Capital returned to shareholders' fund		(95,000) 40,000	- - (1,256,000)	- - -		- - - (17,000)	(435,169) - - -	(187,138) - - -
Cash and cash equivalents at the beginning of the year         311,086         3,381,988         70,157         65,190         4,018         3,832,439         450,           Cash and cash equivalents at the end of the year         24         50,510         3,343,999         3,913         26,587         20,247         3,445,256         3,832,439           Reconciliation to profit and loss account           Operating cash flows           Depreciation expense         (118,591)         (82,48)           Amortisation expense         (8,981)         (7,79,793,743)           Profit on disposal of fixed assets         3,743         1,18,991           Increase / (decrease) in assets other than cash (Increase) in liabilities         (10,291,558)         (7,393,743)           Profit / (loss) on sale of investments         22,541         (5,792,793,793)           Profit / (loss) on investments         1,182,084         830,198           Investment income         2,538,405         2,024,1024,1024           Capital contributed from shareholders' fund         55,000	Total cash inflow / (outflow) from financing activities	5	782,831	(1,256,000)	-	55,000	(17,000)	(435,169)	(187,138)
Cash and cash equivalents at the end of the year         24         50,510         3,343,999         3,913         26,587         20,247         3,445,256         3,832,832,832,832,832,832,832,832,832,83	Net cash (outflow) / inflow from all activities		(260,576)	(37,989)	(66,244)	(38,603)	16,229	(387,183)	3,382,286
Reconciliation to profit and loss account           Operating cash flows         7,390,766         5,092, Depreciation expense         (118,591)         (82, 48,981)         (7, 7,792, 7,792)         (82, 7,743)         (7, 7,743, 7,743)         1, 7, 7,743, 7,743         1, 7, 7,743, 7,743         1, 7, 7,743, 7,743         1, 7, 7,743, 7,743         1, 7, 7,743, 7,743         1, 7, 7,743, 7,743         1, 7, 7,743, 7,743         1, 7, 7,743, 7,743         1, 7, 7,743, 7,743         1, 7, 7,743, 7,743         1, 7, 7, 7, 7,743, 7,743         1, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7,	Cash and cash equivalents at the beginning of the year	_	311,086	3,381,988	70,157	65,190	4,018	3,832,439	450,153
Operating cash flows         7,390,766         5,092, Depreciation expense         (118,591)         (82, (82, 183, 193, 193, 193, 193, 193, 193, 193, 19	'	24	50,510	3,343,999	3,913	26,587	20,247	3,445,256	3,832,439
Profit after taxation 941.471 553.	Operating cash flows Depreciation expense Amortisation expense Profit on disposal of fixed assets Increase / (decrease) in assets other than cash (Increase) in liabilities Profit / (loss) on sale of investments Revaluation gain / (loss) on investments Investment income							(118,591) (8,981) 3,743 168,062 (10,291,558) 22,541 1,182,084 2,538,405	5,092,687 (82,271) (7,599) 1,068 94,424 (7,393,897) (5,918) 830,700 2,024,179
	Profit after taxation							941,471	553,373

The annexed notes 1 to 43 form an integral part of these financial statements.

Masood Noorani Chairman Shahid M. Loan Director Aly Noor Mahomed Rattansey Director

### **Revenue Account**

### For the year ended December 31, 2013

		9	Statutory Fu	nds	Aggregate		
No	Individual ete life unit linked	Conven- tional business	Accident & health	Overseas group life and health business	2013	2012	
Income	•		—— (Rupees	in '000) ——		-	
	44.050.067	0.40.700	4.405.000	24.072	44.040.000	11 501 106	
Premiums less reinsurances Net investment income	14,358,367 3,442,897	840,739 68,435	1,125,922 59,490	24,872 2,592	16,349,900 3,573,414	11,501,196 2,667,925	
Total net income	17,801,264	909,174	1,185,412	27,464	19,923,314	14,169,121	
Claims and expenditures							
Claims net of reinsurance recoveries	2,204,636	507,743	926,745	7,640	3,646,764	2,252,223	
Management expenses less recoveries  Total claims and expenditures	4,551,543 6,756,179	293,573 801,316	124,249 1,050,994	4,605 12,245	4,973,970	4,257,488 6,509,711	
Excess of income over claims and expenditures	11,045,085	107,858	134,418	15,219	8,620,734 11,302,580	7,659,410	
Add: Policyholders' liabilities at beginning of the year	18,845,880	276,395	214,759	-	19,337,034	12,578,928	
Less : Policyholders' liabilities at end of the year	28,414,260	300,153	297,925	-	29,012,338	19,337,034	
Surplus before tax	1,476,705	84,100	51,252	15,219	1,627,276	901,304	
Taxes chargeable to statutory funds - Current year	(22,928)	(338)	(236)		(23,502)	-	
Surplus after tax	1,453,777	83,762	51,016	15,219	1,603,774	901,304	
Movement in policyholders' liabilities	9,568,380	23,758	83,166	-	9,675,304	6,758,106	
Transfers (to) / from shareholders' fund							
<ul> <li>Surplus appropriated to shareholders' fund</li> <li>Capital contributed from shareholders' fund</li> </ul>	(1,256,000)	-	95,000	(17,000)	(1,273,000) 95,000	(650,000) 10,000	
- Capital returned to shareholders' fund	_	-	(40,000)	-	(40,000)	(10,000)	
Net transfer (to) / from shareholders' fund	(1,256,000)	•	55,000	(17,000)	(1,218,000)	(650,000)	
Balance of statutory funds at beginning of the year	19,036,288	453,615	350,769	12,829	19,853,501	12,844,091	
Balance of statutory funds at end of the year	28,802,445	561,135	539,951	11,048	29,914,579	19,853,501	
Represented by: 9							
Capital contributed by shareholders' fund Policyholders' liabilities Retained earnings on other than participating business	28,414,260 388,185	300,153 260,982	55,000 297,925 187,026	- - 11,048	55,000 29,012,338 847,241	19,337,034 516,467	
Balance of statutory funds	28,802,445	561,135	539,951	11,048	29,914,579	19,853,501	
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The annexed notes 1 to 43 form an integral part of these financial statements.

Masood Noorani Chairman Shahid M. Loan Director Aly Noor Mahomed Rattansey
Director

# Statement of Premiums

For the year ended December 31, 2013

			Statutory Fu	nds	Aggregate		
	Individual life unit linked	Conven- tional business	Accident & health	Overseas group life and health business	2013	2012	
Gross premiums	•		— (Rupees ir	(000'			
Gross premiums							
Regular premium individual policies *							
First year	5,339,072	546	124	-	5,339,742	4,220,557	
Second year renewal	3,490,438	235	37	-	3,490,710	2,273,943	
Subsequent years renewal	5,106,844	1,775	44	-	5,108,663	3,253,458	
Single premium individual policies	687,426	-	-	-	687,426	419,293	
Group policies without cash values	-	1,279,816	1,132,162	38,069	2,450,047	1,912,929	
Total gross premiums	14,623,780	1,282,372	1,132,367	38,069	17,076,588	12,080,180	
Less: Reinsurance premiums ceded							
On individual life first year business	(73,612)	(99)	-	-	(73,711)	(64,722)	
On individual life second year business	(59,122)	(7)	(11)	-	(59,140)	(39,236)	
On individual life subsequent renewal business	(132,679)	(450)	(20)	-	(133,149)	(93,898)	
On single premium individual policies	-	-	-	-	-	(18)	
On group policies	-	(441,077)	(6,414)	(13,197)	(460,688)	(381,110)	
	(265,413)	(441,633)	(6,445)	(13,197)	(726,688)	(578,984)	
Net premiums	14,358,367	840,739	1,125,922	24,872	16,349,900	11,501,196	
res bramming	_ :/000/00/				=====		

<sup>\*</sup> Individual policies are those underwritten on an individual basis and include joint life policies underwritten as such.

The annexed notes 1 to 43 form an integral part of these financial statements.

Masood Noorani Chairman Shahid M. Loan Director

Aly Noor Mahomed Rattansey Director

Ratton

## **Statement of Claims**

For the year ended December 31, 2013

		Statutory Funds			Aggregate	
	Individual life unit linked	Conven- tional business	Accident & health	Overseas group life and health business	2013	2012
	•		—— (Rupees	in '000) ——		<b></b>
Gross claims						
Claims under individual policies by death by insured event other than death by maturity by surrender	327,957 832 1,717 2,009,450	295 - - -	(2,325) (21) - -	- - -	325,927 811 1,717 2,009,450	191,459 648 - 1,249,670
Total gross individual policy claims	2,339,956	295	(2,346)		2,337,905	1,441,777
rotal gross individual policy ciallis	2,339,930	293	(2,340)	-	2,337,303	1,441,///
Claims under group policies by death by insured event other than death bonus in cash experience refund		781,351 1,837 3,592 118,373	921,513 - 10,882	4,559 - 16,258	781,351 927,909 3,592 145,513	733,265 449,408 6,600 100,191
Total gross group policy claims	-	905,153	932,395	20,817	1,858,365	1,289,464
Total gross claims	2,339,956	905,448	930,049	20,817	4,196,270	2,731,241
Less: reinsurance recoveries						
On individual life first year business claims On individual life second year business claims On individual life renewal business claims On group claims On experience refund of premiums	(36,168) (20,869) (70,681) - (7,602)	(215) - (60) (356,660) (40,770)	- - - (3,304)	- - (4,515) (8,662)	(36,383) (20,869) (70,741) (364,479) (57,034)	(15,398) (13,145) (29,303) (367,198) (53,974)
	(135,320)	(397,705)	(3,304)	(13,177)	(549,506)	(479,018)
Net claims	2,204,636	507,743	926,745	7,640	3,646,764	2,252,223

The annexed notes 1 to 43 form an integral part of these financial statements.

Masood Noorani Chairman Shahid M. Loan
Director

Aly Noor Mahomed Rattansey
Director

Ratton

# 36 Statement of Expenses

For the year ended December 31, 2013

				Statutory Fu	ınds	Aggregate		
	Note	Individual life unit linked	Conven- tional business	Accident & health	Overseas group life and health business	2013	2012	
Acquisition costs		•		—— (Rupees i	n '000) ———			
Remuneration to insurance intermediaries on individual policies: - Commission on first year premiums - Commission on second year premiums - Commission on subsequent renewal premium - Commission on single premiums	ıs	2,566,458 187,099 98,951 8,857	82 24 88	25 7 9	- - -	2,566,565 187,130 99,048 8,857	2,177,668 134,632 66,672 6,209	
• •		2,861,365	194	41		2,861,600	2,385,181	
Remuneration to insurance intermediaries on group policies: - Commission			175 200	22 000		100 207	225 010	
		-	175,208	23,999	-	199,207	225,819	
Branch overheads Other acquisition costs:	25	937,434	39,506	33,452	-	1,010,392	943,812	
- Policy stamps		102,947	240	788		103,975	101,217	
Administration expenses	26	3,901,746	215,148	58,280	-	4,175,174	3,656,029	
·	20	275 642	25.50	20.655	224		262 755	
Salaries, allowances and other benefits Charge for defined benefit plan Contribution to defined contribution plan Travelling expenses Auditors' remuneration Actuary's fees Medical fees Advertisements Printing and stationery Depreciation Amortisation Rental Legal and professional charges Supervision fees Utilities Entertainment Vehicle running Repairs and maintenance Bank charges and brokerage Training expenses Postages, telegrams and telephone Staff welfare General insurance Doubtful debts Miscellaneous expenses	27 20.2 20.4	275,613 24,820 10,267 19,191 2,191 5,947 2,108 87,454 33,403 49,321 5,874 38,593 7,539 29,297 23,457 10,287 7,320 23,178 8,642 5,899 40,814 6,405 3,083 2,269 658 723,630	35,507 3,277 1,465 3,138 406 887 1,133 669 7,342 4,326 687 7,487 486 2,533 2,531 350 829 2,908 524 519 1,525 1,238 968 (635) 77	30,655 2,785 1,211 2,807 189 568 628 1,330 4,888 3,782 568 3,319 284 2,265 2,228 234 1,015 1,389 1,095 393 1,855 564 691 1,841 47	2,344 214 92 158 10 32 20 79 289 313 40 273 24 74 169 18 79 96 21 28 143 41 44 -	344,119 31,096 13,035 25,294 2,796 7,434 3,889 89,532 45,922 57,742 7,169 49,672 8,333 34,169 28,385 10,889 9,243 27,571 10,282 6,839 44,337 8,248 4,786 3,475 786	269,755 5,679 10,515 24,605 4,608 6,234 4,220 89,843 27,119 37,846 6,112 33,119 7,829 24,111 17,505 6,183 6,960 22,101 9,895 5,013 27,321 5,793 3,552 4,433 1,480 661,831	
Gross management expenses		4,625,376	295,325	124,911	4,605	5,050,217	4,317,860	
Commission from reinsurers		(73,833)	(1,752)	(662)	-	(76,247)	(60,372)	
Net management expenses		4,551,543	293,573	124,249	4,605	4,973,970	4,257,488	

The annexed notes 1 to 43 form an integral part of these financial statements.

Masood Noorani Chairman

**Director** 

**Aly Noor Mahomed Rattansey Director** 

Ratton

Javed Ahmed **Managing Director & Chief Executive Officer** 

# Statement of Investment Income

For the year ended December 31, 2013

		Statutory Funds			Aggregate		
	Individual life unit linked	Conven- tional business	Accident & health	Overseas group life and health business	2013	2012	
Investment income	•		(Rupe	es in '000) —		<b></b>	
<ul> <li>Government securities</li> <li>Other fixed income securities and deposits</li> <li>Dividends</li> <li>Gain / (loss) on sale of investments</li> <li>Amortisation of premium</li> <li>Unrealised gain on investments</li> <li>Other income</li> </ul> Total	1,517,090 309,317 445,079 32,019 - 1,140,072 - 3,443,577	55,776 8,931 4,500 (9,374) - - - 59,833	47,304 5,470 3,150 (1,731) 3 - 3,847	2,461 531 - (15) - - (358) 2,619	1,622,631 324,249 452,729 20,899 3 1,140,072 3,489	1,367,917 281,641 259,474 (30,217) (6) 784,606 4,888 2,668,303	
Reversal / (provision) for impairment in value of investments							
- Government securities	-	8,616	1,453	(27)	10,042	4	
Less: Investment related expenses	(680)	(14)	(6)	-	(700)	(382)	
Net Investment Income	3,442,897	68,435	59,490	2,592	3,573,414	2,667,925	

The annexed notes 1 to 43 form an integral part of these financial statements.

Masood Noorani Chairman Shahid M. Loan Director

Aly Noor Mahomed Rattansey Director Javed Ahmed Managing Director & Chief Executive Officer

# **Notes to and Forming Part of the Financial Statements**

For the year ended December 31, 2013

#### 1. STATUS AND NATURE OF BUSINESS

1.1 Jubilee Life Insurance Company Limited (the Company) was incorporated in Pakistan on June 29, 1995 as a public limited Company under the Companies Ordinance, 1984. Its shares are quoted on the Karachi Stock Exchange. The Company started its business on June 20, 1996. The addresses of its registered and principal office are 26-D, 3rd floor, Kashmir Plaza, Jinnah Avenue, Blue Area, Islamabad and Jubilee Life Insurance Building, 74/1-A, Lalazar, M.T Khan Road, Karachi, respectively.

The Company is engaged in life insurance, carrying on non-participating business. In accordance with the requirements of the Insurance Ordinance, 2000 the Company has established a shareholders' fund and following statutory funds in respect of each class of its life insurance business:

- Individual life unit linked
- Conventional business
- Accident & health
- Overseas group life and health business
- 1.2 The Company is a subsidiary of Aga Khan Fund For Economic Development, S.A, Switzerland.

#### 2. BASIS OF PRESENTATION

These financial statements have been prepared on the format of financial statements issued by the Securities and Exchange Commission of Pakistan (SECP) through the Securities and Exchange Commission (Insurance) Rules, 2002 [SEC (Insurance) Rules, 2002] vide S.R.O. 938 (1)/2002 dated December 12, 2002.

#### 3. STATEMENT OF COMPLIANCE

These financial statements have been prepared in accordance with approved accounting standards as applicable in Pakistan. Approved accounting standards comprise of such International Financial Reporting Standards (IFRS) issued by the International Accounting Standards Board as are notified under the Companies Ordinance, 1984, provisions of and directives issued under the Companies Ordinance, 1984 and the Insurance Ordinance, 2000. In case requirements differ, the provisions or directives of the Companies Ordinance, 1984 and the Insurance Ordinance, 2000 have been followed.

#### 3.1 Changes in accounting standards, interpretations and pronouncements

#### Standards, interpretations and amendments to published approved accounting standards that are effective and relevant

Amendment to IAS 1, 'Financial statement presentation' regarding other comprehensive income. The main change resulting from these amendments is a requirement for entities to group items presented in 'other comprehensive income' (OCI) on the basis of whether they are potentially reclassifiable to profit or loss subsequently (reclassification adjustments). The new amendment has no effect on the Company in view of the prescribed format of financial statements under SEC (Insurance) Rules, 2002.

Amendment to IAS 19 - 'Employee benefits'. The changes on the Company's accounting policies has been as follows: to immediately recognise all past service costs; and to replace interest cost and expected return on plan assets with a net interest amount that is calculated by applying the discount rate to the net defined benefit liability (asset). Impacts on the financial statements due to these changes have been disclosed in note 6 of these financial statements.

# b) - Standards, interpretations and amendments to published approved accounting standards that are effective in the current year end and are not relevant

Other new standards, amendments and interpretations that are mandatory for accounting periods beginning on or after January 01, 2013 are considered not to be relevant for the Company's financial statements and hence have not been detailed in these financial statements.

# c) - Standards, interpretations and amendments to published approved accounting standards that are not yet effective

There are amendments to existing approved accounting standards and new interpretations that are not yet effective and are considered not to be relevant for the Company's financial statements and hence have not been detailed in these financial statements.

#### 4. BASIS OF MEASUREMENT

These financial statements have been prepared under the historical cost convention except as disclosed in accounting policies relating to investments.

The preparation of financial statements in conformity with the approved accounting standards as applicable in Pakistan and the requirements of the Companies Ordinance, 1984, the Insurance Ordinance, 2000 and SEC (Insurance) Rules, 2002 requires management to make judgments, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses. Actual results may differ from these estimates. Estimates and underlying assumption are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Judgements made by management in the application of approved accounting standards as applicable in Pakistan and the requirements of the Companies Ordinance, 1984, the Insurance Ordinance, 2000 and SEC (Insurance) Rules, 2002 that have a significant effect on the financial statements and estimates with a significant risk of material adjustment in the next year are discussed in note 40 to the financial statements.

#### 4.1 Functional and presentation currency

These financial statements have been presented in Pak Rupee, which is the Company's functional and presentation currency. Amounts presented have been rounded off to the nearest thousand.

#### 5. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies adopted in the preparation of these financial statements are set out below:

#### **5.1** Insurance contracts

#### a) Individual life unit linked

Individual life contracts are mainly regular premium unit linked policies, where policy value is determined as per the underlying assets' value. Various types of riders (Accidental Death, Family Income Benefit, etc.) are also sold along with the basic policies. Some of these riders are charged through deductions from policyholders' fund value, while others are conventional i.e. additional premium is charged thereagainst. Polices are sold to a wide cross-section of population with different income levels. The risk underwritten is mainly death and sometimes disability and/or critical illness. This business is written through two distribution channels, namely, the direct sales force and bancassurance.

Individual life single premium policies are also issued and their value is determined as per underlying assets' value of the fund.

#### **Revenue recognition**

Premium received is recognised as follows:

First year, renewal and single premiums are recognised once the related policies are issued / renewed against receipt and realisation of premium.

#### Recognition of policyholders' liabilities

Policyholders' liabilities included in the statutory fund are determined based on appointed actuary's valuation conducted as at the balance sheet date, in accordance with section 50 of the Insurance Ordinance, 2000.

### **Claim expense**

Claim expenses are recognised earlier of the date the policy ceases to participate in the earnings of the fund and the date insured event is intimated.

Surrenders are recognised after these have been approved in accordance with the Company's policy.

Liability for outstanding claims is recognised in respect of all claims intimated up to the balance sheet date. Claims liability includes amounts in relation to unpaid reported claims.

Liability for claims "Incurred But Not Reported" (IBNR) is included in policyholders' liabilities.

#### b) Conventional business

#### i) Individual life conventional business

Individual life conventional contracts are mainly protection policies sold to a wide cross-section of population with different income levels. The risk underwritten is mainly death and sometimes critical illness. This business is written through direct sales force.

#### **Revenue recognition**

Individual life conventional first year and renewal premiums are recognised once the related policies are issued / renewed against receipt and realisation of premium.

#### Recognition of policyholders' liabilities

Policyholders' liabilities included in the statutory fund are determined based on appointed actuary's valuation conducted as at the balance sheet date, in accordance with section 50 of the Insurance Ordinance, 2000.

#### **Claim expense**

Claim expenses are recognised on the date the insured event is intimated.

Liability for outstanding claims is recognised in respect of all claims incurred up to the balance sheet date. Claims liability includes amounts in relation to unpaid reported claims.

Liability for claims "Incurred But Not Reported" (IBNR) is included in policyholders' liabilities.

#### ii) Group life

Group life contracts are mainly issued to employers to insure their commitments to their employees as required under The West Pakistan Industrial and Commercial Employment (Standing Orders) Ordinance, 1968. The Company also writes business for consumer banking related schemes and micro-insurance schemes. The risk underwritten is mainly death and sometimes disability. This business is written through direct sales force and bancassurance.

#### **Revenue recognition**

Group life premiums are recognised as and when due. In respect of certain group policies the Company continues to provide insurance cover even if the premium is received after the grace period.

#### Recognition of policyholders' liabilities

Policyholders' liabilities included in the statutory fund are determined based on appointed actuary's valuation conducted as at the balance sheet date, in accordance with section 50 of the Insurance Ordinance, 2000.

#### **Claim expense**

Claim expenses are recognised on the date the insured event is intimated.

Liability for outstanding claims is recognised in respect of all claims incurred up to the balance sheet date. Claims liability includes amounts in relation to unpaid reported claims.

Liability for claims "Incurred But Not Reported" (IBNR) is included in policyholders' liabilities.

#### **Experience refund of premium**

Experience refund of premium payable to policyholders is included in outstanding claims.

#### c) Accident & health

Group health contracts are mainly issued to employers to insure their commitments to their employees. The Company also writes business for micro-insurance schemes. The risk underwritten is medical expenses related to out patient services and hospitalisation. This business is written through direct sales force.

#### **Revenue recognition**

Health premiums are recognised as and when due. In respect of certain group policies the Company continues to provide cover even if the premium is received after the grace period.

#### Recognition of policyholders' liabilities

Policyholders' liabilities included in the statutory fund are determined based on appointed actuary's valuation conducted as at the balance sheet date, in accordance with section 50 of the Insurance Ordinance, 2000.

#### **Claim expense**

Claim expenses are recognised on the date the insured event is intimated.

Liability for outstanding claims is recognised in respect of all claims incurred up to the balance sheet date. Claims liability includes amounts in relation to unpaid reported claims.

Liability for claims "Incurred But Not Reported" (IBNR) is included in policyholders' liabilities.

#### **Experience refund of premium**

Experience refund of premium payable to policyholders is included in outstanding claims.

#### d) Overseas group life and health fund

The Company has issued group life and health policies to a policyholder based in Afghanistan. The risk underwritten under life policy is mainly death and sometimes disability while the risk underwritten under health policy is medical expenses related to hospitalisation and out-patient.

#### **Revenue recognition**

Overseas group life and health premiums are recognised as and when due. The Company continues to provide cover even if the premium is received after the grace period.

#### Recognition of policyholders' liabilities

Policyholders' liabilities included in the statutory fund are determined based on appointed actuary's valuation conducted as at the balance sheet date, in accordance with section 50 of the Insurance Ordinance, 2000.

#### **Claim expense**

Claim expenses are recognised on the date the insured event is intimated.

Liability for outstanding claims is recognised in respect of all claims incurred up to the balance sheet date. Claims liability includes amounts in relation to unpaid reported claims.

Liability for claims "Incurred But Not Reported" (IBNR) is included in policyholders' liabilities.

#### **Experience refund of premium**

Experience refund of premium payable to policyholders is included in outstanding claims.

#### 5.2 Policyholders' liabilities

Securities and Exchange Commission of Pakistan (SECP) has issued S.R.O 16 (1)/2012 dated January 9, 2012 through which, minimum basis of valuation has been prescribed. There have been no effects on the basis of valuation used by the Company due to this S.R.O.

#### a) Individual life unit linked

Policyholders' liabilities constitute the fund value of unit linked contracts as well as non-unit reserves of these linked contracts. Non-linked reserves constitute liability kept to account for risks such as death, disability, critical illness, etc., Incurred But Not Reported (IBNR) claims and non-linked riders (Accidental Death and Disability, Waiver of Premium, etc.).

Reserves for risks such as death, disability, etc. are kept on the basis of risk charges deducted for these risks.

- Incurred But Not Reported (IBNR) claims

For IBNR, the Company uses statistical methods to incorporate assumptions made in order to estimate the ultimate cost of claims. The claims experience for this line of business has not developed sufficiently to attach full credibility to the experience. Hence, IBNR reserves are being kept as a percentage of risk charges. A lag study has been conducted at various points of time to attach greater credibility to the experience in order to determine the amount of IBNR claims.

The method involves the analysis of historical claims and the lags are estimated based on this historical pattern. Actual IBNR claims experience at various points of time is compared to the IBNR reserves kept at these time periods, to determine the adequacy of IBNR reserves. This validates the factor that is applied to risk charges in order to arrive at IBNR reserves. Adequate margins are also built-in to compensate for any adverse deviations in claims experience. In view of grossly insufficient claims experience, IBNR reserves for non-linked riders have been held in proportion to the premium earned in the valuation year.

- Unearned premium and premium deficiency reserve

Unearned premium reserve is not applicable to main policies. The rider premium proportionate to the unexpired duration of the period for which the respective premiums have been received are held as unearned premium reserves. Liabilities for claims in course of payment for Family Income Benefit rider and Waiver of Premium rider are held in accordance with the advice of the appointed actuary.

The Premium Deficiency Reserve (PDR) is not applicable to these polices. For riders, there is no need to hold a PDR since these maintain very reasonable claim ratios.

#### b) Conventional business

#### i) Individual life conventional

Policyholders' liabilities constitute the reserves for base plans, riders attached to the base plans and reserves for IBNR claims.

For base plans, policyholders' liabilities are determined as per the minimum criteria given in Insurance Rules, 2002. Discount rate used in this calculation is 3.75% and the mortality rates assumed are those according to EFU (61-66) table. For critical illness policies, the future incidence of critical illness is according to a percentage of reinsurer's risk premium rates for this coverage.

Incurred But Not Reported (IBNR) claims

IBNR reserves for riders are held as a percentage of rider premium earned in the valuation year in view of grossly insufficient claims experience.

- Unearned premium and premium deficiency reserve

Unearned Premium Reserves (UPR) methodology is applied to rider premium to arrive at riders' reserves. The rider premium proportionate to the unexpired duration of the period for which the respective premiums have been received are held as unearned premium reserves.

Tests are conducted periodically on the basis of gross premium valuation to confirm the adequacy of reserves kept on modified net premium basis. For riders, there is no requirement to hold premium deficiency reserves since these maintain very reasonable claims ratios.

#### ii) Group life

Policyholders' liabilities comprise of Unearned Premium Reserves (UPR), reserves for Incurred But Not Reported (IBNR) claims and pay-continuation reserves.

Incurred But Not Reported (IBNR) claims

For purposes of estimation, the business has been split into two categories, namely, normal and other than normal schemes (including consumer banking schemes and micro-insurance). IBNR reserves is calculated on separate basis for these two categories. IBNR is based upon reported claims for normal schemes and on earned premium for other than normal schemes due to lack of fully credible experience. For IBNR reserves based on reported claims, the Company uses the chain-ladder method (a statistical technique) to estimate the ultimate cost of claims.

- Unearned premium and premium deficiency reserve

Gross premium proportionate to the unexpired duration of the period for which the respective premiums have been billed are held as unearned premium reserves.

The unearned premium reserve can deem to become insufficient if either there is gross deterioration in mortality, there is an occurrence of a catastrophic event, or there is a reduction in asset value on potential encashment of assets. No requirement for holding premium deficiency reserve was found since the Company has a good combined ratio and it is unlikely that there will be a sudden, significant worsening of mortality due to good dispersion of risk across various geographical and income stratas. Also, the Company holds a catastrophe reinsurance cover which reduces its exposure to large number of claims arising from any one incident.

Liabilities for claims in course of payment (pay continuation reserves) are held in accordance with the advice of the appointed actuary.

#### c) Accident & health

Policy holder liability comprises of Unearned Premium Reserves (UPR) and reserves for Incurred But Not Reported (IBNR) claims.

Incurred But Not Reported (IBNR) claims

For purposes of estimation, the business has been split into two categories, namely, non-micro non-outpatient and other (includes non-micro-insurance schemes' outpatient components and micro-insurance schemes). IBNR reserves is calculated on separate basis for these two categories. IBNR is based upon reported claims for the non-micro-insurance non-outpatient category and on earned premium for the other category due to lack of fully credible experience. For IBNR reserves based on reported claims, the Company uses the chain-ladder method (a statistical technique) to estimate the ultimate cost of claims.

- Unearned premium and premium deficiency reserve

Gross premium proportionate to the unexpired duration of the period for which the respective premiums have been billed are held as unearned premium reserves.

The unearned premium reserve can deem to become insufficient if either there is sudden worsening of morbidity or inflationary increase in claims. No requirement for holding premium deficiency reserve was found at present since the portfolio has a combined ratio of less than 100% and the average claims have been low in spite of overall inflation.

#### d) Overseas groupe life and health fund

Policy holder liability comprises of Unearned Premium Reserves (UPR) and reserves for Incurred But Not Reported (IBNR) claims.

Incurred But Not Reported (IBNR) claims

This reserve has been set as Nil as at the valuation date in view of the reinsurance arrangements in place.

- Unearned premium and premium deficiency reserve

Gross premium proportionate to the unexpired duration of the period for which the respective premiums have been billed are held as unearned premium reserves.

The unearned premium reserve can deem to become insufficient if either there is gross deterioration in mortality, sudden worsening of morbidity, occurence of a catastrophic event, reduction in asset value on potential encashment of assets or inflationary increase in claims. No requirement for holding premium deficiency reserve was found at present since the portfolio has a good combined ratio and the average claims have been low in spite of overall inflation.

#### 5.3 Reinsurance contracts held

#### **Reinsurance premiums**

Reinsurance premium is recognised at the same time when the premium income is recognised. It is measured in line with the terms and conditions of the reinsurance treaties.

#### **Claim recoveries**

Claim recoveries from reinsurers are recognised at the same time as the claims are intimated and recorded in the books of accounts of the Company.

#### **Experience refund of premium**

Experience refund receivable from reinsurers is included in the reinsurance recoveries of claims.

Individual life unit linked and conventional policies are reinsured under an individual life reinsurance agreement whereas group life policies are reinsured under a group life reinsurance agreement.

All receivables (reinsurer's share in claims, inward commission and experience refund) and payables (reinsurance premium) under reinsurance agreements are recognised net in the Company's financial statements, under the circumstances only that there is a clear legal right of off-set of the amounts. Furthermore, credit is taken on account of reinsurer's share in policyholders' liabilities as advised by the appointed actuary.

#### 5.4 Receivables and payables related to insurance contracts

Receivables and payables are recognised when due. These include amounts due to and from agents and policyholders.

#### 5.5 Staff retirement benefits

#### **Defined benefit plan**

The Company operates an approved funded gratuity scheme for all permanent employees who have completed minimum qualifying eligible service of 5 years. Contribution to the fund is made and expense is recognised on the basis of actuarial valuation carried out as at each year end using the projected unit credit method.

#### **Defined contribution plan**

The Company operates an approved contributory provident fund for all its permanent employees. Equal monthly contributions are made by both the Company and the employees to the fund at the rate of 10% of basic salary. Contributions made by the Company are recognised as expense.

#### 5.6 Accumulated compensated absences

The Company makes provision in the financial statements for its liabilities towards vested compensated absences accumulated by its employees on the basis of anticipated utilisation of such leaves based on past trends.

#### **5.7 Statutory funds**

The Company maintains statutory funds in respect of each class of life insurance business. Assets, liabilities, revenues and expenses of the Company are referable to respective statutory funds, however, where these are not referable to statutory funds, these are allocated to the shareholders' fund.

Apportionment of assets, liabilities, revenues and expenses, wherever required, between funds are made on a fair and equitable basis in accordance with the written advice of the appointed actuary.

#### 5.8 Taxation

Income tax expense comprises current and deferred tax. Income tax expense is recognised in the profit and loss account, except to the extent that it relates to the items recognised directly in equity, in which case it is recognised in equity.

#### Current

Provision for current taxation is based on taxable income for the year determined in accordance with the prevailing laws for taxation on income. Charge for the current tax is calculated using tax rates enacted or substantively enacted at the balance sheet date and includes adjustments, where considered necessary, relating to prior years.

#### **Deferred**

Deferred tax is recognised using the balance sheet liability method on all temporary differences arising between the carrying amounts of assets and liabilities for financial reporting purposes and amounts used for taxation purposes. The amount of deferred tax provided is based on the expected manner of realisation or settlement of the carrying amounts of assets and liabilities using the tax rates enacted at the balance sheet date. A deferred tax asset is recognised only to the extent that it is probable that future taxable profits will be available and the credits can be utilised. Deferred tax asset is reduced to the extent that it is no longer probable that the related tax benefits will be realised.

#### 5.9 Investments

#### Classification

Investments with fixed or determinable payments and fixed maturity, where the Company has positive intent and ability to hold to maturity, are classified as held-to-maturity. Investments which are intended to be held for an indefinite period but may be sold in response to the need for liquidity or change in mark-up / interest rates are classified as available for sale.

#### **Initial recognition**

All investments, classified as above, are initially recognised at fair value including acquisition charges associated with the investments.

#### **Subsequent measurement**

Investments classified as held-to-maturity are subsequently measured at amortised cost, taking into account any discount or premium on acquisition, using the effective interest method.

Investments classified as available-for-sale are subsequently measured at lower of cost or market value (market value being taken as lower if the reduction is other than temporary) in accordance with the requirements of the SEC (Insurance) Rules, 2002 and is recognised as a provision for impairment in value of investment. Any change in the provision for impairment in value of an investment is recognised in the profit and loss account or revenue account of the respective non-linked fund. However, investments classified as available-for-sale, which are linked to the units of the unit linked fund, are marked to their market values. Any gain or loss on such available-for-sale investments is recognised in revenue account of the respective linked fund.

#### Fair / market value measurements

For investments in Government securities, fair / market value is determined by reference to quotations obtained from Reuters page (PKRV) where applicable. For investments in quoted marketable securities, other than term finance certificates, fair / market value is determined by reference to Stock Exchange quoted market price at the close of business on balance sheet date. The fair market value of term finance certificates is as per the rates issued by the Mutual Funds Association of Pakistan (MUFAP).

#### 5.10 Fixed assets

#### **Tangible assets**

Tangible assets are stated at cost less accumulated depreciation and impairment losses, if any, except for capital work in progress which is stated at cost. Depreciation is charged using the straight line method at the rates specified in note 20.2 on all assets available for use at the end of each month. When parts of an item of asset have different useful lives, they are accounted for as separate fixed assets items.

Subsequent costs are included in the assets' carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Company and the cost of the item can be measured reliably. All other expenses are charged to income during the year in which they are incurred.

The assets' residual value and useful lives are reviewed at each balance sheet date and adjusted if appropriate.

Gains and losses on disposal of fixed assets are taken to profit and loss account.

#### **Intangible assets**

These represent assets with finite lives and are stated at cost less accumulated amortisation and impairment losses (if any). Amortisation is charged over the estimated useful life of the asset applying the straight line method at the rates specified in note 20.4 to the financial statements.

Software development costs are only capitalised to the extent that future economic benefits are expected to be derived by the Company.

#### 5.11 Other revenue recognition

#### Mark-up / Interest

- Mark-up / interest income on bank deposits and government securities is recognised on time proportion basis.
- Interest on fixed income securities is recognised on time proportion basis using effective interest rate method.

#### **Dividends**

- Dividend income is recognised when Company's right to receive dividend is established.

#### **5.12 Acquisition cost**

These are costs incurred in acquiring insurance policies, maintaining such policies, and include without limitation all forms of remuneration paid to insurance agents.

Commission and other expenses are recognised as expense in the earlier of the financial year in which they are paid and financial year in which they become due and payable, except that commission and other expenses which are directly referable to the acquisition or renewal of specific contracts are recognised not later than the period in which the premium to which they refer is recognised as revenue.

#### 5.13 Foreign currencies

Monetary assets and liabilities in foreign currencies are translated at the rates of exchange prevailing at the balance sheet date. Foreign currency transactions are recorded using the rates of exchange prevailing at the date of transaction. Exchange gains and losses on translation are included in income currently.

#### 5.14 Cash and cash equivalents

For the purpose of cash flow statement, cash and cash equivalents include the following:

- Cash at bank in current and saving accounts
- Cash and stamps in hand
- Term deposits with original maturity upto three months

#### 5.15 Impairment

The carrying amount of assets are reviewed at each balance sheet date to determine whether there is any indication of impairment of any asset or group of assets. If such indication exists, the recoverable amount of the asset is estimated. An impairment loss is recognised whenever the carrying amount of an asset exceeds its recoverable amount. Impairment losses are recognised in profit and loss account / revenue account, as appropriate.

#### 5.16 Provisions

Provisions are recognised when the Company has a legal or constructive obligation as a result of a past event, and it is probable that outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of obligation.

#### 5.17 Segment reporting

Operating segments are reported in a manner consistent with that provided to the chief operating decision-maker. The chief operating decision-maker, who is responsible for allocating resources and assessing performance of the operating segments, has been identified as the Chief Executive Officer.

The Company has four operating segments for reporting purposes namely; Individual life unit linked, Conventional business, Accident & health and Overseas group life and health business.

- The Individual life unit linked segment provides life insurance coverage to individuals under unit based policies issued by the Company.
- The Conventional business segment includes 'Individual life conventional' and 'Group life'. The Individual Life conventional business segment provides life insurance coverage to individuals under conventional policies issued by the Company. The group life business segment provides life insurance coverage to members of business enterprises, corporate entities in common interest groups under group life insurance schemes issued by the Company.
- Accident & health business segment provides personal accident coverage to individuals and inpatient / outpatient health coverage to member enterprises, corporate entities and common interest groups under group health insurance schemes issued by the Company.
- Overseas group life and health business segment provides life insurance coverage and inpatient / outpatient health coverage to overseas corporate entities under Overseas group life and health policies issued by the Company.

#### 5.18 Off-setting

Assets and liabilities are offset and the net amount is reported in the financial statements only when there is a legally enforceable right to set-off the recognised amount and the Company intends either to settle on a net basis or to realise the assets and settle the liabilities simultaneously.

#### 5.19 Financial assets and liabilities

All financial assets and liabilities are initially measured at fair value. These financial assets and liabilities are subsequently measured at fair / market value or amortised cost as the case may be.

#### 5.20 Dividend and appropriation to reserves

Dividend and appropriation to reserves except appropriations required by the law or determined by the appointed actuary or allowed by the Insurance Ordinance, 2000 are recognised in the year in which these are approved.

#### 6. CHANGE IN ACCOUNTING POLICY

IAS 19 (revised) - 'Employee Benefits' effective for annual periods beginning on or after January 1, 2013 amends the accounting for employee benefits. The standard requires immediate recognition of past service cost and also replaces the interest cost on the defined benefit obligation and the expected return on plan assets with a net interest cost / (income) based on the net defined benefit liability / (asset) at the discount rate measured at the beginning of the year.

Further, a new term "remeasurements" has been introduced. This is made up of actuarial gains and losses, the difference between actual investment returns and the return implied by the net interest cost / (income). The standard requires "remeasurements" to be recognised in the Balance Sheet immediately, with a charge or credit to Other Comprehensive Income (OCI) in the periods in which they occur, which are not later reclassified to profit and loss account. However, the Securities and Exchange Commission of Pakistan (SECP) through Insurance Rules, 2002 had prescribed the format of presentation and disclosure of financial statements, which do not require OCI statement, resultantly the charge has been taken to Profit and Loss and Revenue accounts.

The new amendment does not materially affect the Company's financial statements, therefore retrospective adjustment has not been made in these financial statements.

#### 7. ISSUED, SUBSCRIBED AND PAID-UP SHARE CAPITAL

	2013	2012		2013	2012
(Nu	(Number of shares in '000)		(Rupe	ees in '000)	
	62,712	62,712	Ordinary shares of Rs. 10 each fully paid in cash	627,120	627,120

**7.1** As at December 31, 2013 and 2012, Aga Khan Fund for Economic Development S.A Switzerland and its nominees held 36,294,894 ordinary shares of Rs. 10 each.

2012

2012

		2013	2012
8. ANALY	ANALYSIS OF ACCUMULATED SURPLUS	(Rup	ees in '000)
	AS SHOWN IN BALANCE SHEET		
	Accumulated surplus in statement of changes in equity		
	at beginning of the year	1,168,515	803,278
	Add: Surplus in profit and loss account for the year	941,471	553,373
	Less: Dividend	(438,984)	(188,136)
	Accumulated surplus in statement of changes in equity ignoring effect of capital transfers at end of the year Capital transfers to statutory fund	1,671,002 (55,000)	1,168,515
	Accumulated surplus	1,616,002	1,168,515

# 9. MOVEMENT IN EQUITY OF STATUTORY FUND

		Statutory Funds			Aggregate		
	Individual life unit linked	Conven- tional business	Accident & health	Overseas group life and health business	2013	2012	
Beliauhaldaud liahilitiaa	•		— (Rupees i	n '000) ——		<b></b>	
Policyholders' liabilities							
Balance at beginning of the year Increase during the year	18,845,880 9,568,380	276,395 23,758	214,759 83,166		19,337,034 9,675,304	12,578,928 6,758,106	
Balance at end of the year - note 10	28,414,260	300,153	297,925		29,012,338	19,337,034	
Retained earnings on other than participating business							
Balance at beginning of the year Surplus for the year Surplus appropriated to	190,408 1,453,777	177,220 83,762	136,010 51,016	12,829 15,219	516,467 1,603,774	265,163 901,304	
shareholders' fund	(1,256,000)	-	-	(17,000)	(1,273,000)	(650,000)	
Balance at end of the year - note 9.1	388,185	260,982	187,026	11,048	847,241	516,467	
Capital contributed by shareholders' fund							
Balance at beginning of the year Capital contributed during the year	•	-	95,000	-	95,000	10,000	
Capital withdrawn during the year Balance at end of the year		<u> </u>	(40,000) 55,000		(40,000) 55,000	(10,000)	
Balance of statutory fund at end of the year	28,802,445	561,135	539,951	11,048	29,914,579	19,853,501	

**9.1** Balances in retained earnings are principally maintained in accordance with the SEC rules to meet solvency margins.

# 10. POLICYHOLDERS' LIABILITIES

	Statutory Funds			Aggregate		
Individual life unit linked	Conven- tional business	Accident & health	Overseas group life and health business	2013	2012	
•		(Rupee	s in '000) ——			
28,246,765	203,449	184,959	-	28,635,173	19,082,685	
133,713	98,627	-	-	232,340	190,484	
169,868	103,649	113,428	120	387,065	277,167	
28,550,346	405,725	298,387	120	29,254,578	19,550,336	
28,222,033	120,829	184,935	-	28,527,797	18,982,274	
133,713	98,627	-	-	232,340	190,484	
58,514	80,697	112,990	-	252,201	164,276	
28,414,260	300,153	297,925		29,012,338	19,337,034	
	28,246,765  133,713  169,868  28,550,346  28,222,033  133,713  58,514	28,246,765 203,449  133,713 98,627 169,868 103,649  28,2550,346 405,725  28,222,033 120,829  133,713 98,627 58,514 80,697	Individual life unit linked         Conventional business         Accident & health           28,246,765         203,449         184,959           133,713         98,627         -           169,868         103,649         113,428           28,2550,346         405,725         298,387           28,222,033         120,829         184,935           133,713         98,627         -           58,514         80,697         112,990	Individual life unit linked         Conventional business         Accident & health business         Overseas group life and health business           28,246,765         203,449         184,959         -           133,713         98,627         -         -           169,868         103,649         113,428         120           28,2550,346         405,725         298,387         120           28,222,033         120,829         184,935         -           133,713         98,627         -         -           58,514         80,697         112,990         -	Individual life unit linked         Conventional business         Accident & health business         Overseas group life and health business           28,246,765         203,449         184,959         -         28,635,173           133,713         98,627         -         -         232,340           169,868         103,649         113,428         120         387,065           28,550,346         405,725         298,387         120         29,254,578           28,222,033         120,829         184,935         -         28,527,797           133,713         98,627         -         -         232,340           58,514         80,697         112,990         -         252,201	

#### 11. STAFF RETIREMENT BENEFITS

#### 11.1 Defined benefit plan

- **11.1.1** As stated in note 5.5, the Company operates an approved funded gratuity scheme for all permanent employees who have completed minimum qualifying eligible service of 5 years. The actuarial valuation of this plan is carried out every year and the latest actuarial valuation was carried out as at December 31, 2013.
- 11.1.2 Plan assets held in trust are governed by local regulations which mainly includes Trust Act, 1882; the Companies Ordinance, 1984; Income Tax Rules, 2002 and Rules under the trust deed of the plan. Responsibility for governance of the plans, including investment decisions and contribution schedules, lies with the Board of Trustees. The Company appoints the trustees and all trustees are employees of the Company.
- **11.1.3** The latest actuarial valuation of the Fund as at December 31, 2013 was carried out using the Projected Unit Credit Method. Details of the Fund as per the actuarial valuation are as follows:

	2013	2012
11.1.4 Balance sheet reconciliation	(Rup	ees in '000)
Fair value of plan assets	142,882 (106,416)	92,242 (89,704)
Unrecognised net actuarial loss	-	(2,538)
Deficit	36,466	
11.1.5 Movement in present value of defined benefit obligation		
Balance as at 1 January Benefits paid by the plan Current service cost Interest cost Remeasurement on obligation	92,242 (6,501) 17,380 10,147 29,614	
Closing balance	142,882	92,242
11.1.6 Movement in fair value of plan assets		
Balance at 1 January Contributions paid into the plan Benefits paid by the plan Interest income Remeasurement	89,704 16,000 (6,501) 9,867 (2,654)	72,862 8,244 (2,245) 9,108 1,735
Balance at December 31	106,416	89,704
11.1.7 Expense recognised in profit and loss account		
Current service cost Net interest cost Expected return on plan assets Experience losses Expense recognised in profit and loss account	17,380 280 - 32,268 49,928	10,833 8,667 (9,108) - 10,392

			2013		2012
			(Rup	ees in	(000)
11.1.8 Net recognised liability / (asset)					
Net liability / (asset) at beginning of the year Expense recognised in profit and loss account Contribution made to the fund		4	2,538 19,928		(2,148) 10,392
during the year		(1	6,000)		(8,244)
Unrecognised net actuarial loss		-3	6,466		2,538 2,538
11.1.9 Plan assets comprise of the following:					
	2013			2012	
	(Rupees in '000)	%	(Rupe in '00		%
Bonds	101,418	95%	78,9	932	88%
Mutual Funds		0%		000	6%
Others	4,998	5%		772	100%
	106,416	100%	89,7	7U <del>4</del> ====================================	100%
11.1.10 Actuarial assumptions			2013 %		2012 %
Discount rate at December 31 Future salary increases			13.00 13.00		11.00 11.00

11.1.11 Expected mortality was based on SLIC (2001 - 05) mortality table.

- 11.1.12 In case of the funded plan, the Company ensures that the investment positions are managed within an asset-liability matching (ALM) framework that has been developed to achieve long-term investments that are in line with the obligations under the Retirement benefit plan. Within this framework, the Company's ALM objective is to match assets to the retirement benefit obligations by investing in long-term fixed interest securities with maturities that match the benefit payments as they fall due and in the appropriate currency. The Company actively monitors how the duration and the expected yield of the investments are matching the expected cash outflows arising from the Retirement benefit plan obligations. The Company has not changed the processes used to manage its risks from previous periods. The Company does not use derivatives to manage its risk. Investments are well diversified, such that the failure of any single investment would not have a material impact on the overall level of assets. A large portion of assets in 2013 consists of government securities. The Company believes that government securities offer the best returns over the long term with an acceptable level of risk.
- **11.1.13** The expected return on plan assets was determined by considering the expected returns available on the assets underlying the current investment policy. Expected yields on fixed interest investments are based on gross redemption yields as at the balance sheet date.

The Company's contribution to the fund in 2014 is expected to amount to Rs. 25.66 million (2013: Rs 14.78 million).

The actuary conducts valuations for calculating contribution rates and the Company contributes to the fund according to the actuary's advice. Expense of the defined benefit plan is calculated by the actuary.

#### 11.2 Sensitivity analysis for actuarial assumptions

The sensitivity of the defined benefit obligation to changes in the weighted principal assumptions is:

	Impact on defined benefit obligation				
	Change in assumption	Increase in assumption	Decrease in assumption		
		(Rupees	in '000)		
Discount rate at December 31	1%	24,515	31,281		
Future salary increases	1%	31,281	24,465		

If longevity increases by 1 year, the resultant increase in obligation is insignificant.

The above sensitivity analyses are based on a change in an assumption while holding all other assumptions constant. In practice, this is unlikely to occur, and changes in some of the assumptions may be correlated. When calculating the sensitivity of the defined benefit obligation to significant actuarial assumptions the same method (present value of the defined benefit obligation calculated with the projected unit credit method at the end of the reporting period) has been applied as when calculating the gratuity liability recognised within the statement of financial position.

Discount rate has been increased to 13% from 11% and correspondingly, the rate of expected long-term future salary increase has been increased to 13% from 11% due to increase in inflationary expectations.

#### 11.3 Historical information

	<b>2013</b> 2012		2011	2010	2009			
	-	(Rupees in '000)——————————————————————————————————						
Defined benefit obligation Fair value of plan assets	142,882 (106,416)	92,242 (89,704)	69,336 (72,862)	60,526 (59,858)	49,718 (45,892)			
(Deficit) / surplus	(36,466)	(2,538)	3,526	(668)	(3,826)			
Experience adjustments								
Gain / (loss) on obligation	29,614	5,651	(3,378)	169	(2,599)			
Gain / (loss) on plan assets	(2,654)	1,735	776	1,217	1,062			

**11.4** The expected return on plan assets is based on the market expectations and depends upon the asset portfolio of the Fund, at the beginning of the period, for returns over the entire life of related obligation.

The Company's contributions towards the provident fund for the year ended December 31, 2013 amounted to Rs. 23 million (2012: Rs. 19.12 million).

- **11.5** The weighted average duration of the defined benefit obligation is 13 years.
- 11.6 Figures in note 11 are based on the latest actuarial valuation carried out as at December 31, 2013.

# 12. OUTSTANDING CLAIMS

OUTSTANDING CLAIMS	2013			2012			
	Gross	Re-insurance	e Net	Gross	Re-insurance	Net	
	-		——— (Rupees	s in '000) ——		<b></b>	
Individual life unit linked				,			
Notified claims at beginning of the year	140,124	(6,006)	134,118	126,639	(21,174)	105,465	
Cash paid for claims settled in the year Increase / (decrease) in liabilities:	(2,374,234)	131,216	(2,243,018)	(1,427,051)	92,039	(1,335,012)	
Arising from current year claims Arising from prior year claims	2,372,205 (32,249)	(147,313) 11,993	2,224,892 (20,256)	1,453,076 (12,540)	(86,921) 10,050	1,366,155 (2,490)	
Notified claims at end of the year	105,846	(10,110)	95,736	140,124	(6,006)	134,118	
Conventional business							
Notified claims at beginning of the year	361,635	(179,693)	181,942	365,913	(107,872)	258,041	
Cash paid for claims settled in the year Increase / (decrease) in liabilities:	(900,575)	369,929	(530,646)	(802,196)	317,772	(484,424)	
Arising from current year claims	916,833	(398,622)	518,211	822,586	(390,538)	432,048	
Arising from prior year claims	(11,385)	917	(10,468)	(24,668)	945	(23,723)	
Notified claims at end of the year	366,508	(207,469)	159,039	361,635	(179,693)	181,942	
Accident & health							
Notified claims at beginning of the year	121,640	(18,885)	102,755	90,433	(33,668)	56,765	
Cash paid for claims settled in the year Increase / (decrease) in liabilities:	(894,095)	6,079	(888,016)	(423,945)	18,782	(405,163)	
Arising from prior year claims Arising from prior year claims	949,707 (19,658)	(3,304) -	946,403 (19,658)	463,265 (8,113)	(3,999)	459,266 (8,113)	
Notified claims at end of the year	157,594	(16,110)	141,484	121,640	(18,885)	102,755	
Overseas group life and health Fund							
Notified claims at beginning of the year	18,976	(8,555)	10,421	-	-	-	
Cash paid for claims settled in the year Increase / (decrease) in liabilities:	(998)		(998)	(18,659)	-	(18,659)	
Arising from current year claims	20,801	(13,177)	7,624	37,635	(8,555)	29,080	
Arising from exchange difference Arising from prior year claims	1,734 16		1,734 16	-	-	-	
Notified claims at end of the year	40,529	(21,732)	18,797	18,976	(8,555)	10,421	

**<sup>12.1</sup>** As the Company settles its claim obligations within a year the claim development table has not been presented.

#### 13. STATUTORY DEPOSIT

The Company has deposited 20 years Pakistan Investment Bonds amounting to Rs. 86 million (2012: Rs. 70 million) with the State Bank of Pakistan under section 29 of the Insurance Ordinance, 2000.

#### 14. OTHER CREDITORS AND ACCRUALS

	Share	Statutory Funds				Aggregate		
	holders' fund	fund life unit tiona	Conven- tional business	Accident & health	Overseas group life and health business	2013	2012	
	←			- (Rupees in '00	00) ———			
Sundry creditors	10,294	13,875	3,060	4,443	-	31,672	28,070	
Jubilee General Insurance Company Limited (Related party)		-	-		-		162	
Withholding tax payable	2,436	8,770	961	24	-	12,191	15,784	
Payable to Workers' Welfare Fund	63,980	-		-		63,980	32,817	
Zakat payable	-	130	-	-	-	130	69	
	76,710	22,775	4,021	4,467		107,973	76,902	

#### 15. CONTINGENCY & COMMITMENTS

#### **15.1 Contingency**

While finalising the Company's income tax assessment for the accounting year ended December 31, 2011 (Tax Year 2012), the taxation officer has raised additional tax demand of Rs. 9.86 million on the Company on account of non-deduction of withholding tax under section 151(1)(d) of the Income Tax Ordinance 2001 on the amount of surrenders paid during the year. The Company has filed an appeal with the Commissioner Inland Revenue Appeals (CIRA) contesting that the tax officer has misunderstood the contracts of life insurance and accordingly believes the matter would be settled in its favour and hence no provision has been made in respect of the aforementioned additional tax demand.

	2013	2012		
	(Rupees in '000)			
15.2 Commitments in respect of capital expenditure				
Not later than one year	138,665	117,879		

### 16. INVESTMENTS

### 16.1 Government securities

10.1	Government securities							
		Share		Statutory		Aggre	egate	
		holders' fund	Individual life unit linked	Conven- tional business	Accident & health	Overseas group life and health business	2013	2012
	Held-to-maturity	<b>←</b>			(Rupees in '00	0) ———		<b></b>
	20 years Pakistan Investment Bonds		-	-	9,953	-	9,953	9,950
	15 years Pakistan Investment Bond	9,963 9,963	-	-	9,953	-	9,963 19,916	9,957 19,907
	Available-for-sale	,			,		,	,
	20 was a Dalishan Inwashmant Banda		41.077	26 122			70 110	01.010
	20 years Pakistan Investment Bonds 10 years Pakistan Investment Bonds		41,977	36,133 11,168	9,087		78,110 20,255	81,019 114,240
	5 years Pakistan Investment Bonds		[	- 11,100	9,007		20,255	46,980
	3 years Ijara Sukuk Bonds	-	807,255	-	-	-	807,255	1,203,883
	8 years Wapda Sukuk Bonds	-	285,000	-	-	-	285,000	' '-
	1 year Treasury Bills	-	1,930,341	38,414	-	-	1,968,755	492,195
	6 months Treasury Bills	-	199,500	149,389	124,352	24,871	498,112	11,539,297
	3 months Treasury Bills	1,379,550	15,668,449	496,829	406,364	2,646	17,953,838	497,000
		1,379,550	18,932,522	731,933	539,803	27,517	21,611,325	13,974,614
	Duratisian for insuring out in value of	1,389,513	18,932,522	731,933	549,756	27,517	21,631,241	13,994,521
	Provision for impairment in value of investments - note 16.1.1	(773)		(8,042)	(591)	(36)	(9,442)	(21,650)
		1,388,740	18,932,522	723,891	549,165	27,481	21,621,799	13,972,871
16.1.1	Reconciliation of provision							
	Balance at the beginning of the year (Reversal) / provision for impairment	2,939	-	16,658	2,044	9	21,650	23,271
	in value of investments	(2,166)	-	(8,616)	(1,453)	27	(12,208)	(1,621)
	Balance at the end of the year	773		8,042	591	36	9,442	21,650
16.1.2	Particulars of government securiti	ies						
	Name of the investments	Maturit	у	Tenor (Years)	Princi paymo		Coupon rate p.a.	Coupon payment
	Held-to-maturity			(Tears)	payiii	SIIC	(%)	payment
	Pakistan Investment Bonds	January 2019 & 3	June 2024	15 - 20 years	On mat	urity	9 - 10	Half-yearly
	Available-for-sale Ijara Sukuk Bonds WAPDA Sukkuk Bond Pakistan Investment Bonds Treasury Bills Treasury Bills	May 2014 to Ju October 2013 to O April 2014 to Ju May 2014 to Ju January 20	ctober 2021 ine 2024 ne 2014	3 years 8 years 5 - 20 years 1 year 6 months	On mat Half-ye On mat On mat On mat	arly urity urity 8	.26 - 9.98 11.9 8 - 10 .96 - 9.35 .95 - 8.97	Half-yearly Half-yearly Half-yearly On maturity On maturity
	Treasury Bills	January 2014 to N		3 months	On mat	,	.39 - 9.91	On maturity

#### 16.2 Other fixed income securities

### 16.2.1 Available-for-sale - Term finance certificates

	Market v	alue as at	Maturity	Tenor	<b>Current Rate</b>	Profit
	December 31,	December 31,	year	(Years)	of profit p.a.	payment
	2013	2012			(%)	
Individual Life (Unit Linked)	(Rupee	(Rupees in '000)				
Allied Bank Limited	25,055	50,778	2014	8 years	12.02	Half-yearly
Bank Al Habib Limited (Second Issue)	50,128	51,429	2015	8 years	11.04	Half-yearly
Bank Al Habib Limited (Fourth Issue)	26,896	-	2021	10 years	15.00	Half-yearly
Bank Al-Falah Limited	219,602	177,300	2021	8 years	10.36	Half-yearly
Engro Chemicals Pakistan Limited (First Issue)	59,850	58,403	2015	8 years	11.63	Half-yearly
Faysal Bank Limited	12,531	25,337	2014	7 years	10.99	Half-yearly
Pakistan Mobile Communication (Private) Limited (Third Issue)		5,013	2013	7 years	12.44	Half-yearly
Pakistan Mobile Communication (Private) Limited (Seventh Issue)	56,501	65,027	2016	4 years	12.15	Quarterly
United Bank Limited	33,271	67,656	2014	8 years	12.13	Half-yearly
	483,834	500,943				

The aggregate cost of the above investments as at December 31, 2013 was Rs. 478.39 million (2012: Rs. 498.19 million).

# 16.3 Listed equities and closed-ended mutual funds

		Share	Statutory Funds				Aggregate	
		holders' fund	Individual life unit linked	Conven- tional business	Accident & health	Overseas group life and health business	2013	2012
	Available-for-sale	•		(R	(upees in '000			<b></b>
	Ordinary shares and units of closed-ended mutual funds - note 16.3.2	513,454	5,510,981	46,085	32,259	-	6,102,779	3,352,163
	Less: Provision for impairment in value of investments - note 16.3.1	(120) 513,334	5,510,981	46,085	32,259	<u>-</u>	(120) 6,102,659	(29,915) 3,322,248
16.3.1	Reconciliation of provision							
	Balance at the beginning of the year Less: Provision / (reversal) for	29,915	-	-	-	-	29,915	74,389
	impairment in value of investments  Balance at the end of the year	(29,795) 120	<u>-</u>	<u> </u>	<u>-</u>	<u>.</u>	(29,795) 120	(44,474) 29,915

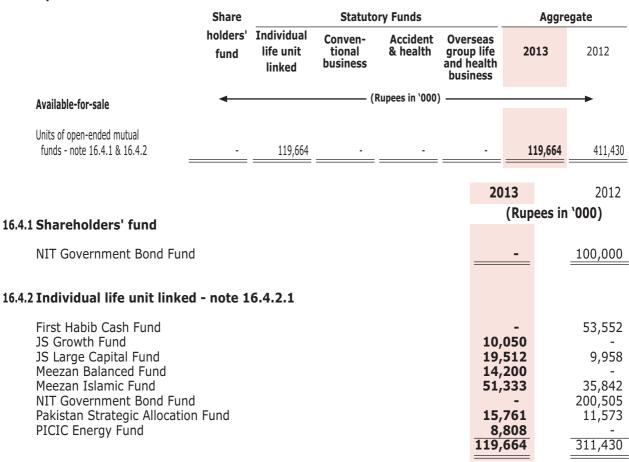
# 16.3.2 Particulars of listed equities and closed-ended mutual funds

The face value of ordinary shares are between Rs. 5 to Rs. 10 per share.

, , , , , , , , , , , , , , , , , , ,	December 31, 2013			December 31, 2012			
	Number of shares	Cost	Market value	Number of shares	Cost	Market value	
Shareholders' fund	(R	tupees in '000	0)		(Rupees in '00	00)	
Allied Bank Limited Fauji Fertilizer Company Limited Habib Bank Limited Hub Power Company Limited International Industries Limited Jubilee General Insurance Company Limited Kot Addu Power Company Limited - note 16.3.3 Pakistan State Oil Limited United Bank Limited	140,342 575,000 1,223,873 650,000 10,672 648,594 5,000,000 14,400	7,141 44,253 162,499 24,332 615 35,942 230,423 3,054	12,631 64,377 203,934 39,468 495 45,402 308,750 4,784	127,584 375,000 1,021,703 650,000 10,672 563,995 - 12,000	7,141 21,024 149,751 24,332 614 35,942	9,376 43,928 120,367 29,406 351 37,850 - 2,787 6,814	
	81,441	5,195 513,454	10,795 690,636	81,441	5,195 247,053	250,879	
Individual life unit linked	44.500			46 700			
Akzo Nobel Pakistan Limited Allied Bank Limited Askari Bank Limited	16,730 232,762 -	971 14,923 -	2,086 20,949 -	16,730 211,602 3,741,672	971 14,923 88,875	1,447 15,551 64,432	
Attock Petroleum Limited Bank Al-Habib Limited Bank Alfalah Limited Century Paper & Board Mills Limited Cherat Cement Company Limited	174,300 3,832,363 2,250,000 563,902	87,161 85,921 37,921 24,838	87,096 159,235 60,840 31,714	3,220,863 875,000 240,000	67,482 14,739 16,019 5,377	102,198 14,718 6,394 5,239	
D.G. Khan Cement Company Limited Engro Corporation Limited Fatima Fertilizer Company Limited Fauji Cement Company Limited	246,240 246,000 325,000 7,025,000	14,215 25,517 8,188 65,718	21,110 38,961 9,282 112,049	107,457 246,240 196,000 - 2,800,000	14,215 21,119 - 18,923	13,440 18,040 - 18,312	
Fauji Fertilizer Bin Qasim Limited Fauji Fertilizer Company Limited Faysal Bank Limited First Habib Modaraba Limited	1,425,000 6,839,612 695,368 2,002,815	46,478 438,870 11,149 15,155	62,429 765,763 7,920 17,384	550,000 5,572,712 1,018,105 1,843,815	11,719 298,279 18,364 13,773	21,225 652,787 10,843 16,226	
Hinopak Motors Limited Hub Power Company Limited ICI Pakistan Limited Indus Motor Company Limited International Industries Limited	7,697,135 20,560 278,414 2,056,857	272,700 3,234 45,021 128,521	467,370 5,202 92,712 95,376	14,623 7,497,135 20,560 278,414 2,072,857	8,690 258,718 3,234 45,021 129,739	1,283 339,170 3,575 75,172 68,218	
JS Growth Fund Kot Addu Power Company Limited - note 16.3.3 Lotte Pakistan PTA Limited Lucky Cement Company Limited MCB Bank Limited	18,732,173 600,000 55,000	850,466 8,330 5,801	1,156,712 4,404 16,493	796,117 3,982,173 600,000 55,000 15,489	11,831 166,202 8,330 5,801 503	6,950 196,680 4,410 8,335 3,249	
Meezan Bank Limited Meezan Balance Fund	2,456,296	48,340	96,729	1,275,943 1,000,000	14,646 9,058	38,342 11,560	
Millat Tractors Limited National Bank of Pakistan Nishat Mills Limited Oil and Gas Development Company Limited Orix Leasing Company Limited Packages Limited Pakistan Oilfields Limited Pakistan Petroleum Limited Pakistan State Oil Limited Pakistan Telecommunication Company Limited	656,120 4,499,700 1,896,787 68,987 506,747 30,601 779,650 2,181,349 311,266 3,575,000	128,289 193,833 122,954 5,995 12,918 3,464 262,164 243,947 63,821 67,883	316,578 261,253 241,347 19,065 12,922 8,343 388,040 466,721 103,409 101,673	494,158 3,605,521 968,187 68,987 506,747 104,401 628,800 1,605,758 259,389 2,625,000	98,822 178,759 44,057 5,995 12,918 11,817 185,723 193,191 63,821 42,283	278,982 178,077 61,819 13,288 7,601 15,781 275,125 283,882 60,233 45,544	
Pakistan Tobacco Company Limited PICIC Growth Fund PICIC Investment Fund Standard Chartered Modaraba Limited Thal Limited Tri-Pack Films Limited United Bank Limited Wateen Telecom Limited	60,500 284,000 150,500 531,477 582,000 168,689 1,176,437	7,477 10,288 2,663 8,991 39,877 32,056 77,744	34,043 7,123 1,711 9,078 80,467 33,335 155,937	156,700 284,000 150,500 45,477 419,630 103,489 985,437 1,000,000	19,948 10,288 2,663 1,439 21,861 20,003 58,160 6,620	10,587 4,658 1,064 525 44,846 19,870 82,452 2,980	
Conventional business		3,523,802	5,572,861		2,244,919	3,105,110	
Kot Addu Power Company Limited - note 16.3.3	1,000,000	46,085 46,085	61,750 61,750				
Accident & health Kot Addu Power Company Limited - note 16.3.3	700,000	32,259 32,259	43,225 43,225		<u> </u>	-	

16.3.3 During the year, the Company purchased 20.65 million shares of Kot Addu Power Company Limited at a negotiated price from National Power (Kot Addu) Limited which was less than the quoted price on the stock exchange. No day one gain has been recognised for non unit linked funds in view of the requirements of Insurance Rules, 2002 issued by SECP. Had the gain been recognised in accordance with the requirements of IAS 39 - 'Financial Instruments: Recognition and Measurement' the Investment Income would have increased by Rs.158.64 million. Shares allocated to investment linked unit fund have been mark to market in accordance with the fund's accounting policy resulting in unrealised gain amounting to Rs. 244.37 million.

#### 16.4 Open-ended mutual funds



- **16.4.2.1** The aggregate cost of the above mutual funds as at December 31, 2013 was Rs. 72.80 million (2012: Rs. 295.5 million).
- 16.5 International Accounting Standard IAS-39 "Financial Instruments Recognition and Measurement" was revised effective from January 1, 2005. In the revised IAS-39 the option of taking the revaluation gain / (loss) on the available-for-sale securities to income / revenue account has been deleted and all such gain / (loss) is to be taken directly into OCI. However, the Securities and Exchange Commission of Pakistan (SECP) through Insurance Rules, 2002 had prescribed the format of presentation and disclosure of financial statements, according to which the statutory funds have no equity accounts, resultantly the changes in IAS-39 were not implemented.

#### 16.6 Movement in investments

							Statutory	funds			
	Shareholders' fund		Individual life unit linked		Conventional business		Accident & health		Overseas group life and Health Business		
	Held to maturity	Available for sale	Held to maturity	Available for sale	Held to maturity	Available for sale	Held to maturity	Available for sale	Held to maturity	Available for sale	Total
	•				(	Rupees in '	000) ——				<b></b>
As at January 01, 2012 Movement during the year:	9,952	1,029,554	•	11,151,408	50,192	510,890	9,948	218,254	-	-	12,980,198
Additions	-	2,172,657	-	30,797,549		934,965	-	758,838	-	57,925	34,721,934
Disposals (sale and redemptions)		(2,061,259)	-	(26,773,188)	(50,184)	(810,726)	-	(601,173)	-	(28,810)	(30,325,340)
Amortisation of discount / (premium)	5	•			(8)	•	2	•			(1)
Impairment reversal / (losses)		46,091	-		-	(666)	-	679	-	(9)	46,095
Unrealised gain		-		784,606	-	•			•	•	784,606
As at December 31, 2012 Movement during the year:	9,957	1,187,043	•	15,960,375	-	634,463	9,950	376,598	•	29,106	18,207,492
Additions		3,335,405		60,191,206		1,769,067		1,704,678		67,956	67,068,312
Disposals (sale and redemptions)		(2,662,298)		(52,244,652)		(1,642,170)		(1,511,258)		(69,554)	(58,129,932)
Amortisation of discount / (premium)	6						3				9
Impairment (losses) / reversal		31,961				8,616		1,453	-	(27)	42,003
Unrealised gain		-		1,140,072	•				•		1,140,072
As at December 31, 2013	9,963	1,892,111	<u> </u>	25,047,001		769,976	9,953	571,471	<u> </u>	27,481	28,327,956

2013 2012 (Rupees in '000)

#### 17. DEFERRED TAXATION

Debit balances arising in respect of tax depreciation allowance

8,445

1,506

## 18. PREMIUMS DUE BUT UNPAID

			2012		
	Conventional business	Accident & health	Overseas group life and health business	Total	
	•		— (Rupees in '00	0) ———	<b></b>
Considered good					
Due from related parties - associates	6,997	846	-	7,843	12,846
Due from others	76,980	104,438	-	181,418	121,790
Considered doubtful	1,397	5,352		6,749	8,232
	85,374	110,636	-	196,010	142,868
Provision for bad & doubtful receivables - note 18.1	(1,397)	(5,352)	-	(6,749)	(8,232)
Net premium due but unpaid	83,977	105,284	-	189,261	134,636

**18.1** There are no trade debts receivable from related party that are past due or impaired.

### 18.2 Reconciliation of provision

2,977	5,255	-	8,232	4,774
(635)	1,841	-	1,206	3,458
(945)	(1,744)	-	(2,689)	-
1,397	5,352	-	6,749	8,232
	(635) (945)	(635) 1,841 (945) (1,744)	(635) 1,841 - (945) (1,744) -	(635) 1,841 - <b>1,206</b> (945) (1,744) - <b>(2,689)</b>

# 19. AMOUNTS DUE FROM INSURERS / REINSURERS

19.	AMOUNTS DUE FROM INSURERS /	S / REINSURERS							
			Stat		Aggregate				
		Individual life unit linked	Conven- tional business	Acciden & health		p life ealth	2013	2012	
	Reinsurance recoveries against			— (Rupees			<b></b>		
	outstanding claims net of reinsurance premium payable	10,755	117,309	2,461	(1	1,987)	128,538	99,887	
	Other reinsurance assets	7,602 18,357	44,746 162,055	2,461		5,504 4,517	58,852 187,390	53,881 153,768	
						2013		2012	
20.	FIXED ASSETS					(Rı	ipees in	(000)	
20.1	Capital work-in-progress								
	Opening balance Additions Transfer to tangible operating assets Closing balance					46,881 116,840 (127,856 35,865	<b>)</b>	12,408 177,526 (143,053) 46,881	
20.2	Tangible operating assets		Leasehold Improve- ments	Furniture, fixture e and fittings		ts	ers Motor Vehicle	Total s	
	Net carrying value basis	4			(Kupee	es in '000)		-	
	Year ended December 31, 2013 Opening net book value (NBV) Additions Disposals at NBV - note 20.3 Depreciation charge Closing NBV		59,680 50,118 (75) (21,504) 88,219	31,182 25,091 (883) (26,587) 28,803	34,861 15,198 (586) (14,500) 34,973	34,330 49,653 (670) (25,600) 57,713	101,001 58,869 (12,961) (30,400) 116,509	198,929 (15,175)	
	Gross carrying value basis								
	At December 31, 2013 Cost Accumulated depreciation NBV		136,402 (48,183) 88,219	117,310 (88,507) 28,803	97,317 (62,344) 34,973	128,877 (71,164) 57,713	194,155 (77,646) 116,509	(347,844)	
	Net carrying value basis								
	Year ended December 31, 2012 Opening net book value (NBV) Additions Disposals at NBV Depreciation charge Closing NBV		30,817 39,748 (96) (10,789) 59,680	24,994 27,962 (22) (21,752) 31,182	25,595 21,083 (227) (11,590) 34,861	17,062 32,318 (158) (14,892) 34,330	84,280 43,589 (3,620) (23,248) 101,001	164,700 (4,123)	
	Gross carrying value basis			:					
	At December 31, 2012 Cost Accumulated depreciation NBV Depreciation rate % per annum		86,413 (26,733) 59,680	111,926 (80,744) 31,182 <b>20</b>	91,553 (56,692) 34,861 <b>20-33</b>	89,724 (55,394) 34,330	167,739 (66,738) 101,001	(286,301) 261,054	
	I see the second							=	

# 20.3 Details of disposals of fixed assets

Disposal of fixed assets during the year having net book value (NBV) of Rs. 50,000 and above are as follows:

	Cost	Accumulated depreciation	Net book value	Sale proceeds	Mode of disposal	Particulars of buyers
	•	- (Rupees i	n '000)		•	
Motor vehicles	1,800	1,249	551	600	Company Policy	Mr. Manzoor Ahmed - Executive B-207, Block # 3 Gulistan-e-Johar, Karachi
	1,799	1,606	193	270	Company Policy	Mr. Sohail Fakhar - Executive House # A-100 / 15 A 5 Buffer Zone Karachi
	1,750	1,066	684	875	Company Policy	Mr. M. Menhas - Ex Executive House # 224, Lane 8 Askari 10 Rawalpindi
	1,500	510	990	1,175	Company Policy	Ms. Nausheen Amin - Ex Executive 89-F, Street -23, Askari IV Rashid Minhas Road Gulistan-e-Johar, Karachi
	1,389	964	425	857	Company Policy	Mr. Farhan A Faridi - Executive B-2/3, Maymar Heights Block - 14, Gulshan-e-Iqbal Near DC Office, Karachi
	1,372	544	828	1,029	Company Policy	Mr. Fahmeed Asim Khan - Ex employee 1881-H, Near Bilal Motors Khanewal Road, Multan
	1,352	441	911	1,172	Company Policy	Mr. Sohail Ahmed Malazai - Ex employee House # 2, Sher Wali Gali Bahadur Chowk, Bosan Road NUML University Street, Multan
	1,250	283	967	1,188	Company Policy	Mr. Faisal Khwaja - Ex employee Flat # 2, 3rd Floor, Noor Apartment (Mashallah Building) Gulistan-e-Fatima Behind Mubarak Housing Society Hyderabad
	1,250	283	967	1,292	Company Policy	Mr. Malik Amjad Mehboob - Ex employee House # 21, Street #1, Gulraiz 1 Dad Khan Colony, Chaklala Scheme 3, Rawalpindi
	1,210	583	627	867	Company Policy	Mr. M Zeeshan Anwar - Ex employee House # 1139, Street # 12A Mangral Town, Faisal Colony Airport Road, Rawalpindi
	1,200	663	537	700	Company Policy	Ms. Afshan Arzoo - Ex employee House # 44, Street # 4, Khans Avenue, Chaklala, Scheme - 3 Rawalpindi
	1,200	527	673	1,000	Company Policy	Mr. Raja M Changaiz Khan - Ex employee House # 1087, Street # 7-K Mubarak Lane Adyala Road Rawalpindi
	888	755	133	133	Company Policy	Mr. Syed Rehan Ahmed - Executive 296-B, Block 15 Gulistan-e-Johar, Karachi
	800	680	120	120	Company Policy	Mr. Atif Raza Sheikh - Ex employee House # 127 - A, Shaikh Zaid
Balance carried forward	18,760	10,154	8,606	11,278		Colony, Larkana

Rupees in '0000	Cost Accumulated depreciation		Net book value	Sale proceeds	Mode of disposal	Particulars of buyers	
Motor vehicles		•	- (Rupees i	n '000)	<b></b>		
Ray	Balance brought forward	18,760	10,154	8,606	11,278		
800   680   120	Motor vehicles	800	680	120	120	Company Policy	Khar Para, Street # 2, House #
A-224 / 1, 2nd Floro, Block 10-A, Work Society, Gulshane-Iqual Karachi.		800	691	109	120	Company Policy	House # B69, Block 1 First Floor
A-25, Sector - Ú, Block-3 Gulshan-e-Maymar, Karachi  600 510 90 90 Company Policy Mr. Shoaib Afridi - Executive A591, Street # 6, Block - L North Nazimabad, Karachi  1,673 196 1,477 1,477 Insurance Claim Jubilee General Insurance Company Limited  1,250 187 1,063 1,250 Insurance Claim Jubilee General Insurance Company Limited  1,200 629 571 571 Insurance Claim Jubilee General Insurance Company Limited  27,765 14,836 12,929 15,818  Computer 78 16 62 62 Insurance Claim Jubilee General Insurance Company Limited  74 22 52 52 52 Insurance Claim Jubilee General Insurance Company Limited  74 2 72 72 Insurance Claim Jubilee General Insurance Company Limited  80 18 62 62 Insurance Claim Jubilee General Insurance Company Limited  80 18 62 62 Insurance Claim Jubilee General Insurance Company Limited  Insurance Claim Jubilee General Insurance Claim Jub		800	680	120	120	Company Policy	A-224 / 1, 2nd Floor, Block 10-
1,673   196   1,477   1,477   1,477   1,477   1,477   1,200   187   1,063   1,250   1,250   1,250   1,250   1,250   1,250   1,200		682	599	83	102	Company Policy	A-25, Sector - U, Block-3
1,250		600	510	90	90	Company Policy	A591, Street # 6, Block - L
1,200   629   571   571   Insurance Claim   Jubilee General Insurance Company Limited     1,200   510   690   690   Insurance Claim   Jubilee General Insurance Company Limited     27,765   14,836   12,929   15,818     78		1,673	196	1,477	1,477	Insurance Claim	
1,200   510   690   690   690   Insurance Claim   Jubilee General Insurance Company Limited     27,765   14,836   12,929   15,818     78		1,250	187	1,063	1,250	Insurance Claim	
Computer		1,200	629	571	571	Insurance Claim	
Temporary Computer		1,200	510	690	690	Insurance Claim	
Company Limited  74 22 52 52 Insurance Claim Jubilee General Insurance Company Limited  74 2 72 72 Insurance Claim Jubilee General Insurance Company Limited  80 18 62 62 Insurance Claim Jubilee General Insurance Company Limited  80 16 64 64 Insurance Claim Jubilee General Insurance Company Limited  80 16 64 64 Insurance Claim Jubilee General Insurance Company Limited  386 74 312 312  Net book value not exceeding Rs. 50,000 each  Motor Vehicles Office equipments		27,765	14,836	12,929	15,818		
74   2   72   72   Insurance Claim   Jubilee General Insurance Company Limited   80   18   62   62   Insurance Claim   Jubilee General Insurance Company Limited   80   16   64   64   Insurance Claim   Jubilee General Insurance Company Limited   386   74   312   312   312   Section   386   74   312   312   312   Section   386   74   312   312   Section   386	Computer	78	16	62	62	Insurance Claim	
So		74	22	52	52	Insurance Claim	
80   16   64   64   Insurance Claim   Jubilee General Insurance Company Limited   386   74   312   312		74	2	72	72	Insurance Claim	
Net book value not exceeding Rs. 50,000 each		80	18	62	62	Insurance Claim	
Net book value not exceeding Rs. 50,000 each         Motor Vehicles       4,688		80	16	64	64	Insurance Claim	
Rs. 50,000 each         Motor Vehicles       4,688 4,656 32 2,586         Office equipments       9,434 8,848 586 90         Furniture and Fixtures       19,707 18,824 883 49         Computers       10,114 9,756 358 57		386	74	312	312		
Office equipments 9,434 8,848 586 90 Furniture and Fixtures 19,707 18,824 883 49 Computers 10,114 9,756 358 57							
	Office equipments Furniture and Fixtures Computers	9,434 19,707 10,114	8,848 18,824 9,756	586 883 358	90 49 57		
72,223 57,048 15,175 18,912		72,223	57,048	15,175	18,912		

		2013	2012
			ees in '000
20.4	Intangible assets - computer software		
	Net carrying value basis Year ended December 31, 2013		
	Opening net book value (NBV) Additions Amortisation charge Disposals at NBV	12,552 11,330 (8,981) (78)	12,431 7,775 (7,599) (55)
	Closing NBV	14,823	12,552
	Gross carrying value basis At December 31, 2013		
	Cost Accumulated amortisation	55,604 (40,781)	47,281 (34,729)
	Closing NBV	14,823	12,552
	Amortisation rate per annum	30%	30%
21.	EXPENSES NOT ATTRIBUTABLE TO STATUTORY FUNDS		
	Salaries, allowances and other benefits Travelling expenses Legal and professional charges Workers' Welfare Fund Donations Depreciation expense Advertisement and publicity Auditors' remuneration Miscellaneous	9,758 2,346 3,057 31,162 - 2,111 3,681 538 7,341	4,613 2,690 1,908 16,499 205 581 - 309 3,091
	The above expenses represent allocation in accordance with the advice of approximation of the above expenses represent allocation in accordance with the advice of approximation of the above expenses represent allocation in accordance with the advice of approximation of the above expenses represent allocation in accordance with the advice of approximation of the above expenses represent allocation in accordance with the advice of approximation of the above expenses represent allocation in accordance with the advice of approximation of the above expenses represent allocation in accordance with the advice of approximation of the above expenses allocation in accordance with the advice of approximation of the above expenses allocation of the above expens	pointed actu	arv as approved

The above expenses represent allocation in accordance with the advice of appointed actuary as approved by the Board of Directors.

		2013	2012
		(Rup	ees in '000)
22.	TAXATION		
	Current - for the year - prior year Deferred	455,409 - (6,939) 448,470	253,898 495 903 255,296

	2013 (Rup	2012 ees in <b>`000)</b>
22.1 Relationship between tax expense and accounting profit		
Profit before tax	1,389,941	808,669
Tax at the applicable rate of 34% (2012: 35%)	472,580	283,034
Tax effect of dividend income being taxable at lower rate and Final Tax Regime Tax effect of capital gain being exempt Prior year adjustment & others Tax expense for the year	(12,685) (11,425) - 448,470	(4,528) (24,637) 1,427 255,296

# 23. BASIC AND DILUTED EARNINGS PER SHARE

There is no dilutive effect on the basic earnings per share of the Company, which is based on:

	2013 (Rup	2012 ees in <b>'000)</b>
Profit after tax	941,471	553,373
	(Number o	f shares in '000)
Weighted average number of ordinary shares outstanding as at year end	62,712	62,712
	(	Rupees)
Basic earnings per share	15.01	8.82

# 24. CASH AND CASH EQUIVALENTS

	Share		Statutory Funds			Aggre	gate	
	holders' fund	Individual life unit linked	Conven- tional business	Accident & health	Overseas group life and health business	2013	2012	
Cash at banks	←		(I	Rupees in '000)	) ———		<b></b>	
- in current accounts	6,454	16,052	2,053	-	-	24,559	22,395	
- in savings accounts	42,905	406,362	1,706	26,444	20,247	497,664	805,280	
	49,359	422,414	3,759	26,444	20,247	522,223	827,675	
Term deposits having								
maturity of three months	-	2,892,000			-	2,892,000	2,998,000	
Cash and stamps in hand	1,151	29,585	154	143	-	31,033	6,764	
	50,510	3,343,999	3,913	26,587	20,247	3,445,256	3,832,439	

#### 25. BRANCH OVERHEADS

		Statutory Funds			Aggregate	
	Individual life unit linked	Conven- tional business	Accident & health	Overseas group life and health business	2013	2012
	•		— (Rupees i	n '000) ——		<b></b>
Salaries, allowances and						
other benefits	518,027	24,131	18,072	-	560,230	544,638
Charge for defined benefit plan	15,428	2,250	1,889	-	19,567	4,261
Contribution to defined contribution plan	7,409	1,019	857	-	9,285	7,937
Overriding commission	148,761	-	-	-	148,761	123,212
Travelling expenses	14,287	1,514	1,757	-	17,558	18,492
Advertisements	6,686	-	80	-	6,766	9,924
Printing and stationery	17,027	(109)	3,589	-	20,507	28,194
Depreciation	51,627	3,252	1,607	-	56,486	40,660
Amortisation	1,300	135	85	-	1,520	1,224
Rental	46,574	2,317	1,336	-	50,227	45,552
Legal and professional charges	159	-		-	159	1,084
Utilities	17,862	47	95	-	18,004	19,034
Entertainment	6,879	200	123	-	7,202	4,142
Vehicle running	25,987	2,445	1,925	-	30,357	32,180
Repairs and maintenance	8,190	146	237	-	8,573	9,781
Training expenses	4,129	-	97	-	4,226	-
Postage, telegram and telephone	36,334	1,402	996	-	38,732	39,409
Staff welfare	4,313	4	81	-	4,398	7,140
Miscellaneous expenses	6,455	753	626	-	7,834	6,948
	937,434	39,506	33,452	-	1,010,392	943,812

# 26. ADMINISTRATION EXPENSES

Administration expenses in respect of Accident and Health fund are net off common costs amounting to Rs. 23.12 million (2012: Rs. 26.31 million) shared with Jubilee General Insurance Limited – an associated undertaking on account of joint operating activities.

2013	2012
(Rupees in '000)	
1,600	1,600
850	1,000
300	1,800
35	-
549	517_
3,334	4,917
	1,600 850 300 35 549

#### 28. REMUNERATION OF CHIEF EXECUTIVE, DIRECTORS AND EXECUTIVES

**28.1** The aggregate amount charged in the financial statements for remuneration including all benefits to the Chief Executive, Directors and Executives of the Company are as follows:

	2013		20	012
	Chief Executive Executive		Chief Executive	Executive
	(Rupees in '000)————			<b></b>
Managerial remuneration	12,000	129,343	9,856	111,412
Performance bonus	5,000	40,057	4,500	38,795
Retirement benefits	3,864	39,593	1,529	17,288
House rent allowance	4,800	57,947	4,395	50,135
Utilities	1,200	12,935	986	11,141
Medical	26	5,670	-	2,207
Club membership	-	2,700	-	-
Leave passage	423	2,922	-	2,813
Others	-	6,226	-	6,834
	27,313	297,393	21,266	240,625
Number of persons	1	93	1	81

In addition to the above, fee paid to four non-executive directors during the year amounted to Rs.1.8 million (2012: Rs. 2.16 million).

The Chief Executive is provided with Company maintained cars whereas the executives are provided with cars in accordance with Company policy.

### 29. INFORMATION ABOUT MAJOR CUSTOMERS

The Company considers its external customers to be individuals and group policyholders. However, premium against individual life unit linked policies from one of the bancassurance arrangements constitutes 63% (2012: 59%) of the Company's premium from such policies, premium against group life policies from the same bank amounts to 20% (2012: 20%). Moreover, premium from one of the customer of Accident and Health fund contributed to 26% of the total premium of the fund and Company's overseas business from two policies constitutes 100% of the Overseas group life and health business (2012: 100%).

#### 30. TRANSACTIONS WITH RELATED PARTIES

The Company is controlled by Aga Khan Fund for Economic Development, S.A Switzerland, which owns 57.87% (2012: 57.87%) of the Company's shares. Associated undertakings include Habib Bank Limited being under common control of the parent Company. Other associated undertakings are classified due to common directorship.

The related parties comprise related group companies, local associated companies, directors of the Company, companies where directors also hold directorship, key management employees, staff retirement funds and statutory funds.

The details of transactions with related parties, other than those which have been specifically disclosed elsewhere in the financial statements are as follows:

	Relationship with Nature of transaction the Company		2013 (Rupe	2012 es in <b>`000)</b>
i.	Parent	Dividend paid	254,064	108,885
ii.	Associated companies	Group insurance premium Incurred claims against insurance cover Rent of building Payment for premium against general insurance	333,941 240,934 28,168 10,697	334,665 269,075 24,784 8,506
		Claims lodged Investment advisory services Agency commission Interest income on term deposits Dividend received Dividend paid Payment for rent of vehicle	4,232 3,000 1,641,960 180,354 21,864 110,461 300	3,799 3,000 1,262,451 190,607 13,890 47,708 371
iii.	Staff retirement funds	Expense charged for retirement benefit plans Payments to retirement benefit plans	75,539 39,006	29,629 27,481
iv.	Key management personnel	Salaries and other short-term employee benefits Individual life premium Post-employment benefits Dividend paid Consideration received for vehicle sold	131,207 16,386 19,819 3,191 2,193	105,347 14,013 7,507 1,114 246
	Relationship with the Company	Receivable / (Payable)		
i.	Associated companies	Bank account balance Short term deposits Investment in shares Interest accrued on term deposits Agency Commision Claims against general policy Receivable / (payable) common cost Group premium Claims lodged & outstanding General insurance premium payable Prepaid rent	537,238 3,892,000 302,656 35,398 (305,002) 3,038 794 7,657 (41,112) (1,000) 12,075	699,991 2,648,000 236,522 13,177 (280,406) 3,035 (162) 9,982 (40,525) - 11,263
ii	Key management personnel	Advance against salary	5,036	2,217

These are settled in the ordinary course of business. The receivables and payables are mainly unsecured in nature and bear no interest.

#### 31. PROVIDENT FUNDS RELATED DISCLOSURE

The following information is based on un-audited financial statements of the fund as at December 31, 2013:

	2013	2012
	(Rup	ees in '000)
Size of the fund - total assets	167,684	134,800
Fair value of investments	164,071	131,406
Percentage of investments made	97.85%	97.48%

The cost of above investments amounted to Rs. 161.49 million (2012: Rs. 129.21 million).

**31.1** The breakup of fair value of investments is as follows:

	2013	2012	2013	2012		
	Percentage		Percentage		(Ru	pees in '000)
Government securities Unit trust schemes	100%	92.32% 7.68%	164,071 -	121,310 10,096		

**31.2** The investments out of provident fund have been made in accordance with the provision of Section 227 of the Companies Ordinance, 1984 and the rules formulated for this purpose.

		2013	2012
32.	NUMBER OF EMPLOYEES		
	Number of employees at December 31	2,078	1,974
	Average number of employees at December 31	2,026	1,706

#### 33. MANAGEMENT OF INSURANCE RISK AND FINANCIAL RISK

#### 33.1 Insurance Risk

#### 33.1.1 Individual life unit linked

The risk underwritten is mainly death and sometimes disability and/or critical illness. The risk of death and disability will vary from region to region. The Company may get exposed to poor risks due to unexpected experience in terms of claim severity or frequency. This can be a result of anti-selection, fraudulent claims, a catastrophe or poor persistency. The Company may also face the risk of poor investment return, inflation of business expenses and liquidity issues on monies invested in the fund. The Company faces the risk of underpricing particularly due to the fact that these contracts are long term. Additionally, the risk of poor persistency may result in the Company being unable to recover expenses incurred at policy acquisition.

The Company manages these risks through its underwriting, reinsurance, claims handling policy and other related controls. The Company has a well defined medical under-writing policy and avoids selling policies to high risk individuals. This puts a check on anti-selection. Profit testing is conducted on an annual basis to ensure reasonableness of premiums charged. Reinsurance contracts have been purchased by the Company to limit the maximum exposure on any one policyholder. The Company has a good spread of business throughout the country thereby ensuring diversification of geographical risks. To avoid poor persistency the Company applies quality controls on the standard of service provided to policyholders and has placed checks to curb mis-selling and improvement in standard of service provided to the policyholders. For this, a regular branch wise monitoring of lapsation rates is conducted. On the claims handling side, the Company has procedures in place to ensure that payment of any fraudulent claims is avoided. For this, Claims Committees with variable materiality limits review all claims for verification and specific and detailed investigation of all apparently doubtful claims (particularly of high amounts) is conducted. The Company maintains adequate liquidity in each unit fund to cater for potentially sudden and high cash requirement. The Company reserves the right to review the charges deductible under the contracts, thus limiting the risk of underpricing.

#### a) Frequency and severity of claims

The Company measures concentration of risk by geographical area. Concentration of risk is not a factor of concern due to spread of risks across various parts of the country.

However, undue concentration by amounts could have an impact on the severity of benefit payments on a portfolio basis.

The Company charges for mortality risk on a monthly basis for all insurance contracts without a fixed term. It has the right to alter these charges based on its mortality experience and hence minimises its exposure to mortality risk. Delays in implementing increases in charges and market or regulatory restraints over the extent of the increases may reduce its mitigating effect. The Company manages these risks through its underwriting strategy and reinsurance arrangements.

The table below presents the concentration of insured benefits across five bands of insured benefits per individual life assured. The benefit insured figures are shown gross and net of the reinsurance contracts described above. At year-end, none of these insurance contracts had triggered a recovery under the reinsurance held by the Company.

The amounts presented are showing total exposure of the Company including exposure in respect of riders attached to the main policies.

#### Benefits assured per life

# Assured at the end of 2013 Total benefits assured

Rupees	Before reinsurance		After re	After reinsurance	
	Rupees in '000	%	Rupees in '000	%	
0 - 200,000	2,768,014	1.05%	2,571,528	1.63%	
200,001 - 400,000	17,114,646	6.51%	15,800,747	10.02%	
400,001 - 800,000	34,001,600	12.93%	30,089,353	19.08%	
800,001 - 1,000,000	23,321,310	8.87%	17,979,330	11.40%	
More than 1,000,000	185,731,472	70.64%	91,275,214	57.87%	
Total	262,937,042	100.00%	157,716,172	100.00%	

#### Assured at the end of 2012

	Total benefits assured			
Rupees	Before reinsurance		After reinsurance	
	Rupees in '000	%	Rupees in '000	%
0 - 200,000	1,595,148	0.74%	1,537,204	1.22%
200,001 - 400,000	10,702,041	4.98%	10,569,266	8.39%
400,001 - 800,000	24,524,142	11.42%	21,870,022	17.36%
800,001 - 1,000,000	16,379,634	7.62%	12,449,174	9.88%
More than 1,000,000	161,643,323	75.24%	79,550,427	63.15%
Total	214,844,288	100.00%	125,976,093	100.00%

# b) Sources of uncertainty in the estimation of future benefit payments and premium receipts

Uncertainty in the estimation of future benefit payments and premium receipts for long-term unit linked insurance contracts arises from the unpredictability of long-term changes in overall levels of mortality and variability in policyholders' behaviour.

Factors impacting future benefit payments and premium receipts are as follows:

- Mortality: The company assumes the expected mortality at 65% of LIC (94-96) in view of the company's current experience.
- Persistency: The company conducts a periodic analysis on recent and historic experience and persistency is calculated by applying statistical methods. Persistency rates vary by products and more importantly the sales distribution channel. An allowance is then made for any trend in the data to arrive at best estimate of future persistency rates for each sales distribution channel.

#### c) Process used to decide on assumptions

For long-term unit linked insurance contracts, assumptions are made in two stages. At inception of the contract, the Company determines assumptions on future mortality, persistency, administrative expenses and investment returns. At regular intervals, profit testing is conducted on main policies. Assumptions used to profit test the main policies are as follows:

- Mortality: The expected mortality is assumed at 65% of LIC (94-96) in view of the company's current experience.
- Persistency: A periodic analysis on the company's recent and historic experience is performed and persistency is calculated by applying statistical methods. Persistency rates vary by products and more importantly the sales distribution channel. An allowance is then made for any trends in the data to arrive at best estimate of future persistency rates for each sales distribution channel.
- Expense levels and inflation: A periodic study is conducted on the company's current business expenses and future projections to calculate per policy expenses. Expense inflation is assumed in line with assumed investment return.
- Investment returns: The investment returns are based on the historic performance of the Fund.

#### d) Changes in assumptions

There has been no change in assumptions.

#### e) Sensitivity analysis

The table below indicates the level of the respective variable that will trigger an adjustment and then indicates the liability adjustment required as a result of a further deterioration in the variable:

Variables	Trigger level	Change in variable	Increase in liability 2013 Rupe	Increase in liability 2012 es '000
Worsening of mortality rates for risk policies Worsening of persistency rates for long term individual policies * Increase in expense levels and inflation	371% - 312%	+10% p.a. - +10% p.a.	36,400 - 34,500	67,800 - 22,200
Decrease in investment returns *	-	-	-	/

<sup>\*</sup> Due to sufficient margins, liability adequacy test does not trigger at any value.

The above analyses are based on a change in an assumption while holding all other assumptions constant. In practice, this is unlikely to occur, and changes in some of the assumptions may be correlated – for example, change in interest rate and change in market values; and change in lapses and future mortality.

#### 33.1.2 Conventional business

#### 33.1.2.1 Individual life conventional business

The risk underwritten, i.e. the risk of death and critical illness will vary from region to region. The Company may be exposed to the risk of unexpected claim severity or frequency. This can be as a result of anti-selection and fraudulent claims. The Company also faces a risk of under-pricing due to long-term nature of the contract. The Company manages these risks through its underwriting, reinsurance, claims handling policy and other related controls. The Company has a well defined medical under-writing policy and avoids selling policies to high risk individuals, while critical illness policies are rarely offered with effective screening of pre-existing conditions. This puts a check on anti-selection. Profit testing is conducted on an annual basis to ensure adequacy of premiums charged. Reinsurance contracts have been purchased by the Company to limit the maximum exposure of any policyholder. The Company has a good spread of business throughout the country thereby ensuring diversification of geographical risks. On the claims handling side, the Company ensures that payment of any fraudulent claims is avoided. For this, a claims committee reviews all large claims for verification and conducts detailed investigation of all apparently doubtful claims.

#### a) Frequency and severity of claims

The Company measures concentration of risk in terms of exposure by geographical area and by its exposure to catastrophic events. Concentration of risk arising from geographical area is not a factor of concern due to spread of risks across various parts of the country. To mitigate risk accumulation resulting from catastrophic events, the Company maintains a catastrophe excess of loss reinsurance cover which ensures that the Company's liability in respect of catastrophic events remains within reasonable limits.

The table below presents the concentration of insured benefits across five bands of insured benefits per individual life assured. The benefit insured figures are shown gross and net of the reinsurance contracts described above. At year-end, none of these insurance contracts had triggered a recovery under the reinsurance held by the Company.

The amounts presented are showing total exposure of the Company including exposure in respect of riders attached to the main policies.

#### Benefits assured per life

#### Assured at the end of 2013

#### **Total benefits assured**

Rupees	Before reinsurance		Before reinsurance After rei		einsurance
	Rupees in '000	%	Rupees in '000	%	
0 - 200,000	9,913	4.03%	3,241	4.81%	
200,001 - 400,000	48,912	19.90%	15,152	22.47%	
400,001 - 800,000	68,789	27.99%	17,669	26.20%	
800,001 - 1,000,000	16,797	6.83%	8,108	12.02%	
More than 1,000,000	101,393	41.25%	23,263	34.50%	
<b>Total</b>	245,804	100.00%	67,433	100.00%	

Assured at the end of 2012

1		
Intal	henefits	accured

Total beliefits assured				
Before reinsurance		After reinsurance		
Rupees in '000	%	Rupees in '000	%	
11,186	4.17%	3,357	4.67%	
53,266	19.87%	14,347	19.96%	
71,181	26.56%	17,010	23.66%	
18,618	6.95%	9,793	13.62%	
113,797	42.45%	27,386	38.09%	
268,048	100.00%	71,893	100.00%	
	Rupees in '000 11,186 53,266 71,181 18,618 113,797	Before reinsurance Rupees % in '000  11,186 4.17% 53,266 19.87% 71,181 26.56% 18,618 6.95% 113,797 42.45%	Before reinsurance         After reinsurance           Rupees in '000         %           11,186         4.17%           53,266         19.87%           71,181         26.56%           18,618         6.95%           113,797         42.45%           27,386	

#### b) Sources of uncertainty in the estimation of future benefit payments and premium receipts

Uncertainty in the estimation of future benefit payments and premium receipts for long – term conventional insurance contracts arises from the unpredictability of long-term changes in overall levels of mortality and critical illness incidence rates.

Mortality rates are assumed as EFU (61-66). Critical Illness (CI) incidence rates are taken as a percentage of reinsurer's risk premium rate.

#### c) Process used to decide on assumptions

For long-term conventional insurance contracts, the Company determines assumptions on future mortality and morbidity. At regular intervals, tests are conducted on main policies. Assumptions used to profit test the main policies are as follows:

Mortality rates are assumed as EFU (61-66). Critical Illness (CI) incidence rates are taken as a percentage of reinsurer's risk premium rate.

#### d) Changes in assumptions

There has been no change in assumptions.

#### e) Sensitivity analysis

The overall liability for this business stands at less than 2% of the total policyholder liability held in the fund. Due to its immateriality, sensitivity analysis has not been conducted.

#### 33.1.2.2 **Group life**

The main risk written by the Company is mortality. The Company may be exposed to the risk of unexpected claim severity or frequency. This can be a result of writing business with higher than expected mortality (such as mining or other hazardous industries), writing high cover amounts without adequate underwriting, difficulty of verification of claims, fraudulent claims or a catastrophe. The Company also faces risk such as that of underpricing to acquire business in a competitive environment and of non-receipt of premium in due time. There also exists a potential risk of asset liability term mismatch due to liabilities being very short term in nature.

The Company manages these risks through underwriting, reinsurance, effective claims handling and other related controls. The Company has a well defined medical under-writing policy and avoids writing business for groups with overly hazardous exposure. Pricing is done in line with the actual experience of the Company. The premium charged takes into account the actual experience of the client and the nature of mortality exposure the group faces. The rates are certified by the appointed actuary for large groups. The Company also maintains an MIS to track the adequacy of the premium charged. Reinsurance contracts have been purchased by the Company to limit the maximum exposure of any life. The Company also has a catastrophe excess of loss cover with respect to group life. The intent of the cover is to limit the liability of the Company in a single happening that results in multiple claims. At the same time, due caution is applied in writing business in areas of high probability of terrorism. The Company ensures writing business with good geographical spread and tries to maintain a controlled exposure to large groups which generally have poor exposure. Writing business of known hazardous groups is also avoided. On the claims handling side, the Company ensures that payment of any fraudulent claims is avoided. For this, a claims committee reviews all large claims for verification. Strict monitoring is in place at the Board of Directors level in order to keep the outstanding balances of premium at a minimum, especially the ones that are due for more than 90 days. The bulk of the assets held against liabilities of this line of business have a short duration, thus mitigating the risk of asset value deterioration.

#### a) Frequency and severity of claims

The Company measures concentration of risk in terms of exposure by geographical area and by its exposure to catastrophic events. Concentration of risk arising from geographical area is not a factor of concern due to spread of risks across various parts of the country. To mitigate risk accumulation resulting from catastrophic events, the Company maintains a catastrophe excess of loss reinsurance cover which ensures that the Company's liability in respect of catastrophic events remains within reasonable limits.

The following table presents the concentration of insured benefits across five bands of insured benefits per individual life assured. The benefit insured figures are shown gross and net of the reinsurance contracts described above. At year-end, none of these insurance contracts had triggered a recovery under the reinsurance held by the Company.

The amounts presented are showing total exposure of the Company including exposure in respect of riders attached to the main policies.

#### Benefits assured per life

#### Assured at the end of 2013 Total benefits assured

Rupees	Before r	Before reinsurance		After reinsurance	
	Rupees in '000	%	Rupees in '000	%	
0 - 200,000 200,001 - 400,000	123,494,495 45,482,317	22.56% 8.31%	83,250,959 24,642,719	32.38% 9.59%	
400,001 - 800,000	56,231,798	10.27%	29,594,934	11.51%	
800,001 - 1,000,000 More than 1,000,000	43,096,187 279,065,980	7.87% 50.99%	21,899,496 97,671,177	8.52% 38.00%	
Total	547,370,777	100.00%	257,059,285	100.00%	

#### Assured at the end of 2012

	Total benefits assured				
Rupees	Before reinsurance		After reinsurance		
	Rupees in '000	%	Rupees in '000	%	
0 - 200,000 200,001 - 400,000 400,001 - 800,000 800,001 - 1,000,000 More than 1,000,000	111,434,692 42,570,258 46,702,854 31,799,623 242,387,679	23.47% 8.96% 9.83% 6.70% 51.04%	43,701,327 22,764,211 25,975,083 16,043,152 88,005,242	22.24% 11.59% 13.22% 8.16% 44.79%	
Total	474,895,106	100.00%	196,489,015	100.00%	

#### b) Sources of uncertainty in the estimation of future benefit payments and premium receipts

Other than conducting a liability adequacy for Unexpired Risk Reserves (URR), there is no need to estimate mortality for future years because of the short duration of the contracts.

#### c) Process used to decide on assumptions

An investigation into group's experience over the last ten years was performed, and statistical methods are used to adjust the rates to a best estimate of mortality. For this purpose, the crude rates were adjusted to reflect the slope in mortality as per India's mortality table of LIC (94-96). Where data is sufficient to be statistically credible, the statistics generated by the data is assigned appropriate credibility factors to account for the group's experience.

#### d) Changes in assumptions

The valuation as at December 31, 2013, contains a change in reserving basis for the reserves maintained for one of the categories of group life schemes' Incurred but Not reported (IBNR) claims.

The adequacy of IBNR's held in respect of Depositors/Micro Finance Schemes was found to be marginally adequate as at December 31, 2013. In order to build appropriate margins for adverse deviations and bring stability to the reserving basis, the IBNR reserve for Depositors/Micro Finance Schemes was determined on an earned premium basis.

The above change in valuation bases has resulted in increase in policyholder's liability by Rs. 2.7 million with corresponding impact on revenue account of the respective statutory fund.

#### e) Sensitivity analysis

The table below shows the level of respective variation in liabilities for change in each assumption while holding all other assumptions constant.

Variables	Change in variable	Increase in liability 2013 Rupees '000	Increase in liability 2012
Worsening of mortality rates for risk policies	+10% p.a.	1,700	7,200
Increase in reporting lag	+10% p.a.	1,700	7,200

The above analyses are based on a change in an assumption while holding all other assumptions constant.

#### 33.1.3 Accident & Health

The main risk written by the Company is morbidity. The Company may be exposed to the risk of unexpected claim severity or frequency. This can be a result of high exposure in a particular geographical area (Micro-Insurance in Northern Areas), medical expense inflation, fraudulent claims and catastrophic event. The Company potentially faces the risk of lack of adequate claims control (such as for very large groups). The Company also faces a risk of under-pricing to acquire business in a competitive environment and of non-receipt of premium in due time.

The Company manages these risks through its underwriting, reinsurance, claims handling policy and other related controls. The Company has a well defined medical under-writing policy and avoids writing business for groups with potentially high health related risk exposure such as Government Schemes. Any pre-existing conditions are screened at this stage. Pricing is done as per actual experience of the Company's portfolio. The premium charged takes into account the actual experience of the client and an MIS is maintained to track the adequacy of the premium charged. The Company has pre-determined charges for certain illnesses with its panel hospitals, and to keep a check on medical inflation, it continues to negotiate these rates. The portfolio has a spread across various geographical regions. On the claims handling side, the Company ensures that payment of any fraudulent claims is avoided. For this, the claims are reviewed and managed by technical staff and doctors while an on-site monitoring and checking is performed. Strict monitoring is in place at the Board of Directors level in order to keep the outstanding balances of premium at a minimum, especially the ones that are due for more than 90 days.

#### a) Frequency and severity of claims

Company measures risk accumulation in terms of potentially high exposure concentration in a particular geographical area (such as micro insurance policy in northern areas).

The table below presents the concentration of insured benefits across five bands of insured benefits per individual life assured. The benefit insured figures are shown gross and net of the reinsurance contracts described above. At year-end, none of these insurance contracts had triggered a recovery under the reinsurance held by the Company.

The amounts presented are showing total exposure of the Company including exposure in respect of riders attached to the main policies.

#### Benefits assured per life

## Assured at the end of 2013 Total benefits assured

Rupees	Before reinsurance		After reinsurance	
	Rupees in '000	%	Rupees in '000	%
0 - 200,000	10,660,508	17.20%	10,660,508	17.25%
200,001 - 400,000 400,001 - 800,000	27,707,031 21,471,286	44.72% 34.65%	27,707,031 21,305,236	44.84% 34.47%
800,001 - 1,000,000	707,597	1.14%	707,597	1.15%
More than 1,000,000	1,416,108	2.29%	1,416,108	2.29%
Total	61,962,530	100.00%	61,796,480	100.00%

#### Assured at the end of 2012

	Total benefits assured				
Rupees	Before reinsurance		After reinsurance		
	Rupees in '000	%	Rupees in '000	%	
0 - 200,000 200,001 - 400,000 400,001 - 800,000 800,001 - 1,000,000	9,666,745 20,118,652 17,501,863 174,481	20.07% 41.76% 36.33% 0.36%	9,666,745 20,118,652 17,501,863 174,481	20.07% 41.76% 36.33% 0.36%	
More than 1,000,000 Total	<u>714,597</u> 48,176,338	1.48% 100.00%	714,597 48,176,338	1.48% 100.00%	

#### b) Sources of uncertainty in the estimation of future benefit payments and premium receipts

Other than conducting a liability adequacy for Unexpired Risk Reserves (URR), there is no need to estimate morbidity for future years because of the short duration of the contracts.

#### c) Process used to decide on assumptions

An investigation into group's experience is performed periodically, and statistical methods are used to adjust the rates to a best estimate of morbidity. For this purpose, the experience is adjusted as per the international experience studies such as HIPE. Where data is sufficient to be statistically credible, the statistics generated by the data are assigned appropriate credibility factors to account for the group's experience.

#### d) Changes in assumptions

The valuation as at December 31, 2013, contains a change in reserving basis for the reserves maintained for group health Incurred but Not reported (IBNR) claims.

The IBNR reserving basis for non-micro-insurance schemes' non-out-patient benefit was revised as the lag pattern was found to have changed due to the growing size of the portfolio. Under the revised methodology claim lag factors at each year-end using the last year's claims data. The claim lag factors so determined are then applied to determine the IBNR's at the year-end and the subsequent three quarter-ends. In order to cater for risk of potential increase in reporting lag due to rapid growth of business, an appropriate margin has been built in the IBNR.

The IBNR reserving methodology for non-micro-insurance schemes' out-patient benefit has been changed as at December 31, 2013 so as to target an ultimate claims ratio of 80% on the earned premium of last 12 months.

For micro-insurance schemes, the IBNR basis at December 31, 2013 has been changed so as to target an ultimate claims ratio of 150% on the earned premium of last 18 months of high risk schemes and 110% on the earned premium of last 18 months for other micro-insurance schemes.

The above change in valuation bases has resulted in decrease in policyholder's liability by Rs. 35.9 million with corresponding impact on revenue account of the respective statutory fund.

#### e) Sensitivity analysis

The table below shows the level of respective variation in liabilities for change in each assumption while holding all other assumptions constant.

Variables	Change in variable	Increase in liability 2013	Increase in liability 2012 es '000
Worsening of morbidity rates for risk policies Increase in reporting lag Increase in average claim amount	+10% p.a. +10% p.a. +10% p.a.	11,300 11,300 11,300	5,000 5,000 5,000

#### 33.1.4 Overseas group life and health business

The risk underwritten by the Company is mainly mortality and morbidity. The Company may be exposed to the risk of unexpected claim severity and/or frequency. With regards to mortality, the risk can be a result of writing business with higher than expected mortality (such as terrorism in the region), writing high cover amounts without adequate underwriting, difficulty of verification of claims, fraudulent claims or a catastrophe. As for the morbidity, the risk may stem from higher than assumed medical expenses, fraudulent claims, inadequate claims control or catastrophic events (including terrorism). The Company also faces risk such as that of under-pricing to acquire business in a competitive environment and of non-receipt of premium in due time.

The Company manages these risks through underwriting, reinsurance, effective claims handling and other related controls. As part of its risk management the Company has in place reinsurance arrangement to fully cover the mortality and morbidity risks underwritten. At the same time, the Company has a well defined medical under-writing policy and avoids writing business for groups with overly hazardous exposure. Pricing is done in line with the actual experience of the Company. The premium charged takes into account the actual experience of the client and the nature of mortality and morbidity exposure the group faces. The rates are certified by the appointed actuary for large groups. The Company also maintains an MIS to track the adequacy of the premium charged. On the claims handling side, the Company ensures that payment of any fraudulent claims is avoided. For this, a claims committee reviews all large claims for verification. Strict monitoring is in place at the Board of Directors level in order to keep the outstanding balances of premium at a minimum, especially the ones that are due for more than 90 days.

As part of the risk management process, the Company has fully reinsured the underwritten risks and hence the primary risk to which the Company may be exposed to is that of reinsurer defaulting on its obligations. Presently as per the requirements of the State Bank of Pakistan, the Company is required to settle all claims under this business from its reinsurance recoveries.

#### a) Frequency and severity of claims

The Company measures concentration of risk in terms of exposure by geographical area and by its exposure to catastrophic events. As the portfolio for this line of business is relatively small, concentration of risk arising from geographical area is a source of concern. To mitigate this risk Company maintains reinsurance which ensures that the Company's liability in respect of concentration of risk remains within reasonable limits.

The following table presents the concentration of insured benefits across five bands of insured benefits per individual life assured. The benefit insured figures are shown gross of the reinsurance contracts described above. Since the Company maintains a 100% reinsurance, benefits insured net of the reinsurance contracts are practically Nil.

The amounts presented are showing total exposure of the Company including exposure in respect of riders attached to the main policies.

#### Benefits assured per life

### Assured at the end of 2013 Total benefits assured

Rupees	Before r	Before reinsurance		nsurance	
	Rupees in '000	%	Rupees in '000	%	
0 - 200,000	31,626	1.40%	-	0.00%	
200,001 - 400,000	· -	0.00%	-	0.00%	
400,001 - 800,000	253,741	11.26%	-	0.00%	
800,001 - 1,000,000	123,538	5.48%	-	0.00%	
More than 1,000,000	1,844,638	81.86%	-	0.00%	
Total	2,253,543	100.00%	-	0.00%	

Assured at the end of 2012

Total henefits assured

	Total beliefits assured				
Rupees	Before reinsurance		After reinsurance		
	Rupees in '000	%	Rupees in '000	%	
0 - 200,000	-	0.00%	-	0.00%	
200,001 - 400,000	-	0.00%	-	0.00%	
400,001 - 800,000	-	0.00%	-	0.00%	
800,001 - 1,000,000	-	0.00%	-	0.00%	
More than 1,000,000	_14,313,637	100.00%		0.00%	
Total	14,313,637	100.00%	-	0.00%	

#### Sources of uncertainty in the estimation of future benefit payments and premium receipts b)

There is no need to estimate mortality and morbidity for future years because of the short duration of the contracts.

#### **Process used to decide on assumptions** c)

An investigation into group's experience is performed periodically and statistical methods are used to adjust the rates to a best estimate of mortality and morbidity. For this purpose, the crude rates for morality were adjusted to reflect the slope in mortality as per India's mortality table of LIC (94-96) while for morbidity, international experience studies such as HIPE are used. Reinsurance rates provided by the reinsurer are also kept under consideration.

#### d) **Changes in assumptions**

There has been no change in assumptions.

#### **Sensitivity analysis** e)

The Company has fully reinsured its underwritten risks and therefore a sensitivity analysis has not been conducted.

#### 33.2 Financial risk

#### **Liquidity risk**

Liquidity risk is the risk that the Company will be unable to meet its funding requirements. To guard against the risk, the Company has diversified funding sources and assets are managed with liquidity in mind, maintaining a healthy balance of cash and cash equivalents and readily marketable securities. The maturity profile is monitored to ensure that adequate liquidity is maintained.

#### Interest rate risk

The Company invests in securities and has deposits that are subject to interest rate risk. Interest rate risk to the Company is the risk of changes in market interest rates reducing the overall return on its interest bearing securities. The Company limits interest rate risk by monitoring changes in interest rates in the currencies in which its cash and investments are denominated. The Company's interest rate sensitivity and liquidity positions based on maturities is given in note 33.2.1

#### 33.2.1 Mismatch of interest rate sensitive assets and liabilities / yield / interest rate risk

							2013					
	Effective					Fynose	d to Yield/	Interest	rate rick			Non-intere
	Yield/ Interest rate %	Total	Upto one month	Over one month to three months	Over three months to six months				Over three years to five years	e Over five years to ten years	Over ten years	bearing financial instrumen
	<b>←</b>					-(Rupe	es in '0	00) —				
On-balance sheet financial instruments												
Financial assets												
Cash and others		31,033		-	-	-	-	-	-	-	-	31,033
Current and other accounts	7	522,223	497,664	-	-	-	-	-	-	-	-	24,559
Deposits maturing within 12 months	8.35-11	4,392,000	2,492,000	400,000	500,000	1,000,000	-	-	-	-	-	-
Unsecured advances to employees		8,971	-	-	-	-	-	-	-	-	-	8,971
Investments - net of provision	9-15	28,327,956	13,376,575	5,073,379	2,138,285	575,607	261,673	56,501	-	541,461	82,152	6,222,323
Premiums due but unpaid		189,261	-	-	-	-	-	-	-	-	-	189,261
Investment income due but outstanding		544	-	-	-	-	-	-	-	-	-	544
Investment income accrued		65,523	-	-	-	-	-	-	-	-	-	65,523
Amounts due from other insurers / reinsurers		187,390	-	-	-	-	-	-	-	-	-	187,390
nter-fund receivable		82,473	-	-	-	-	-	-	-	-	-	82,473
Sundry receivable		52,772		-	-	-	-	-	-	-	-	52,772
		33,860,146	16,366,239	5,473,379	2,638,285	1,575,607	261,673	56,501	-	541,461	82,152	6,864,849
Financial liabilities												
Outstanding claims		670,477		-	-	-	-	-	-	-	-	670,477
Amounts due to other insurers / reinsurers		4,818		-	-	-	-	-	-	-	-	4,818
Amounts due to agents		496,871	-	-	-	-	-	-	-	-	-	496,871
Accrued expenses		435,647	-	-	-	-	-	-	-	-	-	435,647
Other creditors and accruals		107,973	-	-	-	-	-	-	-	-	-	107,973
Unclaimed dividend		6,455		-	-	-	-	-	-	-	-	6,455
Inter-fund payable		82,473		-	-	-	-	-	-	-	-	82,473
		1,804,714										1,804,714
On-balance sheet gap		32,055,432	16,366,239	5,473,379	2,638,285	1,575,607	261,673	56,501		541,461	82,152	5,060,135
Off-balance sheet financial instruments												
Commitments		(138,665)	-	-	-	-	-	-	-	-		(138,665)
Off-balance sheet gap		(138,665)										(138,665)
Fotal yield / interest rate risk sensitivity of	дар		16,366,239	5,473,379	2,638,285	1,575,607	261,673	56,501		541,461	82,152	4,921,470
Cumulative yield / interest rate risk sensi	tivity gan		16 366 320	21 920 610	24 477 002	26 052 510	26 215 192	26 271 604	26 271 604 7	 26,913,145 2	6 005 207	4,921,470
Jumulative yielu / miterest rate risk sensi	civity yap		10,300,239	71,033,019	24,4// <sub>1</sub> 903	20,033,310	20/313/103	20,3/1,004	20,3/1,004	20,713,143 2	U <sub>1</sub> 333,23/	4,321,470

						20	)12					
	Effective					Exposed to	Yield/ Inte				N	on-interest
	Yield/ Interest rate %		to one in	nonth three		Over six ( months to one year	year	Over two C years to three years	over three years to five years	Over five years to ten years	ten	bearing financial estruments
	•				(	Rupees	in '000)					
On-balance sheet financial instruments												
Financial assets										,		
Cash and others		6,764	-	-	-	-	-	-	-	-	-	6,764
Current and other accounts	7	827,675	805,280	-	-	-	-	-	-	-	-	22,395
Deposits maturing within 12 months	8.60-10.25	3,748,000	898,000	2,100,000	650,000	100,000	-	-	-	-	-	-
Unsecured advances to employees		6,806	-	-	·	-	-	·			-	6,806
Investments - net of provision	8-13.68	18,207,492	1,232,843	3,186,949	8,213,632	-	1,347,654	109,831	208,571	187,257	87,152	3,633,603
Premiums due but unpaid		134,636	-	-	-	-	-	-	-	-	-	134,636
Investment income due but outstanding		121	-		- 1	-	-	-	-	-	-	121
Investment income accrued  Amounts due from other insurers / reinsure	200	30,847 153,768	-									30,847
Inter-fund receivable	:15	18,451										153,768 18,451
Sundry receivable		33,465					-		-	-		33,465
Sulluly receivable		23,168,025	2,936,123	5,286,949	8,863,632	100,000	1,347,654	109,831	208,571	187,257	87,152	4,040,856
Financial liabilities		23,100,023	2,730,123	J,200,343	0,003,032	100,000	1,347,034	103,031	200,3/1	10/,23/	07,132	4,040,030
Outstanding claims		642,375							l .	1 -		642,375
Amounts due to other insurers / reinsurers		4,561			.				II .	.	.	4,561
Amounts due to agents		494,130	.						.	.	.	494,130
Accrued expenses		388,831		_	.	_	_		.	.	.	388,831
Other creditors and accruals		76,902	.		.	-	-		.	-	.	76,902
Unclaimed dividend		2,640	-	-		-	-	-	-	-	-	2,640
Inter-fund payable		18,451	-	-	-	-	-	-	-	-	-	18,451
		1,627,890	-	-	-	-	-	-	-		-	1,627,890
On-balance sheet gap		21,540,135	2,936,123	5,286,949	8,863,632	100,000	1,347,654	109,831	208,571	187,257	87,152	2,412,966
Off-balance sheet financial instruments												
Commitments		(117,879)	-	-	-		-			-	-	(117,879)
Off-balance sheet gap		(117,879)						•				(117,879)
Total yield / interest rate risk sensitivity gap	p		2,936,123	5,286,949	8,863,632	100,000	1,347,654	109,831	208,571	187,257	87,152	2,295,087
Cumulative yield / interest rate risk sensitive	rity gap		2,936,123	8,223,072	17,086,704	17,186,704	18,534,358	18,644,189	18,852,760	19,040,017	19,127,169	2,295,087

#### a) Sensitivity analysis - interest rate risk

The sensitivity analysis for interest rate risk illustrates how changes in the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates at the reporting date.

Debt securities held to maturity are accounted for at amortised cost and their carrying amounts are not sensitive to changes in the level of interest rates.

Management monitors the sensitivity of reported interest rate movements periodically by assessing the expected changes in the different portfolios due to parallel movements of 100 basis points in all yield curves.

An increase in 100 basis points in interest yields would result in a loss of Rs. 36.92 million (2012: Rs. 59.36 million). The portion of this loss that would be recognised directly in profit and loss account is Rs. 0.59 million (2012: Rs. 0.08 million).

A decrease in 100 basis points in interest yields would result in a gain of Rs. 15.95 million (2012: Rs. 14.30 million). The portion of this gain that would be recognised directly in profit and loss account is Rs. 0.58 million (2012: Rs. 0.36 million).

#### b) Sensitivity analysis - currency risk

Except for business underwritten in Overseas group life and health fund, the Company primarily underwrites insurance contracts in Pak Rupees and invests in assets denominated in the same currency, which eliminates the foreign currency exchange rate risk for these operations.

#### 34. FOREIGN CURRENCY RISK

As at balance sheet date, there are no material financial instruments denominated in foreign currency. Therefore, the Company is not materially exposed to risk from foreign currency exchange rate fluctuation.

#### 35. MARKET RISK

Market risk is the risk that the value of a financial instrument will fluctuate as a result of changes in market prices, whether those changes are caused by factors specific to the individual security, or its issuer, or factors affecting all securities traded in the market.

The Company is exposed to market risk with respect to its investments.

The Company limits market risk by maintaining a diversified portfolio and by continuous monitoring of developments in Government securities, equity, open-end and closed-end mutual funds and term finance certificates markets. In addition, the Company actively monitors the key factors that affect the underlying value of these securities.

#### 36. CREDIT RISK AND CONCENTRATION OF CREDIT RISK

Credit risk is the risk, which arises with the possibility that one party to a financial instrument will fail to discharge its obligation and cause the other party to incur a financial loss.

Concentration of credit risk arises when a number of counterparties have similar types of business activities. As a result, any change in economic, political or other conditions would affect their ability to meet contractual obligations in a similar manner.

Major credit risk is in premiums receivable, reinsurance receivables, bank balances and investments. The management monitors exposure to credit risk through regular review of credit exposure and assessing credit worthiness of counter parties.

	AAA	AA+	AA	AA-	<b>A+</b> (Rupe	<b>A</b> ees in '000)	Α-	BBB+	BBB	Not rated	Total
December 31, 2013					(napr	200 111 000)					
Debt securities	-	-	135,351	288,634	-	59,850		-	-	21,621,798	22,105,633
Open-end mutual funds	-	-	110,856	· -	-	· -	-	-	-	8,808	119,664
Loans and receivables	-	-		30,145	31,639	2,859	-	8,406	-	401,478	474,527
Cash and cash equivalents	3,355,559	16,824	27,345	7,545	-	2,112	3,589	-	1,249	31,033	3,445,256
	3,355,559	16,824	273,552	326,324	31,639	64,821	3,589	8,406	1,249	22,063,117	26,145,080
December 31, 2012											
Debt securities	-	-	169,863	272,678	-	58,402	-	-	-	13,972,871	14,473,814
Open-end mutual funds	-	-	53,552	-	-	-	35,843	-	-	322,035	411,430
Loans and receivables	-	-	-	69,331	79,200	5,236	-	-	-	202,445	356,212
Cash and cash equivalents	-	3,811,341	-	-	9,189	3,990	1,155	-	-	6,764	3,832,439
	-	3,811,341	223,415	342,009	88,389	67,628	36,998		-	14,504,115	19,073,895

Due to the nature of its business the Company is not exposed to concentration of credit risk.

The carrying values of financial assets which are neither past due nor impaired are as under:

	2013	2012
	(Rup	pees in '000)
Cash and bank deposits	4,945,256	4,582,439
Unsecured advances to employees	8,971	6,806
Premiums due but unpaid	141,287	66,773
Investment income due but outstanding	544	121
Investment income accrued	65,523	30,847
Sundry receivable	52,772	33,465

The carrying values of financial assets which are past due but not impaired are as under:

2013	2012
(Ruj	pees in '000)
34,613	31,324

2013	2012
(Rup	ees in '000)
13,361	36,539

#### **37. REINSURANCE RISK**

In order to minimise the financial exposure arising from large claims, the Company, in the normal course of business, enters into agreement with other reinsurers.

Reinsurance ceded does not relieve the Company from its obligation to policy holders and as a result the Company remains liable for the portion of outstanding claims reinsured to the extent that reinsurer fails to meet the obligation under the reinsurance agreements.

In order to manage this risk, the Company obtains reinsurance cover only from companies with sound financial health.

#### 38. CAPITAL MANAGEMENT

The Company's goals and objectives when managing capital are:

- to comply with the minimum paid-up capital requirements as prescribed by SECP;
- to safeguard the Company's ability to continue as a going concern so that it can continue to provide returns for shareholders and benefits for the other stakeholders';
- to provide an adequate return to shareholders by pricing insurance contracts commensurately with the level of risk;
- maintain strong ratings and to protect the Company against unexpected events / losses; and
- to ensure a strong capital base so as to maintain investor, creditor and market confidence and to sustain future development of the business.

As prescribed by SECP, Company is required to maintain the minimum capital and to comply with the solvency requirements both for shareholders' and statutory funds in accordance with the Insurance Ordinance, 2000 and SEC (Insurance) Rules, 2002 as amended by S.R.O. 16 (1)/2012 dated January 9, 2012, with which the Company is in compliance.

#### 39. FAIR VALUE OF FINANCIAL INSTRUMENTS

Fair value is an amount for which an asset could be exchanged, or a liability settled, between knowledgeable willing parties in an arm's length transaction. Consequently, differences may arise between the carrying values and the fair values estimates.

As at December 31, 2013, the carrying value of all financial instruments is estimated to approximate their fair value, except for investments referable to non-linked funds, the market value of which exceeded the cost by Rs. 204.78 million (2012: Rs. 40.57 million) on an aggregate portfolio basis.

#### 40. ACCOUNTING ESTIMATES AND JUDGMENTS

The Company makes estimates and assumptions that affect the reported amounts of assets and liabilities within the next financial year. Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Estimates relating to insurance contracts are based on the advice of the appointed actuary. Some of the critical accounting estimates and judgments are as follows:

#### 40.1 Policyholders' liabilities

#### 40.1.1 Valuation discount rate

The valuation of policyholders' liabilities has been based on a discount rate of 3.75%, which is in line with the requirements under the repealed Insurance Act, 1938 and is considerably lower than the actual investment return the Company is managing on its conventional portfolio. The difference each year between the above and the actual investment return is intended to be available to the Company for meeting administration expense and provide margins for adverse deviation.

#### 40.1.2 Mortality assumption

For the purpose of valuing the insurance contracts, the mortality assumption used is based on EFU (61-66) table. This table is constructed on the basis of EFU (61-66) table, adjusted to reflect the mortality expectation in Pakistan. In the opinion of appointed actuary the adjusted table gives the closest match to the underlying mortality of the covered population. SECP vide its circular 17/2013 dated September 13, 2013 has stipulated that SLIC (2001 - 05) Individual Life Ultimate Mortality Table published by Pakistan Society of Actuaries (PSOA) be used as the minimum valuation basis prescribed under SECP's notification S.R.O 16(1)/2012. However, existing valuation basis is considered to be more prudent than the minimum valuation basis therefore it was considered appropriate to continue with the existing valuation basis of EFU (1961-66).

#### 40.1.3 Claims provision

The calculation of Incurred But Not Reported Claims Reserve for both Group Life under Conventional Business and Accident and Health lines has been based on the assumption that the claims lag pattern would follow the trend experienced over the past 3 years.

The reserving basis has been formulated on the recent claims lag pattern and experience of the Company for each line of business separately. Appropriate margins have been added to ensure that the reserve set aside is resilient to changes in the experience.

#### 40.1.4 Surrenders

For the purpose of valuation of conventional business, no provision has been made for lapses and surrenders. This gives prudence to the value placed on the liability by not taking any credits for the profits made on surrenders.

#### 40.2 Income taxes

In making the estimates for income taxes currently payable by the Company, the management looks at the current income tax law and the decisions of appellate authorities on disputed issues in the past. However, the Company has made adequate provision in this respect except for the matter disclosed in note 15.1.

#### 40.3 Impairment in respect of listed securities

The Company determines that listed available-for-sale securities are impaired when there has been a significant decline in fair value below its cost. In making this judgment, the Company evaluates among other factors volatility in share prices in normal course.

#### 41. EVENTS OCCURRING AFTER THE BALANCE SHEET DATE

The Board of Directors in its meeting held on February 25, 2014 proposed a final cash dividend of Rs. 3.50 per share (2012: Rs. 4.50 per share) for the year ended December 31, 2013 amounting to Rs. 219.49 million (2012: Rs. 282.20 million) and proposed a transfer of Rs. 94.07 million from "accumulated surplus" to "reserve for bonus shares" for issuance of 15 bonus shares for every hundred shares held subject to approval of the members at the forthcoming Annual General Meeting.

Interim dividend declared and already paid in respect of half year ended June 30, 2013 was Rs. 2.50 per share amounting to Rs. 156.78 million.

These financial statements do not recognise the proposed final dividend which will be accounted for in the financial statements for the year ending December 31, 2014.

#### 42. CORRESPONDING FIGURES

Corresponding figures have been re-arranged and reclassified, wherever necessary for purpose of comparison. However, there were no significant reclassifications in these financial statements.

#### 43. DATE OF AUTHORISATION FOR ISSUE

These financial statements were authorised for issue on February 25, 2014 by the Board of Directors of the Company.

Masood Noorani Chairman Shahid M. Loan Director Aly Noor Mahomed Rattansey Director Javed Ahmed Managing Director & Chief Executive Officer

(Iluma)

## STATEMENT OF DIRECTORS

(As per the requirement of section 46(6) and section 52(2)(c) of the Insurance Ordinance, 2000)

#### Section 46(6)

- a) In our opinion, the annual statutory accounts of the Jubilee Life Insurance Company Limited set out in the forms attached to the statement have been drawn up in accordance with the Ordinance and any rules made there under;
- b) Jubilee Life Insurance Company Limited has at all the times in the year complied with the provisions of the Ordinance and the rules made thereunder relating to paid-up capital, solvency and reinsurance arrangements; and
- c) As at December 31, 2013, Jubilee Life Insurance Company Limited continues to be in compliance with the provisions of the Ordinance and the rules made there under relating to paid-up capital, solvency and reinsurance arrangements.

#### Section 52(2)(c)

d) In our opinion, each statutory fund of Jubilee Life Insurance Company Limited complies with the solvency requirements of the Insurance Ordinance, 2000 and the Insurance Rules, 2002.

Masood Noorani Chairman Shahid M. Loan Director

Aly Noor Mahomed Rattansey
Director

Javed Ahmed
Managing Director &
Chief Executive Officer

## **Statement of Appointed Actuary**

As per the requirement of section 52(2)(a) and (b) of the Insurance Ordinance, 2000

#### In my opinion:

- a) The policyholders' liabilities in the balance sheet of Jubilee Life Insurance Company Limited as at December 31, 2013 have been determined in accordance with the provisions of the Insurance Ordinance, 2000; and
- b) Each statutory fund of the Jubilee Life Insurance Company Limited complies with the solvency requirements of the Insurance Ordinance, 2000.

Nauman A. Cheema

Appointed Actuary of the Company Fellow of Society of Actuaries (USA) Fellow of Pakistan Society of Actuaries



## RETIREMENT PLANS

With our Retirement Plans, your old age is your never-ending vacation - your new beginning to a world of freedom and leisure.



## **Notice of Annual General Meeting**

Notice is hereby given that the 19th Annual General Meeting of the Shareholders of Jubilee Life Insurance Company Limited will be held as per below mentioned schedule:

Date and time:

March 27, 2014 (Thursday) at 11.00 a.m.

Venue

Auditorium, Habib Bank Tower, Jinnah Avenue, Islamabad

#### **Agenda**

#### **Ordinary Business**

- 1. To consider and adopt the Audited Financial Statements of the Company for the year ended December 31, 2013 and the Directors and Auditors Reports thereon.
- 2. To consider and approve the payment of final cash dividend of 35% (Rs.3.50 per ordinary share of Rs. 10 each) for the year ended December 31, 2013 as recommended by the Directors of the Company in addition to the interim dividend of Rs. 2.50 per share i.e. 25% already paid to shareholders, making a total of Rs. 6.00 per share i.e. 60% for the year ended December 31, 2013.
- 3. To appoint external auditors for the year 2014 and to fix their remuneration.

A member has given Notice under Section 253 of the Companies Ordinance, 1984, proposing the name of M/s KPMG Taseer Hadi & Co. Chartered Accountants, as external auditors of the company in place of retiring auditors M/s A. F. Ferguson & Co. Chartered Accountants who have completed the required five (5) years tenure as external auditors of the Company.

- 4. To elect seven (7) Directors of the Company as fixed by the Board in the meeting held on February 12, 2014 in accordance with the provision of Section 178 of the Companies Ordinance, 1984, for a period of three (3) years commencing March 31, 2014 in place of retiring directors namely:
- 1. Mr. Masood Noorani
- 2. Mr. Javed Ahmed
- 3. Mr. Towfiq Habib Chinoy
- 4. Mr. Sultan Ali Akbar Allana
- 5. Mr. Shahid Mahmood Loan
- 6. Mr. Aly Noor Mahomed Rattansey
- 7. Mr. John Joseph Metcalf

The retiring Directors are eligible for re-election.

5. To transact any other ordinary business as may be placed before the meeting with the permission of the Chair.

#### **Special Business**

6. To authorize the issuance of Bonus Shares in the proportion of 15 shares for every 100 shares held, to Shareholders whose names appear in the Register of Members at close of business on March 17, 2014 and to approve the disposal of fractional shares created out of the issuance of bonus shares.

Accordingly, it is proposed to consider and pass the following Resolution as a Special Resolution:

#### **RESOLVED THAT:**

(i) Ordinary Shares of Rs. 10 each be issued as Bonus Shares and that the said shares be allotted as fully paid Ordinary Shares to the Members of the Company whose names appear on the Register of Members as at the close of the business on March 17, 2014 in the proportion of 15 Bonus Shares for every 100 Shares held, and that such Bonus Shares shall rank pari passu in future as regards dividends and in all other respects with the existing Ordinary Shares of the Company.

- (ii) In the event of any Member becoming entitled to a fraction of a share, the Directors be and are hereby authorized to consolidate all such fractions and sell the shares so constituted on the Stock Market and to pay the proceeds thereof to the Members entitled to the fraction in proportion to their respective entitlements.
- (iii) For the purpose of giving effect to the foregoing, the Managing Director and/ or the Chief Financial Officer be and hereby singly authorized to do and cause to be done all acts, deeds and things that may be necessary and to settle any question or difficulties that may arise in regard to the allotment and the distribution of the said Bonus Shares and in regard to fractional entitlements and the sale of consolidated shares and the distribution of the sale proceeds of the consolidated shares to those entitled to fractional entitlements, as is thought fit.
- 7. To consider and approve the following Special Resolutions as required under Section 208 of the Companies Ordinance, 1984, with or without modification in respect of investment in Associates.

#### **RESOLVED THAT:**

"Having reviewed the information and update provided by the Company, the Shareholders confirm and approve the investments to be made by the Company as follows:

- (i) "To invest a sum of up to Rs.100 million for the purchase of ordinary shares of Habib Bank Limited, an associated company".
- (ii) "To invest a sum up to US\$ 440,088 for acquisition of 19.50% shareholding in the ordinary shares of Jubilee Kyrgyzstan Insurance Company, Closed Joint Stock Company (formerly London Bishkek Insurance Company CJSC), Kyrgyz Republic, subject to all necessary regulatory approvals".
- (iii) The Managing Director and/or the Chief Financial Officer be and hereby singly authorized to take all necessary actions as may be required to implement and give effect to the above mentioned Resolutions and to complete all other legal formalities. FURTHER RESOLVED that the Special Resolution be and is hereby passed for the purpose of Section 208 of the Companies Ordinance, 1984.

A statement of Material Facts under Section 160(1)(b) of the Companies Ordinance, 1984 pertaining to the aforesaid Special Business is being sent to the shareholders along with the Notice of Annual General Meeting.

By order of the Board

February 25, 2014 Karachi Company Secretary

#### Notes:

- 1. The Share transfer books of the Company shall remain closed from March 18, 2014 to March 27, 2014 (both days inclusive). Transfers received in order by our registrar, M/s Central Depository Company of Pakistan, CDC Share Registrar Service, CDC House, 99-B, Block-B, SMCHS, Main Shara-e-Faisal, Karachi-74400, at the close of business on March 17, 2014 will be treated in time for the purpose of attending the meeting.
- 2. A Member of the company entitled to attend and vote at this Meeting shall be entitled to appoint another member, as his/her proxy to attend, speak and vote instead of him/her, and a proxy so appointed shall have such rights, as respects attending, speaking and voting at the Meeting as are available to a member.
- 3. A Member shall not be entitled to appoint more than one proxy to attend any one meeting. If any Member appoints more than one proxy for any one meeting and more than one instruments of proxy are deposited with the Company, all such instruments of proxy shall be rendered invalid.

- 4. Proxies, in order to be effective, must be received by / lodged with the Company at its Registered Office 26-D, 3rd floor, Kashmir Plaza, Jinnah Avenue, Blue Area, Islamabad not less than 48 hours before the Meeting.
- 5. Members are requested to immediately notify any change in their addresses.
- 8. CDC Account Holders will further have to follow the under mentioned guidelines as laid down in Circular 1 dated January 26, 2000 issued by the Securities and Exchange Commission of Pakistan.
- 9. In pursuance with the Securities & Exchange Commission of Pakistan (SECP) notification No. SRO 779(1)/2011 dated August 18, 2011 and SRO. 831 (1)/2012 dated July 05, 2012, the shareholders possessing physical shares are requested to immediately send a copy of their Computerized National Identity Card (CNIC) to our Registrar Office, Central Depository Company of Pakistan Limited, CDC House, 99-B, Block B, SMCHS, Main Shara-e-Faisal, Karachi for printing / insertion of CNIC number on respective Dividend Warrant. In case of non-receipt of the copy of valid CNIC and non-compliance of the above requirement, the Company will be constrained to withhold dispatch of Dividend Warrants to such shareholders. Corporate entities are also requested to submit their NTN at the address of our Registrar as given above.

#### A). FOR ATTENDING THE MEETING:

- i) In case of individuals, the account holder or sub-account holder and / or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall authenticate his / her identity by showing his/her original Computerized National Identity Card (CNIC) or original passport at the time of attending the meeting.
- ii) The shareholders registered on CDC are also requested to bring their particulars, I.D. numbers and account numbers in CDS.
- iii) In case of corporate entity, the Board of Directors' resolution/power of Attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of meeting.

#### **B). FOR APPOINTMENT OF PROXIES:**

- In case of individual, the account holder or sub account holder and / or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the proxy form as per requirement notified by the company.
- ii) The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
- iii) Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form
- iv) The proxy shall produce his / her original CNIC or original passport at the time of the meeting.
- v) In case of corporate entity being a Member, the Board of Directors' resolution / power of attorney with specimen signature of the nominee / attorney shall have to be submitted (unless it has been provided earlier) along with the proxy form to the Company.

#### **Statement of Material Facts**

Pursuant to Section 160(1)(b) of the Companies Ordinance, 1984:

#### Agenda Item -7- Investments in Associates:

#### **Special Resolution:**

(i) "To invest a sum of up to Rs.100 million for the purchase of ordinary shares of Habib Bank Limited, an associated company".

Against the approval of the Shareholders granted in the last Annual General Meeting held on April 15, 2013 to invest a sum of up to Rs. 150 million for the purchase of ordinary shares of Habib Bank Limited, the company has invested only Rs. 41.10 million till date due to uncertainty in the stock market, and the balance un-invested amount would stand lapsed on the expiry of present authorization. It is therefore, proposed to seek the fresh approval of the Shareholders for investing a sum of Rs. 100 million in the purchase of the shares of Habib Bank Limited.

(ii) "To invest a sum up to US\$ 440,088 for acquisition of 19.50% shareholding in the ordinary shares of Jubilee Kyrgyzstan Insurance Company, Closed Joint Stock Company (formerly London Bishkek Insurance Company - CJSC), Kyrgyz Republic, subject to all necessary regulatory approvals".

The approval of the Shareholders granted in the last Annual General Meeting held on April 15, 2013 to invest a sum up to US\$ 440,088 for acquisition of 19.50% shareholding in the ordinary shares of Jubilee Kyrgyzstan Insurance Company, Closed Joint Stock Company (formerly London Bishkek Insurance Company - CJSC), Kyrgyz Republic, could not be finalized as it is still in the process of approval with the regulatory authorities. However, keeping in view Clause 8 of S.R.O. 27(1)/2012 dated January 16, 2012, the Company is seeking a fresh approval of the Shareholders to make this investment.

#### a. Habib Bank Limited.

1	Name of associated company or associated undertaking along with criteria based on which the associated relationship is established.	Common Director-ship / AKFED shareholding of 51%.
2	Purpose, benefits and period of investments	<ul> <li>To earn dividend income</li> <li>To benefit from the expected future growth of HBL.</li> <li>Period of investment is Long term.</li> </ul>
3	Maximum amount of investment	Rs. 100 million
4	Maximum price at which securities will be acquired.	Market price at the time of purchase of shares.
5	Maximum number of securities to be acquired	Number of shares would depend upon the prevailing market prices at the time of purchase of shares.

6	Number of securities and percentage thereof held before and after the proposed investment.	Before:
	Their before und after the proposed investment.	1. Against approval granted in AGM of April 26, 2007 for an investment in ordinary shares amounting to Rs. 150 million:
		Number of Securities: 1,123,873 Cost of purchase: PKR 149.8 million
		2. Against approval granted in AGM of April 15, 2013 for an investment in ordinary shares amounting to Rs. 150 million:
		Number of Securities: 267,900 Cost of purchase: PKR 41.1 million
		3. Total investment till date:
		Number of securities: 1,391,773 Cost of purchase: PKR 190.9 million Jubilee Life's shareholding: 0.11%
		After:
		Number of securities cannot be determined at this stage as it will depend on the market price prevailing at the time the shares are acquired.
7	In case of investment in listed securities, average of the preceding twelve weekly average price of the security intended to be acquired.	Rs. 163.36 per share (from December 2013 to February 2014)
8	In case of investment in unlisted securities, fair market value of such securities determined in term of regulation 6(1).	Not applicable
9	Break-up value of securities intended to be acquired on the basis of latest audited financial statements.	2013: Rs. 106.81
10	Earnings per share of the associated company or associated undertaking for the last three years.	2011: Rs. 18.30 2012: Rs. 17.02 2013: Rs. 17.15
11	Source of fund from which securities will be acquired.	Company's own funds.
12	Where the securities are intended to be acquired using borrowed funds	Not applicable
	Justification for investment through borrowings and	
	2. Detail of guarantees and assets pledged for obtaining such funds.	

13	Salient features of the agreement(s), if any, entered into with its associated company or associated undertaking with regards to the proposed investment.	Not applicable
14	Direct or indirect interest of Directors, Sponsors, Majority Shareholders and their relatives, if any, in the associated company or associated undertaking or the transaction under consideration.	Common Directorship. The Directors have no direct or indirect holding in this investment.
15	Any other important details necessary for the members to understand the transaction.	Not applicable
16	In case of investment in securities of a project of an associated company or associated undertaking that has not commenced operations, in addition to the information referred to above, the following further information required, namely:  I. Description of the project and its history since conceptualization;  II. Starting and expected date of completion of work;  III. Time by which such project shall become commercially operational; and  IV. Expected time by which the project shall start paying return on investment.	Not applicable

# b. Jubilee Kyrgyzstan Insurance Company, Closed Joint Stock (formerly London Bishkek Insurance Company - CJSC), Kyrgyz Republic.

1	Name of associated company or associated undertaking along with criteria based on which the associated relationship is established.	Jubilee Kyrgyzstan Insurance Company Joint Stock Company (formerly London Bishkek Insurance Company (LBIC) - CJSC), Kyrgyz Republic  The associated relationship is established based on the common directorship and associated company.
2	Purpose, benefits and period of investments	This strategic investment will enable Jubilee Life to grow in the Central Asian markets and will benefit from expected income and a growth of the investee company.  Period of investment is long term.
3	Maximum amount of investment	Up to US Dollars 440,088
4	Maximum price at which securities will be acquired.	US Dollar 0.0435442 per share
5	Maximum number of securities to be acquired.	Up to 10,106,691 Ordinary Shares

6	Number of securities and percentage thereof held before and after the proposed investment.	Number of securities: NIL Jubilee Life's shareholding: NIL  After: Number of securities: 10,106,691 Jubilee Life's shareholding: 19.50% of increased paid-up capital.
7	In case of investment in listed securities, average of the preceding twelve weekly average price of the security intended to be acquired.	Not applicable as the company is not listed.
8	In case of investment in unlisted securities, fair market value of such securities determined in term of regulation 6(1)	100% shareholding of Jubilee Kyrgyzstan Insurance Company Closed Joint Stock Company (formerly London Bishkek Insurance Company CJSC, Kyrgyz Republic) has been acquired by the Kyrgyz Investment and Credit Bank (KICB) at a negotiated price of US\$ 0.0435442 per ordinary share based on a due diligence carried out by Deloitte.  A copy of Due Diligence Report (DDR) may be inspected at the Registered Office of Jubilee Life on any working day during business hours from the date of publication of this Notice till conclusion of the AGM.
9	Break-up value of securities intended to be acquired on the basis of latest audited financial statements	US\$ 0.0293 per share
10	Earnings per share of the associated company or associated undertaking for the last three years.	2011: US\$ (0.0007) 2012: US\$ 0.0015 2013: US\$ (0.0026)
11	Source of fund from which securities will be acquired	Own sources of the Company
12	Where the securities are intended to be acquired using borrowed funds  1. Justification for investment through borrowings and  2. Detail of guarantees and assets pledged for obtaining such funds.	Not applicable

13	Salient features of the agreement(s), if any, entered	Share Subscription Agreement dated January
	into with its associated company or associated undertaking with regards to the proposed investment.	30, 2014 has been signed between Jubilee Kyrgyzstan Insurance Company, CJSC and Jubilee Life Insurance Company Limited subject to approval by the State Bank of Pakistan. The salient features are as under:
		- The present authorized and paid up capital of Jubilee Kyrgyzstan Insurance Company CJSC is Kyrgyz Som (KGS) 26,432,885 divided in to 26,432,885 ordinary shares.
		<ul> <li>Jubilee Kyrgyzstan Insurance Company CJSC has agreed to increase the authorized share capital by 25,396,301 ordinary shares thereby total authorized and paid-up capital will be 51,829,186 ordinary shares with a par value of KGS 1 each.</li> </ul>
		<ul> <li>Jubilee Life has agreed to invest in Jubilee Kyrgyzstan Insurance Company, CJSC, by subscribing to 19.50% of the increased paid up capital constituting 10,106,691 ordinary shares at the rate of US\$0.0435442 per subscription share.</li> </ul>
		A Shareholders Agreement has also been jointly signed on January 30, 2014 between Jubilee Kyrgyzstan Insurance Company CJSC and the shareholders of the increased paid up capital subject to approval by the State Bank of Pakistan.
14	Direct or indirect interest of Directors, Sponsors, Majority Shareholders and their relatives, if any, in the associated company or associated undertaking or the transaction under consideration.	No personal interest of Jubilee Life Insurance Directors except to the extent of their shareholding in Jubilee Life Insurance Company Limited
		AKFED has 21% shareholding in KICB.
		HBL has 18% shareholding in KICB.
15	Any other important details necessary for the members to understand the transaction.	The revised shareholdings in the increased paid up capital of Jubilee Kyrgyzstan CJSC would be as under:
		KICB = 51.00% Jubilee Life Ins. Co. Ltd. = 19.50% Jubilee General Ins. Co. Ltd.= 19.50% Aga Khan Fund for Econ. Dev=10.00%
16	In case of investment in securities of a project of an associated company or associated undertaking that has not commenced operations, in addition to the information referred to above, the following further information required, namely	Not applicable
	Description of the project and its history since conceptualization;	
	2. Starting and expected date of completion of work;	
	3. Time by which such project shall become commercially operational; and	
	4. Expected time by which the project shall start paying return on investment.	

Copies of duly audited latest published annual financial statements of HBL and Jubilee Kyrgyzstan Insurance Company Closed Joint Stock Company (formerly London Bishkek Insurance Company- CJSC), Kyrgyz Republic, may be inspected during business hours on any working day at the registered office of the Company from the date of publication of this notice till conclusion of the Annual General Meeting.

The Directors of Jubilee Life Insurance Company Limited while presenting the special resolutions for making investment in HBL and Jubilee Kyrgyzstan Insurance Company, Closed Joint Stock Company, Kyrgyz Republic, submit an undertaking to the Members that they have carried out necessary due diligence for the proposed investments. . .



# SAVINGS AND PROTECTION PLANS

We take on all your worries because we know what your loved ones mean to you.

# Pattern of Shareholding

As at 31 December 2013

Number of	Shareholding' Slab		Total	
Shareholders	From		То	Shares held
123	1	to	100	2,868
527	101	to	500	227,245
203	501	to	1000	174,775
330	1001	to	5000	940,547
69	5001	to	10000	529,994
18	10001	to	15000	227,956
23	15001	to	20000	413,713
18	20001	to	25000	419,810
3	25001	to	30000	84,734
4	30001	to	35000	127,680
2	35001	to	40000	75,500
4	40001	to	45000	165,998
1	45001	to	50000	50,000
2	50001	to	55000	105,500
1	55001	to	60000	60,000
2	60001	to	65000	126,500
1	70001	to	75000	75,000
1	75001	to	80000	80,000
1	80001	to	85000	80,500
2	95001	to	100000	199,000
1	110001	to	115000	112,890
1	120001	to	125000	125,000
1	125001	to	130000	127,500
1	145001	to	150000	150,000
1	195001	to	200000	197,500
1	205001	to	210000	206,000
1	250001	to	255000	251,000
1	270001	to	275000	271,435
1	305001	to	310000	307,000
1	330001	to	400000	335,500
1	450001	to	455000	450,890
1	490001	to	495000	492,340
1	625001	to	630000	630,000
1	650001	to	655000	655,000
1	750001	to	755000	753,700
1	920001	to	925000	924,965
1	970001	to	975000	973,800
1	4030001	to	4035000	4,032,766
1	11250001	to	11255000	11,255,000
1	36290001	to	36295000	36,292,394
1,355				62,712,000

## **Pattern of Shareholding**

As at 31 December 2013

Categories of Shareholders	Number of Shareholders	Shares held	Percentage
1. Directors, Chief Executive Officer, their spouse and minor children: Masood Noorani Towfiq Habib Chinoy Hina Javed Javed Ahmed Sultan Ali Akbar Allana Shahid Mahmood Loan John Joseph Metcalf Aly Noor Mahomed Rattansey	8	271,435 335,500 40,500 780 500 500 500 500	1.04%
2. Associated Companies, Undertakings & related parties:  *Aga Khan Fund for Economic Development S.A. Switzerland Habib Bank Limited - Treasury Division Jubilee General Insurance Company Limited The Aga Khan University Foundation	4	<b>52,072,500</b> 36,292,394 11,255,000 4,032,766 492,340	83.03%
3. NIT and ICP Investment Corporation of Pakistan	1 [	<b>500</b> 500	0.00%
4. Public sector Companies & Corporations		-	
5. Banks, Development Financial Institutions & Non Banking Financial Institutions	1	16,000	0.03%
MCB Bank Limited		16,000	
<b>6. Insurance Companies</b> EFU General Insurance Limited The Premier Insurance Company of Pakistan	2	<b>925,465</b> 924,965 500	1.48%
7. Modarbas and Mutual Funds CDC- Trustee APF Equity Sub Fund First Equity Modarba	2	<b>5,000</b> 2,000 3,000	0.01%
8. Others	30	907,448	1.45%
9. Executives Muhammad Sohail Fakhar Muhammad Munawar Khalil Manzoor Ahmed Shan RAbbani Zahid Barki Faisal	6	95,021 35,500 23,400 18,121 15,500 2,000 500	0.15%
10. General Public - Local Foreign	1295 6	5,367,851 2,672,000	8.56% 4.26%
ACACIA Partners LP ACACIA Institutional Partners LP ACACIA II Partners LP ACACIA Conservation Fund-Offshore Ltd. Habib Bank AG Zurich, Zurich Switzerland Mohammad Ishaq		973,800 753,700 630,000 307,000 5,000 2,500	
<b>TOTAL</b> * Excluding 2,500 shares held by Nominee Directors	1,355	62,712,000	100.00%

		Designation	Transaction	No. of Shares
11.	Trading in shares by the Directors, CEO & Spouse and Executives during the year 2013			
	Towfiq Habib Chinoy	Director	Sold	25,000
	Towfiq Habib Chinoy	Director	Received by way of gift	260,000
	Hina Javed (spouse of the CEO)	Director	Purchased	20,000
	Manzoor Ahmed	Company Secretary	Purchased	17,500

		No. of Shareholders	Shares Held	Percentage
12.	Catagories of Shareholders as at December 31, 2013			
	Individuals	1,310	6,115,587	9.75%
	Insurance Companies	3	4,958,231	7.91%
	Joint Stock Companies	30	907,448	1.45%
	Financial Institutions	4	47,563,894	75.84%
	Modarbas & Mutual Funds	2	5,000	0.01%
	Non Residential Shareholders	5	2,669,500	4.26%
	Others	1	492,340	0.79%
_	TOTAL	1,355	62,712,000	100.00%
13.	Shareholders holding 5% or more voting interest			
	Aga Khan Fund for Economic Development S.A. Switzerland		36,292,394	57.87%
	Habib Bank Limited - Treasury Division		11,255,000	17.95%
	Jubilee General Insurance Company Limited		4,032,766	6.43%



# MICROINSURANCE PLANS

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#### **BRANCH NETWORK SOUTH REGION**

#### **BADIN**

Badin (Sub Office) Shop # 33-34, Naseem City Centre, Badin. NJI Block Hyderabad Road, Badin.

Tel: (0297) 861260

#### **GHOTKI**

Ghotki City Branch Green Hotel Building, Main Chowk, Station Road, Ghotki.

Tel: (0723) 600612-13

#### **HYDERABAD**

Hyderabad Cant Branch 1st Floor, Block - CC 1, Civic Center, Thandi Sarak, Hyderabad.

Tél: (022) 2786193-194

#### **Thandi Sarak Branch**

1st Floor, Block - CC 1, Civic Center, Thandi Sarak, Hyderabad. Tel: (022) 786194 / 785907

#### **Khipro Branch**

Opposite Forest Office Sanghar Road,

Tel: (0235) 879969

#### **KARACHI** Alpha Branch

1st Floor, Office No. 105-A,106 Asia Pacific Trade Center, Opp. Drive in cenema, Main Rashid Minhas Road, Karachi.

Tel: (021) 34017414

#### **Ayesha Manzil Branch**

B-1 & B-2, Anar Kali Apartment, F.B. Area, Block - 7, Karachi.

Tel: (021) 36321452-4

#### **Civic Centre Branch**

Flat # 09, 3rd Floor, Afzal Apartment, KDA Scheme # 1-A, Stadium Road, Karachi.

Tel: (021) 34131346-8

#### **Bahadurabad Branch**

Office # 302 & 303 3rd Floor Arab Business Center, Plot # 05 Block 3 Karachi cooperative Housing society, Main Bahadarabad Chorangi, Alamgir road karachi.

Tel: (021) 34123262-5-6-7

#### **Platinum Branch**

G-5, Adenwalla Apartment, GRE 325/2, Garden East, Karachi. Tel: (021) 32259552-3

#### **Karachi Central Branch**

Alif Residency, Mezzanine floor, SB-8, Block # 2 Gulshan-e-iqbal, Karachi.

Tel: (021) 34992204-6

#### **Liberty Branch**

1st Floor, Office No.109 Asia Pacific Trade Center Main Rashid Minhas Road Karachi.

Tel: 021-34663183-4

#### Gulshan-e-Iqbal Branch, Karachi

Plot No. 6/FL-6, 2nd Floor Block-06, KDA Scheme 24, Gulshan-e-Iqbal Karachi.

Tel: (021) 34834214-5

#### **Royal Branch**

1st Floor, Office No. 105-A & 106, Asia Pacific Trade Centre, Opp. Drive-In-Cinema, Main Rashid Minhas Road, Karachi.

Tel: (021) 34017414

#### Shaheen - 1, Branch

Office No. 601, 6th Floor, Block-06, P.E.C.H.S Progressive Centre, Shahrah-e-Faisal, Karachi.

Tel: (021) 34392853-4-5

**Zamzama Branch**Office # 302 & 303, 3rd Floor, Arab Busniess
Center, Plot # 5, Block # 3,Karachi Cooperative Housing Society, Main Bahadurabad Chowrangi (4 Meenar), Aalamgeer Road Bahadurabad, Karachi.

Tel: (021) 35391586-8

#### **Nobel Branch**

Alif Residency, Mezzanine floor, SB-8, Block # 2, Gulshan-e-Iqbal, Karachi. Tel: (021) 34992204-6

#### **LARKANA**

**Larkana City Branch** 

1364/2, Block-C, Nawatak Mohallah, Larkana. Tel: (074) 4057486-7

#### Shikarpur (sub Office)

Near Modern Public School, Station Road, Old Saddar, Shikarpur.

Tel: (0726) 6521907

#### Larkana Royal Branch

1364/2, Block-C, Nawatak Mohallah, Larkana. Tel: (074) 4057486-7

#### Station Road larkana Branch

1364/2, Block-C, Nawatak Mohallah, Larkana. Tel: (074) 4057486-7

#### **Mehar City Branch**

Eri Building, Girls School Road, Mehar, Larkana. Tel: (025) 4730406

#### Daharki Branch

Near First Micro Finance Bank, G.T Road, Daharki.

Tel: (0723) 644317

#### **MIRPURKHAS**

#### **Mirpurkhas City Branch**

Umar Kot Road, Near Ali Med center, Mirpurkhas. Tel: (0233) 873106

#### **NAUSHEROFEROZ**

Nausheroferoz City Branch Near HBL limited, Main Road, Nausheroferoz.

Tel: (0242) 448424 / 481222

#### Panu Aqil Branch

Opposite Caltex Petrol Pump, Baiji Chowk, Panu Aqil. Tel: (071) 5691717-8

**Sukkur City Branch** 1st Floor, Lala Azam Plaza, Opp. Excise Office, Station Road, Sukkur. Tel: (071) 5614261 / 5614515

#### **Khairpur City Branch**

Ghareeb Nawaz Hotel, Opp. Curcit House, Khairpur.

Tel: (024) 3714872

#### **NORTH REGION**

#### **ISLAMABAD**

**Islamabad Central Branch** 

D-26 ,3Rd Floor, Kashmir Plaza, Jinnah Avenue, Islamabad.

Tel: (051) 2206930-1

#### Saddar Branch

D-26, 3rd Floor, Kashmir Plaza, Jinnah Avenue, Islamabad.

Tel: (051) 2206930-1

Karakuram, Gilgit Branch Nisar Market, Near Heli Chowk, Gutial, Gilgit. Tel: (05811) 457062-4-8

#### KOTI T

#### Pindi Road Kotli Branch

2nd Floor, Gulistan Plaza, Pindi Road,

Tel: (05826) 444475

### **MIRPUR AZAD KASHMIR**

Mirpur Branch Plot No.629, 1st floor, Sector B-1, Bank Square , Allama Iqbal Road, Mirpur AJK.

Tel: (05827) 445223 / 445805

#### Muzaffarabad (Sub Office)

7 To 11 Building, 2Nd Floor, Mir Waaize Kashmir Road Opp. C.M.H., Muzaffarabad. Tel: (058) 81045041

#### **PESHAWAR**

Cantt. Branch- 1 UG-Office # 422, 424, 426, 440, 442, Main Lobby Deans Trade Centre, Peshawar Cantt.

Tel: (091) 5270388 / 5270566

#### Cantt. Branch- 2

UG-Office # 422, 424, 426, 440, 442, Main Lobby Deans Trade Centre, Peshawar Cantt.

Tel: (091) 5270388 / 5270566

#### Chitral (Sub Office)

Ground Floor, Terichmir View Hotel, Shahi Qilla Road, Main Bazar, Chitral. Tel: (0943) 413649

#### **CORPORATE DISTRIBUTION**

Jubilee Life Building, 74/1-A, Lalazar, M.T. Khan Road, Karachi-74000 Tel: (021) 35611071-5, Ext. 2263 Fax: (021) 35612314 21-L, 2nd and 3rd Floor, Tufail Plaza, 56 Shadman 1, Post Office Shadman, Lahore. Tel: (042) 37520557-302 Saleemi Tower, 2nd Floor, D Ground Faislabad Tel: (041) 8559846-7 1st & 2nd Floor, DD-79, Asad Plaza, Shamsabad, Muree Road, Rawalpindi. Tel: (051) 4602900 Karachi Lahore

Faisalabad Rawalpindi

Sialkot

Right Wing, 2nd Floor, Moon Tower Paris Road, Sialkot Tel: (052) 4264687 10- A, 1st Floor, Twin Towers, Tehsil Chowk, Gulgasht Colony, Bosan Road, Multan Tel: (061) 6212051-7 Multan

Head Office: 74/1-A, Lalazar, M.T. Khan Road, Karachi-74000, Tel: (021) 35611071-5, 35611802-8 Fax:(021) 35610959

**University Road Branch** 2nd Floor, Samad Plaza, Tehkal, Main University Road, Peshawar.

Tel: (091) 5850520-22

**RAWALPINDI** Shamsabad Branch

26-D, 3rd Floor, Kashmir Plaza, Jinnah Avenue Blue Area,

Islamabad Tel: 051-2206930-6

**Twin City Branch** 

DD-83, 1st Floor, Minhas Shopping Plaza Shamsabad, Murree Road, Rawalpindi. UAN: (051) 111-11-6554 Tel: (051) 4575201-4 Fax: (051) 4575209

Karakuram Branch

2nd Floor, ZS-Plaza, in front of Radio Pakistan, Main Sharah-e-Quaid-e-Azam, Jutial, Gilgit. Tel: (05811) 450093-4-6

**Hunza Branch** 

1st Floor, Gulzar-e-Hunza Market, Bank Square, Agha Khan Abad, Ali Abad, Main Karakoram

Highway, Hunza. Tel: (05813) 455541-46

**Ghizer Branch** 

Nisar Market, Near Heli Chowk, Gutial, Gilgit. Tel: (05811) 457062-4-8

Margalla Hills Branch D-26, 3rd Floor, Kashmir Plaza, Jinnah Avenue, Islamabad.

Tel: (051) 2206930-1

**CENTRAL REGION** G.T. Road Branch

1St Floor, Chughtai Centre, Main Shaheen-Abad, G.T. Road, Gujranwala. Tel : (055) 4264687-8

Paris Road Branch

2Nd Floor, Al Ameen Centre, Opposite Sialkot Chamber Of Commerce And

Industry, B Paris Road, Sialkot. Tel: (052) 4264687-8

**Ravi Branch**2nd Floor, Plot # 79, Officers Housing Scheme,
Cavalry Ground, Lahore.
Tel: (042) 36619962-3-4

Lahore Pioneer Branch 16/2, 2nd Floor, KSB Pumps Bilding, Sir Agha Khan Road, Lahore. Tel: (042) 36308956-60

**Model Town Branch** 

Plot # 217-218 BP GESH Lahore, 1st Floor on Punjab Bank,

Model Town, Link Road, Lahore. Tel: (042) 35970133-4

Muridke (Sub Office) Plot No. 217-218, BP GESH Lahore 1st Floor On Punjab Bank, Model Town,

Link Road, Lahore. Tel: (042) 35970127

Faisalabad City Branch
1st Floor, 721, Batala Colony, Satiana Road, Faisalabad.

Tel: (041) 8720984

Satiana Road, FSD

577-B, 2nd Floor, Peoples Colony, Main Satiana Road, Near Saleemi Chowk, Faisalabad.

Tel: (041) 8554681-2-3

**Chenab Branch** 

Sadiq Centre, Ground Floor Left Wing, (G1, G2, G3, G4), Rehman Sahaheed Road, Opposite Total Petrol Pump, Gujrat.

Tel: (053) 3536115

Jalalpur Jattan Branch 1st Floor, Circular Road, Near Allied Hospital, Jalalpur Jattan, Teshil & District, Gujrat. Tel: (0533) 592277

Jhelum Buraq Branch 1st & 2nd Floor, Sarang Plaza, Near MCB Bank, GT Road, Jhelum.

Hafizabad Branch 405-A, Club Road, Opp. Contonment board, Sargodha. Tel: (048) 3768468-9

Club Road Sargodha Branch

405-A, Club Road, Opp. Contonment board, Sargodha. Tel: (048) 3768468-9

**Okara Central Branch** 

2nd Floor, Nasir Plaza, Depalpur Chowk, Okara. Tel: (044) 25210101

Jhang (Sub Office - Faisalabad) Chenab Street, Shadab Colony,

Near Canal Rest House, Jhang.

**MULTAN REGION** 

Rahim Yar Khan

24-Model Town, First Floor, City Chowk Hospital, Rahim Yar Khan. Tel: (068) 5887601

**Bahawalpur Branch** 

1st Floor, Adil Complex, Opp: Circuit House, Ahmed Pur Road, Bahawalpur.

Tel: (062) 2877682

**Dera Ghazi Khan Branch** 

Al-Ajwa Plaza, 1st Floor, Bank road, Block-1,

Dera Ghazi Khan. Tel : (064) 2466500/064-2463994 / 2470893

**Abdali Road Branch** 

63-A NIPCO House, (Nawai-e-Waqt Building), Abdali Road, Multan.

Tel: (061) 4573301-2

Multan Royal Branch 63-A NIPCO House,

(Nawai-e-Waqt Building), Abdali Road, Multan. Tel: (061) 4573301-2

**Sahiwal Branch** First Floor, Habib Bank, High Street, Alpha Tower, Sahiwal. Tel: (040) 4220503

Muzaffargarh Branch (Sub Office)

Khursheedabad Jhang Road, Muzzafar Garh.

Tel: (066) 2423677

BANCASSURANCE

Karachi Banca

Banglow # 245/6/2/O, Block -6, P.E.C.H.S., Karachi.

**Lahore Banca** 

21-L, Gulberg III, Ferozepur Road, Lahore.

Islamabad / Pindi Banca

1st & 2nd Floor, DD-79, Asad Plaza, Shamsabad, Murree Road.

**Hyderabad Banca** 

Building # 97, Mazinine Floor, Opp. Bank Al - Habib, Doctor Line, Saddar

Bazar.

**Sukkur Banca** Bilal Motors, Opposite Jatoi House,

Military Road Sukkur.

**Multan Banca** 

10-A, Ist. Floor, Twin Towers, Tehsil Chowk,. Gulgasht Colony, Near Silk Bank,

Bosan Road, Multan.

**Bahawalpur Banca** Shop # 108, 109 & 110, 1st Floor, Awan Plaza, Andron-e-Ahmed Puri Gate, Bahawalpur.

Faisalabad Banca

3rd Floor, Office # 09, Legacy Tower, Main Boulevard, Kohinoor City Faisalabad.

**Sahiwal Banca** 

1st Floor, Naveed Plaza, Jinnah Road, High Street, Sahiwal.

Sialkot Banca

Plot # 16 S, 71/A/1, Shop # 1,2,3, 2nd Floor, Opp. Mission Hospital, Paris Road, Sialkot.

Gujranwala Banca

3Rd Floor Zaheer Plaza, Gt Road Gujranwala.

Sargodha Banca

Al-Rehman Trade Centre, 2nd Floor, Office # 55, Sargodha.

**Gujrat Banca** 

B-1 / 421, Igbal Center, Near Prince Chowk, Khawajgan Road, Gujrat.

**Peshawar Banca** 

No. 501-502 B, 5th Floor, City Towers, University Road, Peshawar.

**Jehlum Banca** 

1st Floor, Mian GT Road, Opposite HBL Jadah Branch, Jehlum.

**Muzaffarabad Banca** 

D-141, Street # 17, Upper Chittar Housing Scheme, Muzaffarabad, Azad Kashmir.

Office # 211 &213, 2nd Floor, Business Avenue, Shar e Faisal, Karachi.

Tel (021) 34374310-9

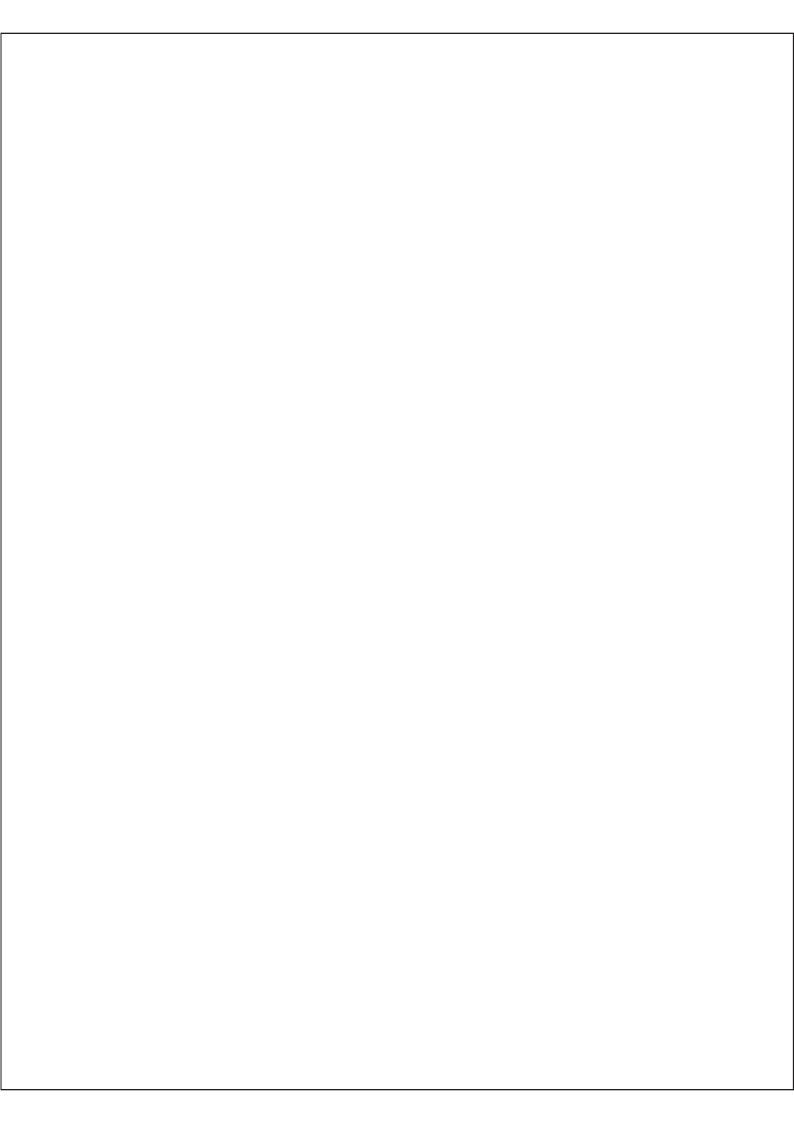
**CORPORATE DISTRIBUTION** 

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Faisalabad Rawalpindi

1st & 2nd Floor, DD-79, Asad Plaza, Shamsabad, Muree Road, Rawalpindi. Tel: (051) 4602900 Sialkot

Right Wing, 2nd Floor, Moon Tower Paris Road, Sialkot Tel: (052) 4264687 10- A, 1st Floor, Twin Towers, Tehsil Chowk, Gulgasht Colony, Bosan Road, Multan Tel: (061) 6212051-7 Multan



## **PROXY FORM**

I/We	of	(full addr	ress)
being member(s) of Jubilee Life Insurance Comp	pany Limited and holder of		
ordinary shares as per shares register folio No		CDC Participant ID	
CDC Account No.	hereby appoint Mr./Mrs./Miss	3	
of		(full addr	ress)
or failing him/her	of	or failing him / her	
of	as my proxy to attend,	speak and vote for me and on my behalf at	t the
Annual General Meeting of the Company to Bank tower, Jinnah Avenue Islamabad and at	t any adjournment thereof.		labib
In witness whereof, I have placed my/our ha	ind(s) this	day of March 2014.	
Signed by			
In presence of			
Signature		Please affix Revenue Stamp	
Name:Addresee:			
Passport / NIC No			
		Signature of Member(s)	

A member entitled to attend and vote at the Annual General Meeting may appoint another member as proxy to attend, speak and vote instead of him.

The instrument appointing a proxy shall be in writing under the hand of the appointer or of his attorney duly authorized in writing, if the appointer is a corporation, under its common seal or the hand of an officer or attorney duly authorized.

The instrument appointing a proxy, together with the power of attorney if any under which it is signed or a notarial certified copy thereof, should be deposited at the Registered Office not less than 48 hours before the time of holding the meeting.

**CORRECT POSTAGE** 



If undelivered please return to: Jubilee Life Insurance Company Limited

74/1-A, Lalazar, M. T. Khan Road, Karachi-74000 Phone : (0092) (21) 35205095 Fax : (0092) (21) 35610959

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### JUBILEELIFE.COM

#### Jubilee Life Insurance Company Limited

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